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- A. **CALL TO ORDER/ROLL CALL**
__Garretson __Schmidt __Nisly __Schenk __Fairbanks __Scofield
- B. **PLEDGE OF ALLEGIANCE**
- C. **APPROVAL OF AGENDA (ADDITIONS/DELETIONS)**
- D. **CITIZEN COMMENTS**
- E. **HEARINGS, PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS**
1. Nathan Alexander, ONEOK
- F. **CONSENT AGENDA**
1. Approval of Minutes – Council Meeting, March 27, 2023
2. Approval of Invoices

Motion _____ Second _____ Vote _____
- G. **ACTION ITEMS**
1. Hutchinson Chamber 2023 Greater Hutch Economic Development Allocation

Motion _____ Second _____ Vote _____

2. Hutchinson Chamber 2023 Growth Inc. Economic Development Funds

Motion _____ Second _____ Vote _____

3. Ideatek Wireless Agreement

Motion _____ Second _____ Vote _____

4. Police Department Purchase and Swap of Vehicles

Motion _____ Second _____ Vote _____
- H. **DISCUSSION ITEMS**
1. Water Rights Perfection Update
- I. **CITY ADMINISTRATOR’S REPORT**
- J. **GOVERNING BODY COMMENTS**
- K. **EXECUTIVE SESSION**
1. Attorney-Client Privilege
- L. **ADJOURNMENT**



Community Center Usage and payment

Background:

In the last two years ONEOK has significantly increased our usage of the South Hutchinson Community Center for various meetings and training sessions. We have found this venue to be a very convenient location for our usage. Previously we rented a variety of venues throughout the area, but in recent years have enjoyed being able to be more directly involved in supporting the S Hutch Community. In 2021 we rented the community center for 7 days and in 2022 we rented it for 15 days. So far in 2023 we have already used (or have scheduled) the building for 12 days. We intend to continue using the community center more frequently and want to continue finding ways to improve the space not only for our use, but for the rest of the community.

One of the challenges in using the community center is related to payment for the space. A deposit is required and then payment for the center is required. The only approved method of payment is with a check. Our process to request a check to be issued through our corporate headquarters is somewhat laborious and time consuming.

The most recent challenge with the community center is related to the use of visual support for presentations. The flat screen TV is starting to go out and in our most recent use of the center we were not able to use it at all. Additionally, for many of our meetings we also bring in a second TV and sometimes a projector to be able to display all the necessary information.

For many of the meetings we have we are also typically bringing in 6-8 boxes of various office and kitchen supplies needed.

Current Proposed scope:

ONEOK would like to purchase a new flat screen TV and a ceiling mounted projector to install in the community center. We would like to install an 84" x 84" pull down projector screen to the left of the location of the flat screen TV. ONEOK would pay for the purchase and installation of these items as a donation to the South Hutchinson Community Center.

We would request to be allowed to add a cabinet that can be locked in the mechanical room. The cabinet dimensions are 18" deep 36" wide and 72" tall. The cabinet would be installed in whatever location is preferred by the city staff. This cabinet would be used to store ONEOK items most currently utilized during our meetings at the location.

Additionally, we would request the ability to either pay for the use of the building with a credit card or to issue a single check at the beginning of each year for the anticipated uses throughout that year. Any balance remaining at the end of the year would roll over for usage the next year.

Benefits

- Flat Screen TV would be updated to a new model.
- Added projector and screen would be beneficial for use by others.
- Additional payment method options may be more convenient for other user groups with challenges similar to ONEOK.
- Improved conveniences of technology and ONEOK storage may increase weekday usage of the facility in the future.
- No cost to the City of South Hutchinson





Emergency Use Firewater Supply Project

Background:

In early 2021 ONEOK completed a project to connect the South Hutch water supply to facility for potable water usage. The total project cost was just under \$500,000 and we are very pleased with the collaboration with the city throughout that project process.

As a parallel path, we have also been evaluating options to improve our emergency fire water capabilities should we ever need them. In 2022 Joe Turner and Ronnie Pederson worked with ONEOK to connect us with Trevor Kaufman at PEC to evaluate some different concepts to improve connectivity options from the City's water system to our facility. We appreciate the input and support from the City of South Hutchinson employees as well as PEC in looking at some of those long-term options.

Our current emergency fire water supply plan is to utilize our 195,000-gallon water storage tank along with approximately 900-gpm water supply from our freshwater wells to continually refill that tank. If the emergency requires more water than our system can supply, we would then have the Fire Department string hoses across the railroad tracks from the existing hydrant on Blanchard to the ONEOK fire department connection point.

Proposal for 2023/2024 scope:

ONEOK is requesting to increase the size of the line from the Broadacres/Blanchard hydrant to ONEOK from a 3" line to an 8" line. Additionally, we would like to have a permanent connection from this line directly to the existing fire department connection point that would require no more than the fire department opening a valve if there were ever a need for additional emergency fire water supply to our facility.

ONEOK would agree to pay all costs for engineering and installation. If necessary, we would agree to put in writing that the use of this water supply for anything other than emergency fire water supply and routine testing would need to be approved in writing by the City of South Hutchinson. We would coordinate with the city's engineering firm to ensure the design allows for future connections, loops, or uses as the city's infrastructure may grow in the future.

Scope benefits

- Increased emergency fire water capacity for ONEOK facility that gets us closer to our long-term goal of a 2,500-gpm water supply for 4 hours in the event of a major fire event.
- Improved system infrastructure for City of South Hutchinson that would allow for continued expansion in the future.
- Enterprise station directly West of our fire department connection point would be able to be serviced by the Fire Department from this connection.
- City of South Hutchinson would have the ability to sell water to the ONEOK facility in whatever volume they may want if there is a significant change in demand from other users that impacts the city's revenue from water usage.
- Monthly testing of system would alleviate the need to "flush" the dead leg at the end of the line
- This provides continued support for the ONEOK facility as we expand our capacities and capabilities in this area.
- No cost or risk to the city

Meeting Date: April 10, 2023
Department: Administration
Prepared By: Joseph Turner, City Administrator
Agenda Title: Consent Agenda

Background/Analysis – Consent agendas are designed to take routine business items, non-controversial items, and other matters where a consensus has been reached and combine them into one single motion and vote. Items on the consent agenda should not be discussed or debated by the governing body. Any member of the governing body may elect to pull an item from the consent agenda for a separate vote.

Notable Items:

- Approval of Minutes from March 27, 2023, regular meeting
- Approval of Invoices

Recommendation – Motion to approve the consent agenda as presented.

Exhibit A – Minutes from March 27, 2023, regular meeting
Exhibit B – AP Invoices

March 27, 2023 City Council Meeting Minutes

Present: Garretson, Schmidt, Nisly, Schenk, Fairbanks, Scofield
Others Present: City Attorney Mark Tremaine, City Administrator Joseph Turner, Police Chief Darrin Pickering, Police Captain Lance Hirt, Multiple Police Officers, and City Superintendent Ronnie Pederson

A. CALL TO ORDER/ROLL CALL

X Garretson X Schmidt X Nisly X Schenk X Fairbanks X Scofield

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA (ADDITIONS/DELETIONS)

D. CITIZEN COMMENTS

1. Jeff Thomson from Interfaith Housing signed up to speak but was absent

E. HEARINGS, PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS

1. Vieyra Honors Foundation Presentation was given by Marla Vieyra. The foundation suggested South Hutchinson participate in hanging Memorial Veteran Flags on Main Street from the Everygy Poles. The city would be responsible for putting up and taking down the flags. Permission to hang flags from Everygy Poles must be approved by Everygy. Jeff Schenk offered to provide the Everygy contact information to Marla. The council agreed they did like the idea of participating in this project.

F. CONSENT AGENDA

1. Approval of Minutes – Special Meeting, March 2, 2023
2. Approval of Minutes – Regular Meeting, March 13, 2023
3. Approval of Invoices
4. Authorize city administrator to sign Micro-Comm telemetry system service contract for water system

Motion: Nisly

Second: Schenk

Vote: 5-0

G. ACTION ITEMS

1. Insurance Policy Renewal

Motion: Schmidt

Second: Scofield

Vote: 5-0

2. Revision of Zoning & Subdivision Regulations

Austin Parker will be hired at an estimated \$10k to provide online updated codes for the city and to review/utilize Comprehensive Plan 2040 created in 2016. This will take approximately 75 days to complete.

Motion: Schmidt

Second: Schenk

Vote: 5-0

3. City Administrator Recruitment

The City Administrator position will be posted by the city. If within 30 days there has been no interest, the city will then obtain recruiter assistance. The council agreed to post salary for said position at \$75k - \$115k, also including a residency requirement of 10 miles from city limits.

No Motion necessary per Mayor Garretson.

H. DISCUSSION ITEMS

1. Police Department Vehicle Swap with Public Works
Current Durango and Police truck are not Police Pursuit Rated (PPR). It was suggested by the police department, they transfer the truck to the City Superintendents department and trade the Durango for a new PPR vehicle. Councilman Schmidt suggested the Durango be given to the incoming City Administrator to avoid paying a monthly vehicle allowance. Councilman Scofield would like to see hard numbers on vehicle swap, using reserve funds and/or trade by the next meeting, April 10, 2023.
2. City Attorney Update on Previous Zoning Discussions
City Attorney Mark Tremaine would like to discuss downtown businesses, self-storage units and permits with Austin Parker.
3. Employee Compensation & Benefits
After much debate between City Administrator Joseph Turner, City Council and citizen comments, it was agreed upon to provide city employees with a 4% COLA (that moves pay range) and a 4% merit increase retroactive to January 1, 2023. It was also discussed to provide 2 weeks' vacation after the first year of employment and 3 weeks after 5 years of employment and consider being able to roll over 1 weeks' vacation to the following year. It was also suggested by Administrator Turner that all anniversary dates for vacation be moved to January 1 for ease of calculation. Mr. Turner will update personnel file for April 10, 2023.
Police Chief Darrin Pickering inquired as to having a policy on how often one can use sick time so as to not abuse the privilege. Darrin also inquired as to whether or not employees could buy back vacation and/or sick time.
4. Miscellaneous Issues (time permitting)
A discussion was had regarding Council, Mayor and voting rights. The council agreed it would be beneficial to have a panel of 5, (rather than 6) which would include the Mayor and allow for voting rather than being a tie-breaker for the Council.

I. CITY ADMINISTRATOR'S REPORT

Dates for the City-Wide Garage Sale will be Friday, April 21 & Saturday, April 22, 2023.

J. GOVERNING BODY COMMENTS – No comments

K. EXECUTIVE SESSION

1. Attorney-Client Privilege

Motion: Schenk

Second: Nisly

Vote: 5-0

“I move that the governing body recess into executive session regarding correspondence recently received from the District Attorney, pursuant to K.S.A. 75-4319(b)(2) for consultation with the city attorney which would be deemed privileged in the attorney-client relationship; to include the city administrator and city attorney; with the open meeting to resume at 8:05p.m. in the city council chambers.”

L. ADJOURNMENT

Garretson motioned to adjourn the meeting at 8:06 pm.

Motion: Nisly

Second: Schmidt

Vote: 5-0

(Attest): *Michele Nightingale*
Michele Nightingale, City Clerk

INVOICES - April 10, 2023 Council Meeting

| Gen Gov | Description | Vendor | Inv. Amt |
|----------------|----------------------------------|-----------------------------|--------------------|
| 101-101-5001 | Vision Insurance | VCD | \$11.82 |
| 101-101-6000 | Internet Service | Idea Tek | \$110.00 |
| 101-101-6000 | Phone Services | Vaspian | \$118.50 |
| 101-101-6000 | Gas Service | KGAS | \$307.52 |
| 101-101-6000 | Electricity | Evergy | \$260.60 |
| 101-101-6001 | Renewal Business Premium | Pro Value Ins | \$1,875.00 |
| 101-101-6002 | Attorney Services | Mark Tremaine | \$2,000.00 |
| 101-101-6002 | IT Services-Monthly | Leading Edge - Gavin | \$145.72 |
| 101-101-6002 | Janitorial Services | FreshCo | \$225.00 |
| 101-101-6002 | Janitorial Services | FreshCo | \$150.00 |
| 101-101-6002 | Insurance Fees-Dec | Freedom Claims | \$4,209.74 |
| 101-101-6002 | Insurance Fees-Jan | Freedom Claims | \$4,899.10 |
| 101-101-6002 | Insurance Fees-Feb | Freedom Claims | \$5,290.94 |
| 101-101-6002 | Insurance Fees-Mar | Freedom Claims | \$5,112.11 |
| 101-101-6002 | Job Postings | League of Ks Municipalities | \$200.00 |
| 101-101-6002 | Bond - Sheila Stevens, Treasurer | Nationwide | \$115.00 |
| 101-101-6002 | USPS | First Bank Card | \$5.26 |
| 101-101-6002 | Attorney Services | Mark Tremaine | \$2,000.00 |
| 101-101-6002 | Notary Stamp Fee - MDN | Ks Secretary of State | \$25.00 |
| 101-101-6004 | Postage Meter Lease | Pitney Bowes | \$59.37 |
| 101-101-6004 | Software Reinstall | Advantage Computer Ent Inc | \$175.00 |
| 101-101-6011 | CCMFOA - City Clerk | WSU | \$50.00 |
| 101-101-7000 | Utility Clerk Office Key | Pat's Lock & Key | \$4.70 |
| 101-101-7000 | Dog Treats (for drive thru) | Dollar General | \$5.85 |
| 101-101-7000 | Business Cards - MDN | First Bank Card | \$31.99 |
| 101-101-7005 | Vehicle Allowance | Joe Turner | \$375.00 |
| 101-101-7005 | Vehicle Allowance | Joe Turner | \$375.00 |
| 101-101-7005 | Reimb. Comm Center Rental | Lance Hirt (PD) | \$150.00 |
| 101-101-7015 | Desk Speakers | Leading Edge - Gavin | \$23.99 |
| | | | \$28,312.21 |
| Police | Description | Vendor | Inv. Amt |
| 101-102-5001 | Health Insurance | BCBS | \$5,439.01 |
| 101-102-5001 | Health Insurance | BCBS | \$5,439.01 |
| 101-102-5001 | Vision Insurance | VCD | \$149.00 |
| 101-102-6000 | Phone Services | Vaspian | \$288.00 |
| 101-102-6000 | Gas Service | KGAS | \$1,071.79 |
| 101-102-6000 | Electricity | Evergy | \$540.60 |
| 101-102-6001 | Renewal Business Premium | Pro Value Ins | \$24,380.00 |
| 101-102-6002 | IT Services - Monthly | Leading Edge - Gavin | \$949.40 |
| 101-102-6002 | Spam Filtering - PD | Leading Edge - Gavin | \$56.25 |
| 101-102-6002 | Remington 870 Gun | Gun Bros. | \$450.00 |
| 101-102-6002 | Lithium Battery | DACK Outdoors | \$345.96 |
| 101-102-6002 | Blower Motor Belt | Chapman Heating & Cooling | \$117.24 |
| 101-102-6002 | Strong Magnet Mount | Digital Ally | \$75.00 |
| 101-102-6002 | Janitorial Services | Tabitha Maxfield | \$150.00 |
| 101-102-6002 | Janitorial Services | Tabitha Maxfield | \$150.00 |
| 101-102-6002 | PD Purchases | First Bank Card | \$693.16 |
| 101-102-6004 | Postage Meter Lease | Pitney Bowes | \$59.37 |
| 101-102-6005 | Jet Pack Phone Service - PD | Verizon | \$240.06 |
| 101-102-6005 | Jet Pack Phone Service - PD | Verizon | \$240.06 |

| | | | |
|--------------|--------------------------|-------------------|--------------------|
| 101-102-6005 | Phone Services | Verizon | \$164.12 |
| 101-102-6011 | Subscription/Membership | First Bank Card | \$129.99 |
| 101-102-7001 | Conference | First Bank Card | \$1,237.00 |
| 101-102-7002 | Janitorial Supplies - PD | Janitorial Supply | \$64.67 |
| 101-102-7003 | Fuel - Jan | Bridgman Oil | \$1,795.04 |
| 101-102-7003 | Fuel - Feb | Bridgman Oil | \$1,357.72 |
| 101-102-7003 | Fuel - Mar | Bridgman Oil | \$1,791.93 |
| 101-102-7009 | Boot Allowance | Raven Williams | \$100.00 |
| | | | \$47,474.38 |

| Street | Description | Vendor | Inv. Amt |
|---------------|--------------------------|----------------------|--------------------|
| 101-103-5001 | Health Insurance | BCBS | \$1,368.13 |
| 101-103-5001 | Health Insurance | BCBS | \$1,368.13 |
| 101-103-5001 | Vision Insurance | VCD | \$40.50 |
| 101-103-6000 | Gas Service | KGAS | \$821.13 |
| 101-103-6000 | Phone Services | Vaspian | \$85.00 |
| 101-103-6000 | Electricity | Evergy | \$794.90 |
| 101-103-6001 | Renewal Business Premium | Pro Value Ins | \$18,754.00 |
| 101-103-6002 | IT Services - Monthly | Leading Edge - Gavin | \$130.60 |
| 101-103-6004 | Postage Meter Lease | Pitney Bowes | \$59.37 |
| 101-103-7001 | Classes | First Bank Card | \$180.00 |
| 101-103-7002 | Mower Filter | Carquest | \$7.86 |
| 101-103-7002 | 6th St. Sidewalk Repair | Mid America Redi-Mix | \$513.08 |
| 101-103-7002 | Service Truck Decals | Sign Source | \$66.67 |
| 101-103-7002 | Street Light LED Bulbs | Gades Sales | \$434.18 |
| 101-103-7003 | Fuel - Jan | Bridgman Oil | \$651.20 |
| 101-103-7003 | Fuel - Feb | Bridgman Oil | \$207.08 |
| 101-103-7003 | Fuel - Mar | Bridgman Oil | \$1,174.88 |
| | | | \$26,656.71 |

| Fire | Description | Vendor | Inv. Amt |
|--------------|-----------------------------|----------------------|--------------------|
| 101-104-6000 | Phone Services | Vaspian | \$67.50 |
| 101-104-6000 | Gas Service | KGAS | \$338.18 |
| 101-104-6000 | Electricity | Evergy | \$336.09 |
| 101-104-6001 | Renewal Business Premium | Pro Value Ins | \$11,255.00 |
| 101-104-6001 | FD Business Premium RENB | Pro Value Ins | \$2,501.00 |
| 101-104-6002 | IT Services - Monthly | Leading Edge - Gavin | \$140.68 |
| 101-104-6002 | Quicken | First Bank Card | \$64.82 |
| 101-104-6003 | Service & Repairs | Daniel Soto | \$3,634.00 |
| 101-104-6004 | Fire Suite Subscription | Emergency Networking | \$1,995.00 |
| 101-104-6004 | Alerting Subscription | Active 911 | \$405.00 |
| 101-104-6005 | Phone Services | Verizon | \$144.24 |
| 101-104-7002 | FD Supplies | Westlake Hardware | \$37.76 |
| 101-104-7002 | Supplies (liners/wash foam) | Janitorial Supply | \$124.85 |
| 101-104-7003 | Fuel - Jan | Bridgman Oil | \$890.18 |
| 101-104-7003 | Fuel - Feb | Bridgman Oil | \$39.90 |
| 101-104-7003 | Fuel - Mar | Bridgman Oil | \$1,758.32 |
| 101-104-7009 | Uniform Logo Service | D's Duds Embroidery | \$197.68 |
| | | | \$23,930.20 |

| Court | Description | Vendor | Inv. Amt |
|--------------|---------------------|---------------|-----------------|
| 101-106-6004 | Inmate Healthcare | Wellpath | \$18.00 |
| 101-106-6004 | Subpoena Processing | Bank Midwest | \$7.50 |

| | | | |
|--------------|-----------------------------|-------------------------------|---------------------|
| 101-106-6004 | KBI Forensic Services | KBI | \$400.00 |
| 101-106-6004 | Document Storage Retrieval | Underground Vault & Storage | \$24.60 |
| 101-106-6004 | Inmate Healthcare | HRMC | \$276.47 |
| 101-106-6004 | Boarding - Canine | Prairie Vista Vet Hosp | \$131.53 |
| 101-106-6004 | ETHC Collection Charge | Hutch Regional Med Center | \$22.00 |
| 101-106-6015 | Muni Court Collection Batch | Office of the State Treasurer | \$1,274.50 |
| 101-106-6016 | Judge Services | Larry Bolton | \$1,100.00 |
| 101-106-6016 | Attorney Services | Rick Roberts | \$1,100.00 |
| 101-106-6016 | Judge Services | Larry Bolton | \$1,100.00 |
| 101-106-6016 | Attorney Services | Rick Roberts | \$1,100.00 |
| 101-106-6017 | Inmate Housing - Carder | RC Sheriff's Office | \$1,040.00 |
| 101-106-6018 | Public Defender Services | Strong Point Law | \$900.00 |
| 101-106-6018 | Trial | Ben Fisher | \$150.00 |
| 101-106-6018 | County Attorney Services | Strong Point Law | \$900.00 |
| 101-106-6018 | Court Appointed Cases | Kaplan Law | \$450.00 |
| 101-106-7001 | Conference | First Bank Card | \$235.74 |
| 101-106-7015 | Computer - Katie Marcum | Leading Edge - Gavin | \$1,481.01 |
| | | | \$11,711.35 |
| | | GENERAL TOTAL | \$138,084.85 |

| Park | Description | Vendor | Inv. Amt |
|--------------|--------------------|---------------------|-----------------|
| 101-105-6000 | Electricity | Evergy | \$109.07 |
| 101-105-7003 | Fuel - Feb | Bridgman Oil | \$2.30 |
| | | | \$111.37 |

| Non-Departmental | Description | Vendor | Inv. Amt |
|-------------------------|--------------------|------------------------------|--------------------|
| 101-109-6000 | Electricity | Evergy | \$6,047.77 |
| 101-109-6026 | Refuse Sevice | Nisly Brothers Trash Service | \$9,303.33 |
| | | | \$15,351.10 |

| Water | Description | Vendor | Inv. Amt |
|--------------|---------------------------|------------------------------|--------------------|
| 201-000-5001 | Health Insurance | BCBS | \$1,200.66 |
| 201-000-5001 | Health Insurance | BCBS | \$1,200.66 |
| 201-000-5001 | Vision Insurance | VCD | \$21.90 |
| 201-000-6000 | Electricity | Evergy | \$3,103.06 |
| 201-000-6001 | Renewal Business Premium | Pro Value Ins | \$14,065.00 |
| 201-000-6002 | IT Services - Monthly | Leading Edge - Gavin | \$174.45 |
| 201-000-6002 | Red Door Hangers | Wayne's Printing | \$92.75 |
| 201-000-6002 | DWR Application SA No. 1 | PEC (Prof. Engineering Cons) | \$5,650.00 |
| 201-000-6002 | Telemetry System Contract | Microcomm | \$2,900.00 |
| 201-000-6002 | Water Samples - USPS | First Bank Card | \$69.20 |
| 201-000-6004 | Postage Meter Lease | Pitney Bowes | \$59.37 |
| 201-000-6005 | Phone Services | Verizon | \$169.81 |
| 201-000-7001 | Classes/Test | First Bank Card | \$290.00 |
| 201-000-7002 | Chlorine | Brenntag | \$1,711.28 |
| 201-000-7002 | Battery | DESS LLC | \$47.52 |
| 201-000-7002 | Marking Flags/Bottles | USA Bluebook | \$47.91 |
| 201-000-7002 | Marking Paint | Michael Todd | \$177.21 |
| 201-000-7002 | Reimburse for Winter Wear | Bart Ferguson | \$200.00 |
| 201-000-7002 | Service Truck Decals | Sign Source | \$66.67 |
| 201-000-7003 | Fuel - Jan | Bridgman Oil | \$745.49 |
| 201-000-7003 | Fuel - Feb | Bridgman Oil | \$1,155.45 |
| 201-000-7003 | Fuel - Mar | Bridgman Oil | \$1,177.68 |
| | | | \$34,326.07 |

| Water Emergency Replacement | Description | Vendor | Inv. Amt |
|------------------------------------|----------------------------|-------------------------------|--------------------|
| 204-000-6002 | Well 4 Generator Hookup | Boman | \$4,940.00 |
| | | | \$4,940.00 |
| Sewer | Description | Vendor | Inv. Amt |
| 301-000-5001 | Health Insurance | BCBS | \$1,177.74 |
| 301-000-5001 | Health Insurance | BCBS | \$1,177.74 |
| 301-000-5001 | Vision Insurance | VCD | \$7.80 |
| 301-000-6000 | Electricity | Evergy | \$12,526.35 |
| 301-000-6001 | Renewal Business Premium | Pro Value Ins | \$24,067.00 |
| 301-000-6002 | IT Services - Monthly | Leading Edge - Gavin | \$174.45 |
| 301-000-6002 | KDHE Schedule Compliance | PEC (Prof. Engineering Cons) | \$485.00 |
| 301-000-6002 | Lab Analysis | SDK Laboratories | \$598.00 |
| 301-000-6002 | KDHE Schedule Compliance | PEC (Prof. Engineering Cons) | \$220.00 |
| 301-000-6002 | 2023 Ram Crew Cab Tags | RC Treasurer | \$30.25 |
| 301-000-6003 | Grit removal | Reno Co Solid Waste | \$164.00 |
| 301-000-6004 | Postage Meter Lease | Pitney Bowes | \$59.37 |
| 301-000-6005 | Phone Services | Verizon | \$81.38 |
| 301-000-6005 | Phone Services | Verizon | \$294.84 |
| 301-000-7001 | Classes/Test | First Bank Card | \$320.00 |
| 301-000-7002 | Blower Belts | Carquest | \$56.74 |
| 301-000-7002 | Pleated Filters | Decker & Mattison | \$88.69 |
| 301-000-7002 | Battery | DESS LLC | \$47.52 |
| 301-000-7002 | Auto Dialer | USA Bluebook | \$227.99 |
| 301-000-7002 | Marking Flags/Bottles | USA Bluebook | \$47.90 |
| 301-000-7002 | Marking Paint | Michael Todd | \$177.21 |
| 301-000-7002 | Towels | Dollar General | \$31.00 |
| 301-000-7002 | Sewer Supplies | Lowe's | \$253.50 |
| 301-000-7002 | Sprinkler Heads | Western Supply | \$60.57 |
| 301-000-7002 | Service Truck Decals | Sign Source | \$66.66 |
| 301-000-7002 | Sewer Oil | Bridgman Oil | \$329.36 |
| 301-000-7003 | Fuel - Jan | Bridgman Oil | \$445.60 |
| 301-000-7003 | Fuel - Feb | Bridgman Oil | \$118.39 |
| 301-000-7003 | Fuel - Mar | Bridgman Oil | \$715.97 |
| | | | \$44,051.02 |
| Sewer Reserve | Description | Vendor | Inv. Amt |
| 303-000-8000 | 2023 Service Truck | Davis Moore | \$71,680.00 |
| 303-000-8000 | Bedliner Spray | Tom's Detail & Car Wash | \$1,200.00 |
| 303-000-8000 | Running Boards/Seat Covers | The Truck Store | \$690.00 |
| | | | \$72,370.00 |
| Street/Sales | Description | Vendor | Inv. Amt |
| 403-000-7013 | Muni Tier 2 Subscription | Immense Impact | \$859.00 |
| | | | \$859.00 |
| Employee Benefits | Description | Vendor | Inv. Amt |
| 501-000-5007 | Life Insurance | Dearborn | \$514.35 |
| 501-000-5007 | Life Insurance | Dearborn | \$457.80 |
| | | | \$972.15 |
| Bond & Interest | Description | Vendor | Inv. Amt |
| 601-000-8004 | GO Ref & IMP BDS SR2016 | Office of the State Treasurer | \$33,550.00 |

Meeting Date: April 10, 2023
Department: Administration
Prepared By: Joseph Turner, City Administrator
Agenda Title: Hutchinson/Reno County Chamber of Commerce

Background/Analysis – During the 2023 budget process, representatives from the Hutchinson/Reno County Chamber of Commerce requested \$15,000 in economic development fund allocations. At the time, the Council expressed support for the request and associated initiatives. However, a member of the governing body requested that the city administrator place this item on the agenda for additional discussion and a vote.

The funds are to be split as follows:

- \$10,000 – Greater Hutch Program
- \$5,000- Growth Inc. Program

South Hutchinson previously committed funds to the Greater Hutch program, most recently, an annual contribution of \$10,000 for five years from approximately 2017-2021. These funds are used for general economic development programs and initiatives that benefit the region.

Growth Inc. is the entity that is working to develop an industrial park along Hwy 96 near Crupper's Corner.

South Hutchinson currently collects a ¼ cent special sales tax with those funds dedicated to street repairs and/or economic development. Revenue is allocated to Fund 403. In 2022, this tax collected more than \$160,000 and we spent about \$100,000 of it on crack sealing.

In the 2023 budget process, the money available in this fund was not programmed to any specific purpose, but the general consensus has been that these funds should primarily be used for street improvements.

Financial Impact – \$15,000, or about 9.2% of 2022's annual revenue

Recommendation – Staff recommends council approve these two funding requests by the Hutchinson/Reno County Chamber of Commerce.

Exhibit C – Hutchinson/Reno County Chamber of Commerce Budget Request

Exhibit D – Greater Hutch and Growth Inc. Invoices



117 N Walnut
P.O. Box 519
Hutchinson, KS 67504

Phone: 620.662.3391
Fax: 620.662.2168

www.hutchchamber.com

To: Mr. Joseph Turner and South Hutchinson City Council
From: Debra Teufel, Greater Hutch & Growth Inc
Date: August 1, 2022
Re: 2023 Funding Request

Thank you for the opportunity to submit this formal funding request for the 2023 fiscal year. The Hutchinson / Reno County Chamber of Commerce is grateful for the City of South Hutchinson's longstanding partnership for our economic development initiatives. Since 2017, South Hutchinson has been a funding partner for Hutch Rising which funds the work of our Greater Hutch Economic Development Partnership. This year, we launched Reno Rising, with a new plan for future growth of Reno County in partnership with our public and private partners. South Hutchinson is a key stakeholder in the success of this plan.

In FY2023, we would like to request your consideration for continued support of this program which allows us to continue to serve the needs of local business expansions, promotes the area for new business investment, manages workforce development programs that teach young people in Reno County about the variety of jobs available to them in our area, and lastly the work we do to enhance our community competitiveness together as a strong regional approach with Reno County, Hutchinson and neighboring communities.

We request your consideration in continuing your commitment to Greater Hutch in the amount of \$10,000, in addition to seeking your partnership in a new \$5,000 funding allocation directly to Growth Inc. As you know, Growth Inc is the development organization managed by our office, that is working on the development of a new industrial park site on the K96 corridor south of South Hutchinson. This site at the corner of Mills Avenue and K96, has the potential to drive growth of the South Hutchinson K96 corridor and community for years to come and will be instrumental in our competitiveness as a county to attract new large industrial projects, putting us a new level of competitiveness statewide and for national and global site selection projects. We have appreciated the way South Hutchinson has come together with us and our region to think creatively and forward thinking about what the future can look like on the K96 corridor. Joe, your leadership has been instrumental in bringing together stakeholders on this effort as a voice for the future opportunity for growth of South Hutchinson in a positive and forward-thinking manner. I have seen our communities and organizations come together better than ever to see the growth potential when we work together as one region.

Greater Hutch

The goals established for the Greater Hutch Economic Development Partnership and the Economic Development Advisory Council are based on four primary areas of activity:

- 1) Business Retention and Expansion
- 2) Promotion and Business Recruitment
- 3) Workforce Development Programs
- 4) Expanded Community Capacity Building

As a result of recent expansions and new investment projects, over 400 primary jobs have been created in Reno County, and have earned the area's ranking as the top micropolitan area in Kansas by Site Selection magazine in March 2022, a distinction that places us in the top 27 micropolitan regions in the US.

connect. grow. play.

We have launched new initiatives this year to address those workforce challenges, by not only continuing our internship program, industry visitation and job portal efforts, but by launching the first ever Career Quest program, as well as the Reno County Signing Day in cooperation with HCTEA & HCC and provided funding for the FAST Track apprenticeship programs in collaboration with the Hutchinson Career & Technical Education Academy and Hutchinson Community College to continue to assist in developing a pipeline of talent. According to local businesses, these workforce initiatives are the single most important issue on the mind of businesses who are having a difficult time finding qualified workers for skilled positions.

Emphasis has continued on promotion of the real estate assets across the county through promotion of existing shovel ready sites and buildings through our website at GreaterHutch.com, at virtual trade shows and site selectors visits, and through our partnerships with Team Kansas, the Greater Wichita Partnership, Site Location Partnership, trade publication advertising. This has led to a significant increase in new prospect activity in the recruitment pipeline, and matchmaking of local companies who have continued to repurpose existing buildings for new business growth.

Growth Inc.

With limited large 100 acre+ industrial site offerings, Greater Hutch in cooperation with our development arm Growth Inc has recently embarked on the purchase of land for the planning and development of a new industrial site for future large industrial recruitment efforts. The first steps of this project have resulted in the completion of a Phase I Environmental study, Geotechnical report other studies to prepare for the planning and next steps. We hope this lays the foundation for a strong K96 corridor and strong partnership between the corridor communities for years to come. We would appreciate City of South Hutchinson's consideration of matching funds for the operational work of Growth Inc to match the funds currently allocated by the Reno County, City of Hutchinson and private donors toward this effort which will allow us to conduct further site due diligence, planning and survey work in preparation for future development.

Thank you for recognizing the important role you play by investing in programs that work every day to address our economic challenges and endeavor to grow the local economy. All of these activities would not be possible without your support. I look forward to the opportunity to meet with you and the Council to address questions and provide an update at your budget session later this month.

Sincerely,



Debra Teufel, President/CEO
Hutchinson/Reno County Chamber of Commerce

connect. grow. play.



Greater Hutch

117 N Walnut St
Hutchinson, KS 67501

Invoice

| | |
|-----------|-----------|
| Date | Invoice # |
| 1/20/2023 | 60 |

| |
|---|
| Bill To |
| City of South Hutchinson 2 South Main St. South Hutchinson KS 67505 |

| |
|----------------|
| Ship To |
| |

| P.O. Number | Terms | Rep | Ship | Via | F.O.B. | Project |
|-------------|-------------------|-----------------------|-----------|-----|--------------|-------------|
| | Due on receipt | | 1/20/2023 | | | |
| Quantity | Item Code | Description | | | Price Each | Amount |
| 1 | Economic Dev-City | 2023 EcDev allocation | | | 10,000.00 | 10,000.00 |
| | | | | | Total | \$10,000.00 |

Growth Inc.
 Hutchinson, KS 67504-0519

Invoice

| DATE | INVOICE # |
|-----------|-----------|
| 1/20/2023 | 11-176 |

| |
|---|
| BILL TO |
| City of South Hutchinson Joseph Turner 2 South Main St South Hutchinson KS 67505 |

| |
|-----------|
| DUE DATE |
| 1/20/2023 |

| DESCRIPTION | QTY | RATE | AMOUNT |
|---------------------------------|-----|--------------|------------|
| 2023 Economic Development funds | 1 | 5,000.00 | 5,000.00 |
| | | Total | \$5,000.00 |

Meeting Date: April 10, 2023
Department: Administration
Prepared By: Joseph Turner, City Administrator
Agenda Title: Ideatek Wireless Contract Renewal

Background/Analysis – Ideatek would like to renew its lease agreement with the City of South Hutchinson concerning wireless internet equipment affixed to the grain elevator.

The City's original agreement was with Skylink Wireless, a company founded by Ardell Yoder. In the fall of 2020 Skylink was acquired by Ideatek, and this lease and its responsibilities were absorbed by Ideatek. Mr. Yoder is now an employee of Ideatek.

Ideatek serves the citizens of South Hutchinson and surrounding rural customers, as well as providing service to other City facilities like our public works yard and wastewater facility at no cost.

As you know Ideatek is deploying fiber throughout the city, to bring even greater connectivity to our residents. The need is still there for those residing outside of the network build-out area. Ideatek would like to continue this relationship into another lease period.

The lease document prepared is much the same in substance, just in greater detail.

- The past lease was prepared largely by Ardell, with input from the city attorney.
- The new lease is substantively similar to the previous agreement but follows the Ideatek template for their agreements for organizational consistency.
- Would allow City facilities currently served by their wireless product to be served by fiber when and where available at no cost.

Financial Impact – No fiscal impact.

Recommendation – Staff recommends council authorize city administrator to enter into contract agreement with Ideatek for location of wireless internet equipment.

Exhibit E – Proposed agreement between City of South Hutchinson and Ideatek

TOWER LEASE AGREEMENT

THIS LEASE AGREEMENT ("the Lease") is entered into as of the ____th day of _____, 2020, by and between the City of _____, an incorporated city in Kansas ("Lessor," whether one or more persons) and IdeaTek Telcom, LLC, a Kansas limited liability company ("Lessee").

WHEREAS:

Lessor owns the facility, tower, building, land and/or structure(s) described in Exhibit A (hereinafter referred to as "Tower").

Lessee is an Internet service provider and offers telecommunications and high-speed wireless Internet services to the surrounding area. Toward this end, Lessee desires to locate internet and telecommunications equipment (hereafter referred to as the "Equipment" on and/or adjacent, within, or at other described locations in Exhibit A (hereafter referred to as the "Leased Premises").

WITNESSETH:

1. DESCRIPTION OF PROPERTY AND USE. Lessor hereby leases to Lessee its successors or assigns, and Lessee hereby leases from Lessor, the Tower and Leased Premises described in Exhibit A.
2. TERM. The Lease Term is defined in Exhibit A attached hereto unless otherwise terminated earlier in the manner herein set forth. The Term start date shall be upon the initial completion of the installation of the Equipment. Unless otherwise specified, the lease term shall auto-renew for three (3) year terms following the expiration of the term(s) specified in Exhibit A unless either party provides at least ninety (90) days written notice of an intent not to permit auto-renewal.
3. RENT. The Rent is further defined in Exhibit A. Unless otherwise stated in this Lease, Rent shall be due monthly on the 1st and considered late after the 15th of each month.
4. LESSEE'S EQUIPMENT. All equipment placed within or on the Leased Premises and/or Tower by Lessee including antennas, radios, cabling, electrical systems, racks, cabinets, and the like are Lessee's trade equipment (herein referred to as the "Equipment"), which shall be installed solely at Lessee's expense, and shall be and remain the Lessee's property, subject to the provisions of Section 12 hereof. However, Lessor shall have the right at all times to inspect any of the Equipment and its installation.
5. QUIET ENJOYMENT. Lessor warrants that as long as Lessee is not in breach of the lease, Lessee shall have quiet enjoyment of the various Sites and Towers. Likewise, except as otherwise stated herein, Lessee warrants Lessee shall give full cooperation in placing and securing equipment so as not to be hazard or nuisance to Lessor or other lessees and shall not otherwise interfere with Lessor's use and enjoyment of Lessor's property. Lessor agrees to utilize its best efforts to prevent interference with Lessee's equipment. In the event interference causes service issues or disrupts the purpose of the Lease, Lessee may elect to terminate this Lease immediately and such a termination will not be considered a breach of this Lease.

6. FREQUENCY EXCLUSIVITY. Lessor grants Lessee exclusive operating rights on the Tower to the frequencies detailed in Exhibit A and shall not permit the use of such frequencies on the Tower while this Lease is in force. Upon notice of interference or use of frequencies reserved under this Section, Lessor shall take immediate action to remediate any violating equipment and/or third-party lessee at Lessor's sole cost.
7. ACCESS TO LEASED PREMISES. Lessor covenants and warrants that Lessee, Lessee's employees, contractors, agents and vehicles shall have reasonable means of access to the Leased Premises and Tower twenty-four (24) hours a day / seven (7) days a week. Lessor reserves the right to require supervised access to the site if indoor access is required, however Lessor shall permit unsupervised access to any outdoor enclosure or equipment of Lessee.
8. COMPLIANCE WITH REGULATIONS. Lessee shall, at Lessee's sole cost and expense comply with all governmental laws, rules, and regulations in the operation and use of the Leased Premises and Tower.
9. MAINTENANCE AND REPAIR. Lessee shall maintain the Equipment in a neat, clean, and attractive appearance and shall not allow the Equipment to fall into disrepair.
10. UTILITIES. Except as otherwise provided in Exhibit A, Lessee shall pay all electricity and utility costs in connection with Lessee's use of the Leased Premise and Tower. Lessor shall permit Lessee or Lessee's qualified contractor(s) to install the power facilities, conduits and telecommunication/broadband lines required by Lessee at Lessee's sole cost to the Equipment.
11. LEASE TERMINATION.
 - a. If Lessee is prevented from constructing and completing the installation of the Equipment for reason of any final governmental law, regulation, order, or other action, the Lease will terminate immediately without penalty and with no rent or payment due.
 - b. In addition to other termination terms of this Lease, Lessee may terminate this Lease upon thirty (30) days written notice if (i) the Equipment is substantially damaged, or (ii) federal, state or local statute, ordinance, regulation or other governmental action shall preclude or limit the use of the Equipment, or (iii) the Lease becomes economically or otherwise undesirable to the Lessee, or (iv) a violation of Section 6 of this Lease occurs.
 - c. Prior to the start of installation of physical Equipment and upon notice to Lessor, Lessee may terminate this Lease immediately without penalty or further obligation.
 - d. If either party breaches any material term of this Lease, and after 30 days notice the violating party fails to cure such breach, the other party may terminate this Lease without penalty and seek any and all appropriate damage upon the violating party.
12. REMOVAL OF EQUIPMENT. Upon expiration of the term or earlier termination of this Lease, Lessee shall, at Lessee's sole cost and expense, forthwith remove the Equipment and all appurtenances thereto, and restore the property of Lessor to substantially the same condition that existed prior to installation of the Equipment. In the event that Lessee has not removed the Equipment within sixty

(60) days after termination hereof, Lessor may remove the Equipment. Thereafter, Lessee shall reimburse Lessor on demand for all costs and expenses of such removal

13. INSURANCE AND INDEMNIFICATION.

a. Lessee, at its sole cost and expense shall maintain during the term of this Lease public liability and property damage insurance with a single combined liability limit of at least One Million Dollars (\$1,000,000) and Two Million Dollars (\$2,000,000) aggregate insuring against all, actual or alleged liability of Lessee and its agents, employees and representatives arising out of and in connection with Lessee's use or occupancy of the Leased Premises. Lessor shall be named as an additional insured.

b. Lessee shall indemnify and hold Lessor harmless from and against any and all claims, actual or alleged arising from Lessor's use or occupancy of the Premises or from the conduct of its business or from any activity, work, or things which may be permitted or suffered by Lessee in or about the Leased Premises, including all damage, costs, attorney's fees, expenses and liabilities incurred in the defense of any claim or action or proceeding arising therefrom. Except for Lessor's negligent conduct, Lessee hereby assumes all risk of damage to property or injury to person in or about the Leased Premises from any cause, and Lessee hereby waives all claims, including subrogation, in respect thereof against Lessor.

14. CONFIDENTIALITY. Lessor acknowledges that the terms and conditions of this Agreement are to remain confidential for the benefit of the Lessee, and may not be disclosed by Lessor to anyone, by any manner or means, directly or indirectly, without the Lessee's prior written consent or as required by law.

15. AUTHORIZATION TO FILE PERMITS. If required, Lessor shall provide authorization to Lessee to file the appropriate permits required for the construction, maintenance, or upgrade of the Equipment when such permit would otherwise require the signature of the Lessor.

16. DEFAULT. If Lessee defaults in the performance of any of its obligations under this Lease and fails to cure such default within thirty (30) days after written notice of default has been delivered to Lessee by Lessor, Lessor shall have the right to terminate this Lease and/or pursue any other legal or equitable rights or remedies that Lessor may have against Lessee.

17. ASSIGNMENT OF LEASE. All of the provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, if any, successors, and assigns. Lessor agrees to notify Lessee promptly of the name, address and phone number of a prospective new owner or assignee of the lease premises, and Lessor further agrees to deliver a copy of this Lease to such new owner at or before assignment or property closing. Lessee may assign this lease. In the event Lessee assigns this Lease, assignee will be fully obligated under this Lease and the Lease will no longer bind Lessee.

18. ASSUMPTION OF OBLIGATION. Should Lessor sell the property, a copy of this lease must be provided to the purchaser, and the purchaser must assume the obligations of the Lessor under this lease.

19. NOTICES. Any and all notices, demands, or other communications required or desired to be given hereunder by any party shall be in writing and shall be validly given or made to another party if personally served, if sent by a recognized overnight express carrier, or by electronic mail with a copy sent by overnight express carrier. If such notice or demand is served personally or electronically, notice shall be deemed constructively made at the time of such personal or electronic service. If such notice, demand or other communication is given by overnight express carrier, such notice shall be conclusively deemed given one (1) business day after delivery to the party to whom such notice, demand or other communication is to be given as listed under the signatory line of this Lease.
20. CHOICE OF LAW. The laws of the state of Kansas shall govern the validity of this Agreement, the construction of its terms and the interpretation of the rights and duties of the parties hereto. Venue shall be proper in Reno County District Court in Reno County, Kansas and federal court in Wichita, Kansas.
21. ARBITRATION. Any controversies arising out of the terms of this Agreement or its interpretation shall be settled in Kansas in accordance with the rules of the American Arbitration Association, and the judgment upon award may be entered in any court having jurisdiction thereof.
22. WAIVER. Waiver by one party hereto of breach of any provision of this Agreement by the other shall not operate or be construed as a continuing waiver.
23. MODIFICATION OR AMENDMENT. No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties hereto.
24. UNENFORCEABILITY OF PROVISIONS. If any provision of this Agreement, or any portion thereof, is held to be invalid and unenforceable, then the remainder of this Agreement shall nevertheless remain in full force and effect.
25. MISCELLANEOUS PROVISIONS: Except as otherwise expressly provided in this Agreement, any additional provisions listed in Exhibit A are hereby incorporated into this Agreement by reference with the same force and effect as if set forth herein.
26. ENTIRE AGREEMENT; BINDING TERMS. This Lease constitutes the entire agreement of the parties. Neither Lessor nor Lessee shall be bound by any agreement, representation or warranty, expressed or implied, not contained herein and all prior agreements, understandings, and representations are hereby terminated and canceled in their entirety and are of no further force and effect. This Lease shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, personal representatives, successors and assigns (except as expressly limited herein). Time is of the essence of this Lease.

[signature page to follow]

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above. The parties hereto agree that facsimile signatures shall be as effective as if originals.

LESSOR: _____

LESSEE: IdeaTek Telcom, LLC

Name: _____

Name: Daniel P. Friesen

Title: _____

Title: CIO

Date: _____

Date: _____

Notice Address:

Notice Address:

111 Old Mill Ln
Buhler, Ks. 67522

Exhibit A

Term Sheet

1. **Rent**

- a. In consideration of the mutual covenants contained herein, and other good and valuable consideration, Lessee shall pay or contribute to Lessor the following:
 - i. A non-accumulating service credit totaling \$450/month (\$150 per month credit per site premises listed below).
 - a. South Hutchinson Community Building 101 W Ave C, South Hutchinson, KS 67505
 - b. South Hutchinson Maintenance Building 500 E Ave C, South Hutchinson
 - c. South Hutchinson Sewage Treatment Plant 500 E Ave C, South Hutchinson
 - *All services subject to Ideatek's standard Service Level Agreement Terms and Conditions which can be provided by request or found online at ideatek.com*

2. **Term** This Lease shall continue for an initial term of Seven (7) years and shall auto renew for additional three (3) year terms unless written notice is given by either party at least ninety (90) days prior to the expiration of the initial term.

3. **Tower Description**

- a. Name: South Hutchinson Grain Elevator
- b. Tower Description: Concrete Grain Elevator (no longer in active grain operations.)
- c. Tower Address:
- d. GPS Coordinates: 38.023574°, -97.948714°

4. **Leased Premises Description:** Areas utilized are the rooftop of head house, and equipment space at the base inside the facility in a utility area, with cable runs up the man lift shaft.

5. **Exclusivity:** City of South Hutchinson will not allow any equipment other than IdeaTek's which operates at 5ghz – 5.99 Ghz frequency or which interferes with IdeaTek's frequencies to be installed on the Tower, unless approved by IdeaTek.

Meeting Date: April 10, 2023
Department: Administration
Prepared By: Joseph Turner, City Administrator
Agenda Title: Police Vehicle Purchase and Swap with Public Works

Background/Analysis – The South Hutchinson Police Department currently uses two vehicles that are not police pursuit rated and there are some concerns about potential liability to the city in the event of an accident. These vehicles are:

- 2021 Dodge Ram 1500
- 2020 Dodge Durango

The Public Works Department work trucks are extremely old and have been driven past their useful life. The departments are proposing that the public works purchase the 2021 Dodge Ram for \$30,000, which would be paid for via internal transfer in the capital equipment fund.

A new 2023 Durango will cost approximately \$39,000 plus the upfitting which is estimated to cost \$12,000. The total cost for this vehicle will be approximately \$51,000.

Chief Pickering also desires to swap out the 2020 Dodge Durango for another 2023 Durango. After purchasing the new vehicle and upfitting costs of approximately \$20,000, the total cost for the second vehicle would be about \$60,000.

After accounting for the \$30,000 internal trade to the public works department and the estimated \$22,500 trade-in value for the 2020 Durango, the police department would have a net expenditure of approximately \$58,500.

At the end of 2022, the police department had \$49,900.94 in its capital equipment reserve account with another \$4,670 owed to it by way of uncompleted transfers.

In 2023, we budgeted \$65,000 for transfers into the police department's capital reserve fund. In theory, the department has nearly \$120,000 available for equipment expenditures.

Financial Impact – Approximately \$58,500 net expense out of the police department reserves to purchase these two vehicles.

Recommendation – Staff recommends council authorize the purchase of these two vehicles and the coordinated trade-ins and transfer of funds.

Exhibit F – Vehicle Quotes and Trade-in Estimates

ALLEN SAMUELS CHRYSLER DODGE JEEP RAM
1421 E 30TH AVE
HUTCHINSON, KS 675021235

Priced Order Confirmation (POC)

Date Printed: 2023-03-14 4:45 PM **VIN:** 1C4RDJFG9PC577866 **Quantity:** 01
Estimated Ship Date: 2023-03-07 2:00 AM **VON:** 57166910 **Status:** JB - Shipped to body vendor
Date Ordered: 2022-09-28 11:52 AM **Ordered By:** S04599R **FAN 1:** 004DX South Hutchinson Police Depart
FAN 2:
Client Code:
Bid Number: TB3065
PO Number:

Sold to: ALLEN SAMUELS CHRYSLER DODGE JEEP RAM (45689)
 1421 E 30TH AVE
 HUTCHINSON, KS 675021235

Ship to: ALLEN SAMUELS CHRYSLER DODGE JEEP RAM (45689)
 1421 E 30TH AVE
 HUTCHINSON, KS 675021235

Vehicle: 2023 DURANGO PURSUIT VEHICLE AWD (WDEE75)

| | Sales Code | Description | MSRP(USD) | FWP(USD) |
|---------------------------|-----------------|--------------------------------------|---------------------------------|---------------|
| Model: | WDEE75 | DURANGO PURSUIT VEHICLE AWD | 41,415 | 41,228 |
| Package: | 2BZ | Customer Preferred Package 2BZ | 0 | 0 |
| | ERC | 3.6L V6 24V VVT Engine Upg 1 w/ESS | 0 | 0 |
| | DFT | 8-Spd Auto 850RE Trans (Make) | 0 | 0 |
| Paint/Seat/Trim: | PDN | Destroyer Grey Clear Coat | 395 | 356 |
| | APA | Monotone Paint | 0 | 0 |
| | *A7 | Cloth Bucket Seats W/Rear Vinyl | 135 | 121 |
| | -X9 | Black | 0 | 0 |
| | Options: | GXF | Entire Fleet Alike Key (FREQ 1) | 160 |
| | LNF | Black Left LED Spot Lamp | 610 | 549 |
| | NAS | 50 State Emissions | 0 | 0 |
| | YEP | Manuf Statement of Origin | 0 | 0 |
| | 3AH | Price Protection - Code H | 0 | 0 |
| | 4NU | Fuel Fill / Battery Charge | 0 | 0 |
| | 4FM | Fleet Option Editor | 0 | 0 |
| | 4ES | Delivery Allowance Credit | 0 | -414 |
| | 2SQ | FCA Fleet Powertrain Care | 0 | 0 |
| | YG1 | 7.5 Additional Gallons of Gas | 0 | 26 |
| | 4FT | | 0 | 0 |
| | 5T2 | Febuary Production | 0 | 0 |
| | 5N6 | Easy Order | 0 | 0 |
| | 4FT | Fleet Sales Order | 0 | 0 |
| | 4EA | Sold Vehicle | 0 | 0 |
| Non Equipment: | 4KA | Special Bid Handling | 0 | 0 |
| | 4FA | Special Bid-Ineligible For Incentive | 0 | 0 |
| | 4DH | Prepaid Holdback | 0 | -1,281 |
| | MAF | Fleet Purchase Incentive | 0 | 0 |
| Bid Number: | TB3065 | Government Incentives | 0 | -3,500 |
| Special Equipment: | 99595B | | 0 | 0 |
| | 99595A | | 0 | 0 |
| Destination Fees: | | | 1,595 | 1,595 |
| Total Price: | | | <u>44,310</u> | <u>38,825</u> |

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

ALLEN SAMUELS CHRYSLER DODGE JEEP RAM
1421 E 30TH AVE
HUTCHINSON, KS 675021235

Priced Order Confirmation (POC)

Date Printed: 2023-03-14 4:45 PM **VIN:** 1C4RDJFG0PC577867 **Quantity:** 01
Estimated Ship Date: 2023-03-08 2:00 AM **VON:** 57166911 **Status:** JB - Shipped to body vendor
Date Ordered: 2022-09-28 11:52 AM **Ordered By:** S04599R **FAN 1:** 004DX South Hutchinson Police Depart
FAN 2:
Client Code:
Bid Number: TB3065
PO Number:

Sold to: ALLEN SAMUELS CHRYSLER DODGE JEEP RAM (45689)
 1421 E 30TH AVE
 HUTCHINSON, KS 675021235

Ship to: ALLEN SAMUELS CHRYSLER DODGE JEEP RAM (45689)
 1421 E 30TH AVE
 HUTCHINSON, KS 675021235

Vehicle: 2023 DURANGO PURSUIT VEHICLE AWD (WDEE75)

| | Sales Code | Description | MSRP(USD) | FWP(USD) |
|---------------------------|-----------------|--------------------------------------|---------------------------------|---------------|
| Model: | WDEE75 | DURANGO PURSUIT VEHICLE AWD | 41,415 | 41,228 |
| Package: | 2BZ | Customer Preferred Package 2BZ | 0 | 0 |
| | ERC | 3.6L V6 24V VVT Engine Upg I w/ESS | 0 | 0 |
| | DFT | 8-Spd Auto 850RE Trans (Make) | 0 | 0 |
| Paint/Seat/Trim: | PDN | Destroyer Grey Clear Coat | 395 | 356 |
| | APA | Monotone Paint | 0 | 0 |
| | *A7 | Cloth Bucket Seats W/Rear Vinyl | 135 | 121 |
| | -X9 | Black | 0 | 0 |
| | Options: | GXF | Entire Fleet Alike Key (FREQ 1) | 160 |
| | LNF | Black Left LED Spot Lamp | 610 | 549 |
| | NAS | 50 State Emissions | 0 | 0 |
| | YEP | Manuf Statement of Origin | 0 | 0 |
| | 3AH | Price Protection - Code H | 0 | 0 |
| | 4NU | Fuel Fill / Battery Charge | 0 | 0 |
| | 4FM | Fleet Option Editor | 0 | 0 |
| | 4ES | Delivery Allowance Credit | 0 | -414 |
| | 2SQ | FCA Fleet Powertrain Care | 0 | 0 |
| | YG1 | 7.5 Additional Gallons of Gas | 0 | 26 |
| | 4FT | | 0 | 0 |
| | 5T2 | Febuary Production | 0 | 0 |
| | 5N6 | Easy Order | 0 | 0 |
| | 4FT | Fleet Sales Order | 0 | 0 |
| | 4EA | Sold Vehicle | 0 | 0 |
| Non Equipment: | 4KA | Special Bid Handling | 0 | 0 |
| | 4FA | Special Bid-Ineligible For Incentive | 0 | 0 |
| | 4DH | Prepaid Holdback | 0 | -1,281 |
| | MAF | Fleet Purchase Incentive | 0 | 0 |
| Bid Number: | TB3065 | Government Incentives | 0 | -3,500 |
| Special Equipment: | 99595B | | 0 | 0 |
| | 99595A | | 0 | 0 |
| Destination Fees: | | | 1,595 | 1,595 |
| Total Price: | | | 44,310 | 38,825 |

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

J.D. Power Official Used Car Guide

03/14/2023

Vehicle Summary NADA Values

RAM

Region: 202303 Midwest Stock #:
 Vehicle Description: 2021 Ram Ram 1500 Classic Crew Cab Special Service 4WD 5.7L V8 VIN: 1C6RR7XT3MS523357

MSRP: \$41,885 Weight: 5,430
 Mileage: 30,000

| | <u>Rough Trade-In</u> | <u>Average Trade-In</u> | <u>Clean Trade-In</u> | <u>Clean Loan</u> | <u>Clean Retail</u> |
|--|-----------------------|-------------------------|-----------------------|-------------------|---------------------|
| Base value | \$27,125 | \$28,900 | \$30,375 | \$27,350 | \$33,325 |
| Optional Equipment | | | | | |
| Aluminum/Alloy Wheels | \$325 | \$325 | \$325 | \$325 | \$375 |
| RamBox Storage | \$650 | \$650 | \$650 | \$650 | \$725 |
| Option Total | \$975 | \$975 | \$975 | \$975 | \$1,100 |
| Mileage Adjustment | \$575 | \$575 | \$575 | \$575 | \$575 |
| Total J.D. Power Official Used Car Guide Values | \$28,675 | \$30,450 | \$31,925 | \$28,900 | \$35,000 |

Allen Samuels CJDR Hutchinson

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\$27,000



Business Office

CITY OF SOUTH HUTCHINSON

2 SOUTH MAIN, SOUTH HUTCHINSON, KS. 67505
Home: 620-663-7104 Cell:
Email:
County: RENO

Stock # R1581
N 21 RAM 1500 CLASSIC (5.
1C6RR7XT3MS523357

Deal

Buyer

Trades

PDI

Disclosure

Recap

Summary

Commissions

Forms

Deal Information

Deal Status: Capped

Retail Lease

Form with fields: List (46255.00), Price (30381.00), Down, Trade (28000.00), Payoff, Function, Rebate, APR, Term (1), Days, Tax, Tax Group (Kansas State), AMO\$/Opt, Insurance, Accessories, Serv Cont, Fee\$/Lender, Sale Date (08/12/21), Deliver (08/12/21), First Payment (08/12/21), Lender (Cash Sale--Fleet), Discount (15874.00), Payment/Options (2381.00 M)

Other / Salespeople

Form with fields: Odometer (216), Permit#/Exp, Salesperson1, F&I Manager (606), Trade Desc (R1581A 17 CHEVROLET SILVERADO 150), Salesperson2, Sales Manager, PDI (EMCASCO INSURANCE), CG124FI0WP124, 02381X00A000MSRP46255

Save

Exit

Cancel



Manual Bookout

Allen Samuels CJDR Hutchinson

J.D. Power Bookout BlackBook Bookout

DURANGO

Bookout using J.D. Power

Year: 2020 ▾ Trlm: Utility 4D Police AWD 3.6L V6 ▾
 Make: DODGE ▾ Mileage: 60000
 Model: Durango ▾ [Get Options](#) [Connect to MMR](#)

Print Notes:

J.D. POWER

J.D Power Calculator

202303 Midwest

Mileage Adjustment (\$775)

| Clean Retail | Clean Trade-In | Average Trade-In | Rough Trade-In | Clean Loan | |
|--|----------------|--|----------------|---|-------|
| \$28,275 | \$25,500 | \$24,300 | \$22,825 | \$22,875 | |
| Option | Value | Option | Value | Option | Value |
| <input type="checkbox"/> Certified Pre-Owned | \$0 | <input type="checkbox"/> Blind Spot Monitor | \$125 | <input type="checkbox"/> Fixed Running Boards | \$50 |
| <input type="checkbox"/> Luggage Rack | \$50 | <input type="checkbox"/> Auxiliary Fuel Tank | \$50 | <input type="checkbox"/> Towing/Camper Pkg | \$350 |

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[Update Book Values](#)

\$ 22,000 - 22,500

MONTHLY WATER RIGHTS PERFECTION REPORT

MONTHLY WATER RIGHTS PERFECTION REPORT

| 2022 Water Usage (gal.) | | | | |
|--------------------------------|-------------|-------------|-------------|-------------|
| | Well #3 | Well #4 | Well #5 | Total |
| January | 3,901,600 | 10,857,400 | 5,757,600 | 20,516,600 |
| February | 274,300 | 12,465,100 | 6,934,000 | 19,673,400 |
| March | 60,500 | 13,965,900 | 7,496,700 | 21,523,100 |
| April | 38,500 | 14,306,200 | 9,280,400 | 23,625,100 |
| May | 51,000 | 14,855,200 | 9,563,700 | 24,469,900 |
| June | 1,290,300 | 15,354,200 | 10,942,800 | 27,587,300 |
| July | 87,100 | 18,206,500 | 14,646,000 | 32,939,600 |
| August | 500 | 19,710,000 | 14,597,800 | 34,308,300 |
| September | 2,011,800 | 16,887,700 | 12,412,700 | 31,312,200 |
| October | 7,030,300 | 5,488,300 | 13,864,300 | 26,382,900 |
| November | 9,806,300 | 2,213,500 | 10,926,000 | 22,945,800 |
| December | 10,810,400 | 0 | 11,397,100 | 22,207,500 |
| | 35,362,600 | 144,310,000 | 127,819,100 | 307,491,700 |
| Auth. Qty. | 139,610,000 | 144,310,000 | 148,110,000 | 349,433,000 |
| Amt. to Perfect | n/a | 0 | 20,290,900 | n/a |

| 2023 Water Usage (gal.) | | | | |
|--------------------------------|-------------|-------------|-------------|-------------|
| | Well #3 | Well #4 | Well #5 | Total |
| January | 3,010,100 | 4,248,500 | 14,467,500 | 21,726,100 |
| February | 804,600 | 5,163,200 | 14,843,000 | 20,810,800 |
| March | 2,225,700 | 1,248,000 | 19,502,200 | 22,975,900 |
| April | | | | 0 |
| May | | | | 0 |
| June | | | | 0 |
| July | | | | 0 |
| August | | | | 0 |
| September | | | | 0 |
| October | | | | 0 |
| November | | | | 0 |
| December | | | | 0 |
| | 6,040,400 | 10,659,700 | 48,812,700 | 65,512,800 |
| Auth. Qty. | 139,610,000 | 144,310,000 | 148,110,000 | 349,433,000 |
| Amt. to Perfect | n/a | n/a | 99,297,300 | n/a |

*Green columns are water files eligible for perfection

**White columns are water files that need to be perfected

*Green columns are water files eligible for perfection

**White columns are water files that need to be perfected

Q1 61,713,100

Q1 65,512,800 +/- 6.16%



PUBLIC WORKS REPORT

To: Honorable Mayor and City Council

From Ronnie Pederson, Public Works Superintendent

Re: Public Works Superintendent report for April 10th ,2023 City Council Meeting

Date: April 6th ,2023

Streets

- Street sweeping.
- Pothole patch holes in town.
- Repaired sprinkler line at city hall.
- Started all city irrigation.
- Mowing/Weed eating.
- Serviced police vehicle.
- Serviced vactor.
- Serviced skid steer.
- Replaced thermostat in service truck.
- Serviced mowing tractor/ Changed cutting blades.
- Cleaned fire station sand traps in wash bay.
- Inspected and certified mosquito sprayer for upcoming year.

Water

- Weekly checks and inspections.
- One call utility locates.
- Changed chlorine cylinders at water wells.
- Started exercising city water main valves.
- Finished water meter clean out and inspections for lead and copper inventory.
- Replaced 2 water meter setters.
- Multiple water meter checks and reads.
- Red tags.
- KRWA conference.

Wastewater

- Daily and weekly checks and inspections completed.
- One call utility locates.
- Wasted sludge at wastewater facility.
- Pressed sludge at wastewater facility.
- Cleaned clarifiers and UV bulbs.
- Pulled KDHE state samples for analysis.
- Prepared samples for 503 sludge regs.
- KRWA conference.