

**A. CALL TO ORDER/ROLL CALL**

\_\_Nisly \_\_Schmidt \_\_Weber \_\_Garretson \_\_Fairbanks \_\_Scofield

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF AGENDA (ADDITIONS/DELETIONS)**

**D. CITIZEN COMMENTS**

**E. HEARINGS, PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS**

**F. CONSENT AGENDA**

1. Approval of Minutes – Regular Meeting, April 4, 2022
2. Approval of Invoices
3. Approval of Cereal Malt Beverage License (Stuckey’s Travel Center Hutchinson – 1515 South Main St.)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**G. ACTION ITEMS**

1. Perfection of Water Rights File No. 40536 (Well #3)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. Special Counsel Services Agreement with Attorney Austin K. Parker

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**H. DISCUSSION ITEMS**

1. Development of Housing Presentation by Austin K. Parker
2. 2022 Q1 Budget Update

**I. CITY ADMINISTRATOR’S REPORT**

**J. GOVERNING BODY COMMENTS**

**K. EXECUTIVE SESSION**

1. Attorney-Client Privilege (to include Austin K. Parker)

**L. ADJOURNMENT**

**Meeting Date:** April 18, 2022  
**Department:** Administration  
**Prepared By:** Joseph Turner, City Administrator  
**Agenda Title:** Consent Agenda

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**Background/Analysis** – Consent agendas are designed to take routine business items, non-controversial items, and other matters where a consensus has been reached and combine them into one single motion and vote. Items on the consent agenda should not be discussed or debated by the governing body. Any member of the governing body may elect to pull an item from the consent agenda for a separate vote.

**Notable Items:**

- Approval of Minutes from April 4, 2022 regular meeting
- Approval of Invoices
- Approval of Cereal Malt Beverage License for Stuckey's Travel Center Hutchinson

**Recommendation** – Motion to approve the consent agenda as presented.

**Exhibit A** – Minutes from April 4, 2022 Regular Meeting

**Exhibit B** – AP Invoices



**A. CALL TO ORDER/ROLL CALL**

X Nisly X Schmidt X Weber X Garretson X Fairbanks X Scofield

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF AGENDA (ADDITIONS/DELETIONS)**

**D. CITIZEN COMMENTS**

**E. HEARINGS, PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS**

**F. CONSENT AGENDA**

1. Approval of Minutes – Regular Meeting, March 21, 2022
2. Approval of Invoices

*Motion:* Schmidt                      *Second:* Weber                      *Vote:* 5-0

**G. ACTION ITEMS**

**H. DISCUSSION ITEMS**

1. Website Update-Council approved City Administrator to proceed with another option.
2. Municipal Code Codification-City Administrator will go through the code book.
3. Independence Day Fireworks Show-Chief Pickering will be in charge of this event.
4. Miscellaneous Items-Market South Hutch possibly helping with events, Sewer Manhole Rehab costs and Scott Boulevard Bridge delay for a few months.

**I. CITY ADMINISTRATOR’S REPORT**

**J. GOVERNING BODY COMMENTS**

**K. EXECUTIVE SESSION**

**1. Preliminary discussion on the acquisition of real property**

Motion for an executive session pursuant to K.S.A. 75-4319 to discuss acquisition of real property for 10 minutes.

*Motion:* Schmidt                      *Second:* Weber                      *Vote:* 5-0

Motion was made to call the meeting back to order.

*Motion:* Schmidt                      *Second:* Garretson                      *Vote:* 5-0

**ACTION:** Motion to accept land donation for 3 parcels from Doozies to Dandies LLC.

*Motion:* Fairbanks                      *Second:* Weber                      *Vote:* 5-0

**2. Attorney-Client Privilege**

Motion for an executive session pursuant to K.S.A. 75-4319 for Attorney Client Privilege for 15 minutes.

*Motion:* Schmidt                      *Second:* Garretson                      *Vote:* 5-0

Motion was made to call the meeting back to order.

*Motion:* Schmidt                      *Second:* Scofield                      *Vote:* 5-0

Motion for an executive session pursuant to K.S.A. 75-4319 for Attorney Client Privilege for 10 minutes.

*Motion:* Schmidt                      *Second:* Weber                      *Vote:* 5-0

Motion was made to call the meeting back to order.

*Motion:* Schmidt                      *Second:* Garretson                      *Vote:* 5-0

L.      **ADJOURNMENT**

*Motion:* Schmidt                      *Second:* Garretson                      *Vote:* 5-0

**Invoice Approval List  
April 18, 2022**

<b>Gen Gov</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-101-6000	Electric Billing	Evergy	\$228.42
101-101-6000	Gas Billing	Kansas Gas	\$218.74
101-101-6000	Phone service	Ideatek	\$27.50
101-101-6000	Cox	Cable	\$16.78
101-101-6001	Insurance Premium	Provalue	\$1,600.00
101-101-6002	Register of Deeds-Resolution	Petty Cash	\$38.00
101-101-6002	Codification of Code Book	Citycode Financial	\$4,250.00
101-101-6003	Cleaning contract	FreshCo	\$150.00
101-101-7000	Envelopes	Applied Computer	\$33.72
101-101-7000	Labels, corection tape	Office Plus	\$42.14
101-101-7001	KACM Winter Seminar	Wichita State University	\$145.00
			<b>\$6,750.30</b>
<b>Police</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-102-6000	Cable	Cox	\$39.87
101-102-6000	Phone service	Ideatek	\$27.50
101-102-6000	Electric Billing	Evergy	\$445.30
101-102-6000	Gas Billing	Kansas Gas	\$404.41
101-102-6001	Insurance Premium	Provalue	\$20,800.00
101-102-6002	Cleaning contract	Tabitha Maxfield	\$150.00
101-102-6002	Mini wash rags	Giant Laundry	\$15.00
101-102-6002	Victim information sheets	Scott Merriman	\$303.00
101-102-6004	Paper, tape, tissue	Office Plus	\$174.25
101-102-6004	Program radios	TBS	\$160.00
101-102-6005	MIFI air cards and cell phones	Verizon	\$243.56
101-102-7000	Envelopes	Applied Computer	\$33.72
101-102-7001	Turnpike fees-Darrin	Petty Cash	\$7.00
101-102-7002	Water	Culligan	\$27.00
101-102-7003	Fuel	Bridgman	\$525.32
101-102-7006	Deductable for Durango AC	Allen Samuels	\$100.00
101-102-7006	Car wash	Carquest	\$16.08
			<b>\$23,472.01</b>
<b>Street</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-103-6000	Electric Billing	Evergy	\$573.77
101-103-6000	Gas Billing	Kansas Gas	\$487.91
101-103-6000	Phone service	Ideatek	\$27.50
101-103-6001	Insurance Premium	Provalue	\$16,000.00
101-103-6002	Drug test	Hutchinson Clinic	\$50.00
101-103-6004	Lease on Cylinders	Lampton	\$623.92
101-103-6005	Cell phones	Verizon	\$66.23
101-103-7000	Envelopes	Applied Computer	\$33.71
101-103-7001	Meals-KRWA-Hunter	Petty Cash	\$24.05
101-103-7002	Yellow paint	Crown Paint	\$65.86
101-103-7002	CDL Exam	Petty Cash	\$81.00
101-103-7002	Water	Culligan	\$13.50

**Invoice Approval List  
April 18, 2022**

101-103-7002	Filters, solenoid, headlight, antifreeze	Carquest	\$215.61
101-103-7002	Rock	Mid America	\$208.45
101-103-7002	Fuel pump	Fairview	\$38.96
101-103-7002	Culvert	J&J Drainage	\$707.29
101-103-7003	Fuel	Bridgman	\$58.31
			<b>\$19,276.07</b>
<b>Fire</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-104-6000	Cable	Cox	\$10.49
101-104-6000	Phone service	Ideatek	\$27.50
101-104-6000	Electric Billing	Evergy	\$264.85
101-104-6000	Gas Billing	Kansas Gas	\$226.52
101-104-6001	Insurance Premium	Provalue	\$9,600.00
101-104-6003	V-belt	O'Reilly	\$23.29
101-104-6005	Cell phone and tablets	Verizon	\$144.50
101-104-7000	Envelopes	Applied Computer	\$33.71
101-104-7002	Liners	Janitorial Supply	\$48.16
101-104-7002	Wire connectors	O'Reilly	\$26.99
101-104-7002	Water	Culligan	\$15.90
			<b>\$10,421.91</b>
<b>Park</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-105-6000	Electric Billing	Evergy	\$106.47
			<b>\$106.47</b>
<b>Court</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-106-6004	Inmate collection	Hutchinson Regional	\$22.00
101-106-6015	Court fees to State	Kansas State Treasurer	\$2,376.50
101-106-6017	March Jail fees	Reno County Sheriff	\$520.00
101-106-6018	Court Apointed Attorney	Benjamin Fisher	\$75.00
			<b>\$2,993.50</b>
<b>Non Dept</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-109-6000	Electric Billing	Evergy	\$5,852.02
			<b>\$5,852.02</b>
		<b>GENERAL TOTAL</b>	<b>\$68,872.28</b>
<b>Water</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
201-000-6000	Electric Billing	Evergy	\$2,683.46
201-000-6000	Locates	Kansas One Call	\$21.00
201-000-6001	Insurance Premium	Provalue	\$12,000.00
201-000-6002	Lab analysis	KDHE	\$82.00
201-000-6005	Cell phones	Verizon	\$104.49
201-000-7000	Envelopes with permit	Applied Computer	\$57.26
201-000-7001	Meals-KRWA-Matt	Petty Cash	\$22.97
201-000-7002	Chlorine	Brenntag	\$1,501.31
201-000-7002	Water	Culligan	\$13.50
201-000-7002	Ice for samples	Petty Cash	\$2.69
201-000-7002	Reimburse Matt for clamps	Petty Cash	\$11.25

**Invoice Approval List  
April 18, 2022**

201-000-7002	Tire repair	Tom & Dan's	\$19.75
201-000-7003	Fuel	Bridgman	\$142.70
			<b>\$16,662.38</b>
<b>Sewer</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
301-000-6000	Electric Billing	Evergy	\$10,334.16
301-000-6000	Locates	Kansas One Call	\$21.00
301-000-6000	Phone service	Verizon	\$313.57
301-000-6001	Insurance Premium	Provalue	\$20,533.00
301-000-6002	Repair generator	Central Power	\$1,375.00
301-000-6005	Cell phones	Verizon	\$106.24
301-000-7000	Envelopes with permit	Applied Computer	\$57.25
301-000-7001	Meals-KRWA-Ronnie and Ty	Petty Cash	\$23.29
301-000-7001	Leadership training	Kansas Municipal Utilities	\$125.00
301-000-7002	Water	Culligan	\$13.50
			<b>\$32,902.01</b>
<b>CID</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
705-000-6004	1st Quarter-Sales	Love's	\$6,952.28
			<b>\$6,952.28</b>
<b>ASAP</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
801-000-6004	Bond forfeiture	City of South Hutchinson	\$250.00
801-000-6004	Restitution	South Hutch Municipal	\$375.00
			<b>\$625.00</b>
<b>Comm Ctr</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
811-000-6000	Electric Billing	Evergy	\$217.80
811-000-6000	Gas Billing	Kansas Gas	\$146.61
811-000-6004	Cleaning contract	FreshCo	\$500.00
			<b>\$864.41</b>
		<b>Grand Total</b>	<b>\$126,878.36</b>

**Meeting Date:** April 18, 2022  
**Department:** Administration  
**Prepared By:** Joseph Turner, City Administrator  
**Agenda Title:** Perfection of Water Rights File No. 40536 (Well #3)

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**Background/Analysis** – During the process of researching our water rights with state officials, I learned that Water Rights File No. 40536 is eligible for perfection. We currently have until 2023 to perfect this right and it is eligible for extensions.

I have verified with the state that we can perfect this water right early and it will have no negative impacts on our other water right files. See attached email conversation.

**Financial Impact** – None.

**Recommendation** – Motion to authorize mayor to request a certificate of appropriation be issued early for Water Rights File No. 40536 from the Kansas Department of Agriculture.

**Exhibit C** – Email communication between South Hutchinson and state officials

**Joseph Turner**

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**From:** Fitch, Elizabeth [KDA] <Elizabeth.Fitch@ks.gov>  
**Sent:** Tuesday, April 12, 2022 8:45 AM  
**To:** Joseph Turner  
**Cc:** Crawford, Alex [KDA]  
**Subject:** RE: Water Appropriation, File No. 40536 Perfection Follow-up

Joseph,

I agree, it was great to meet in person!

For clarification, yes, I believe that the City can request File No. 40536 (Well #3) be certified now or after 2023 without any negative impact to the other water rights. To get the ball rolling now, a written request from the mayor/city council asking that the certificate of appropriation be issued early should be submitted to this office. The request can be sent by mail or email.

Elizabeth K Fitch, Environmental Scientist  
Kansas Department of Agriculture  
Division of Water Resources  
Stafford Field Office  
(620) 234-5311  
[elizabeth.fitch@ks.gov](mailto:elizabeth.fitch@ks.gov)  
[agriculture.ks.gov](http://agriculture.ks.gov)

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**From:** Joseph Turner <josepht@southhutch.com>  
**Sent:** Friday, April 8, 2022 11:37 AM  
**To:** Fitch, Elizabeth [KDA] <Elizabeth.Fitch@ks.gov>  
**Cc:** Crawford, Alex [KDA] <Alex.Crawford@ks.gov>  
**Subject:** RE: Water Appropriation, File No. 40536 Perfection Follow-up

**EXTERNAL:** This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Elizabeth:

It was great to see you at the water conference and I had meant to follow up with you there about this email.

I am reading the following to mean that we can take steps now to certify Water File No. 40536 (Well #3) and that that will not have any negative impact on our other water file numbers. If that is correct, can we start the process now instead of waiting until 2023? If so, what do we need to do to get that ball rolling?

*Joseph Turner*  
City Administrator

City of South Hutchinson  
2 Main St.  
South Hutchinson, KS 67505

Phone: (620) 663-7104

Web: [SouthHutch.com](http://SouthHutch.com)

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**From:** Fitch, Elizabeth [KDA] <Elizabeth.Fitch@ks.gov>  
**Sent:** Thursday, March 17, 2022 11:26 AM  
**To:** Joseph Turner <josepht@southhutch.com>  
**Cc:** Crawford, Alex [KDA] <Alex.Crawford@ks.gov>  
**Subject:** Water Appropriation, File No. 40536 Perfection Follow-up

Joseph,

I was finally able to review the water use history for the City of South Hutchinson with a focus on File No. 40536. The question was regarding what would happen if the City chooses to allow the perfection period for File No. 40536 expire at the end of 2023 while extending the perfection periods for File Nos. 40537 and 40538. During the review, it was determined that the full quantity for senior Water Right, File No. 30164 was diverted along with the full quantity permitted under File No. 40536. Therefore, no place of use limitation appears to be needed and should not be proposed if File No. 40536 is certified prior to File Nos. 40537 or 40538. Please let me know if you have any additional questions.

Elizabeth K Fitch, Environmental Scientist  
Kansas Department of Agriculture  
Division of Water Resources  
Stafford Field Office  
(620) 234-5311  
[elizabeth.fitch@ks.gov](mailto:elizabeth.fitch@ks.gov)  
[agriculture.ks.gov](http://agriculture.ks.gov)

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**Meeting Date:** April 18, 2022  
**Department:** Administration  
**Prepared By:** Joseph Turner, City Administrator  
**Agenda Title:** Special Counsel Services Agreement with Austin K. Parker

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**Background/Analysis** – Having identified special project(s) that require specialized legal counsel and expertise, it is my desire to engage the legal services of Austin K. Parker as set forth in the attached agreement.

The expense is capped at \$10,000 and this includes any costs related to travel.

**Financial Impact** – \$10,000.

**Recommendation** – Motion to authorize mayor to enter into an agreement for special counsel services with attorney Austin K. Parker in an amount not to exceed \$10,000.

**Exhibit D** – Agreement for Special Counsel Services

**MEMORANDUM OF UNDERSTANDING  
CONCERNING SPECIAL LEGAL COUNSEL SERVICES  
FOR THE CITY OF SOUTH HUTCHINSON, KANSAS**

This document serves as a Memorandum of Understanding between the City of South Hutchinson, Kansas, a municipal corporation within the State of Kansas, hereinafter referred to as "South Hutchinson," and Austin K. Parker, attorney at law, hereinafter referred to as "Attorney." This Memorandum of Understanding outlines the responsibilities and commitments of each during its term.

**WITNESSETH:**

**WHEREAS**, South Hutchinson desires to engage Attorney to provide legal services and project-related advice concerning a special project to be identified by the City Administrator, Mayor and/or Governing Body of South Hutchinson in accordance with the terms and conditions set forth herein; and

**WHEREAS**, Attorney desires to accept engagement by South Hutchinson to provide legal services and project-related advice concerning a special project to be identified by the City Administrator, Mayor and/or Governing Body of South Hutchinson in accordance with the terms and conditions set forth herein.

**NOW, THEREFORE**, the parties agree to the following facts and terms:

1. Scope of Primary Services: Attorney will provide legal services and project-related advice concerning a special project to be identified by the City Administrator, Mayor and/or Governing Body of South Hutchinson in accordance with the terms and conditions set forth in this Memorandum. Such special projects are envisioned to commence during the second quarter of 2022.
2. Term: The term of this Memorandum of Understanding commences upon execution by the parties hereto and terminates upon the earlier of September 30, 2022 and/or the conclusion of a special project to be identified by the City Administrator, Mayor and/or Governing Body of South Hutchinson. Subsequently, this Memorandum of Understanding may be renewed and extended, in writing, by the parties hereto.
3. Compensation: Compensation provided to Attorney from South Hutchinson for Primary Services delineated in Section 1 of this Memorandum of Understanding will total \$10,000, payable upon commencement of the performance of services for a special project to be identified by the City Administrator, Mayor and/or Governing Body of South Hutchinson. There will be no additional costs billed for travel to and from South Hutchinson by Attorney.
4. Relationship of the Parties. During the term of this Memorandum of Understanding, Attorney shall maintain its status as an independent contractor engaged to perform such services

under this Agreement and all payment shall be reported on Form 1099-NEC or its current equivalent IRS form. It is appropriate for Attorney to serve as an independent contractor in light of Attorney's substantial autonomy concerning the direction of Attorney's work hereunder, Attorney's self-funding of many operational costs relating to his duties under this Agreement and based on how both Attorney and South Hutchinson view Attorney's relationship with South Hutchinson.

5. Termination: Any party may terminate this Memorandum of Understanding upon thirty (30) days written notice to the other party. Should this Memorandum of Understanding be terminated, Attorney shall only be entitled to receive the compensation to be paid hereunder in accordance with the terms and conditions of this Memorandum of Understanding.

6. Compliance with Law: In providing services pursuant to this Memorandum of Understanding, Attorney will comply with all applicable federal, state and local laws, rules and regulations.

7. Non-Discrimination: In providing services pursuant to this Memorandum of Understanding, Attorney will not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry.

8. Interest of Public Officials: No public official who exercises any functions or responsibilities in the review and approval of this Memorandum of Understanding will have any direct or indirect interest in the financial proceeds of this Memorandum of Understanding.

9. Assignment: Attorney does not have the authority to assign this Memorandum of Understanding, or any responsibilities under this Memorandum of Understanding, without the express prior written consent of South Hutchinson.

10. Notices: All notices required herein will be made in writing and emailed, mailed or hand delivered to the parties' regular places of business.

11. Entirety of the Memorandum of Understanding: This Memorandum of Understanding fully expresses all understandings of the parties relating to its subject matter. As such, it constitutes the entire understanding of the parties and may not be amended, altered, or modified, except by further written Memorandum of Understanding executed by the parties.

12. Construction: This Memorandum of Understanding will be construed in accordance with the laws of the State of Kansas.

13. Binding Effect: The terms and provisions of this Memorandum of Understanding shall extend to the successors of the respective parties.

[Remainder of Page Intentionally Left Blank. Signature Page to Follow.]

**IN WITNESS WHEREOF**, Austin K. Parker executed this Memorandum of Understanding on the 18th day of April, 2022.

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Austin K. Parker  
Parker & Parker, LLC  
Attorney at Law

**IN WITNESS WHEREOF**, this Memorandum of Understanding was approved by the Governing Body of the City of South Hutchinson, Kansas on the 18th day of April, 2022, and is hereby executed on behalf of the City of South Hutchinson, Kansas, on this 18th day of April, 2022.

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Matthew Nisly, Mayor

SEAL

ATTEST:

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Denise McCue, City Clerk

**Meeting Date:** April 18, 2022  
**Department:** Administration  
**Prepared By:** Joseph Turner, City Administrator  
**Agenda Title:** Development of Rental Housing

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**Background/Analysis** – Austin Parker will give a presentation on potential plans to build a multi-unit rental housing project in the City of South Hutchinson.

See attached exhibit featuring plans for a similar project in Missouri.

**Exhibit E** – Development of Rental Housing presentation



27, LLC

# **+ BELTON COMMONS PRELIMINARY DESIGN**

**401 N. SCOTT AVENUE, BELTON, MISSOURI**

Presented to  
**City of Belton**

Presenter  
**B+A Architecture, LLC  
27, LLC**

**Date:** 04/13/2022

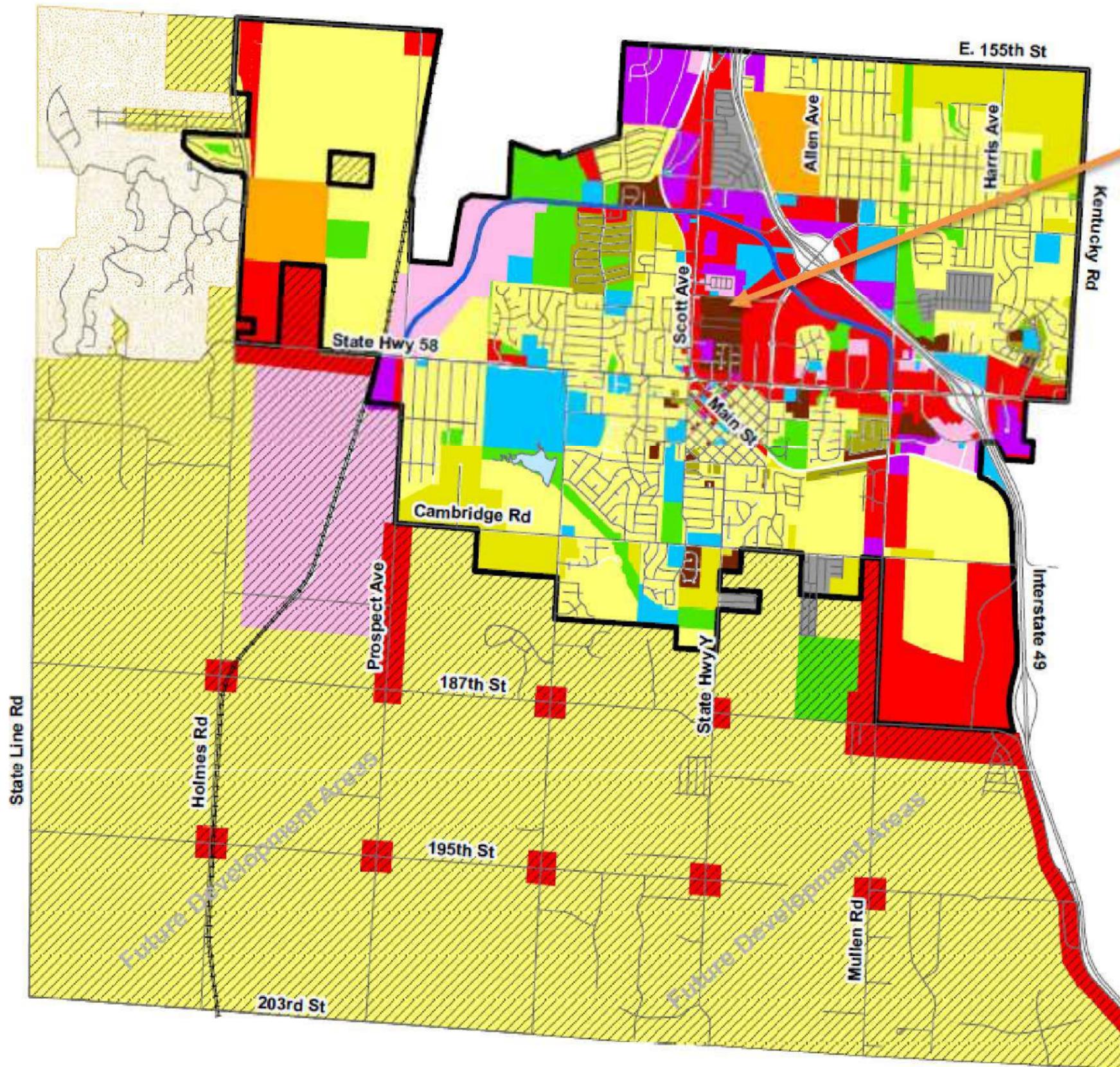
**Website:** [www.baarchitecture.com](http://www.baarchitecture.com)

# + Location





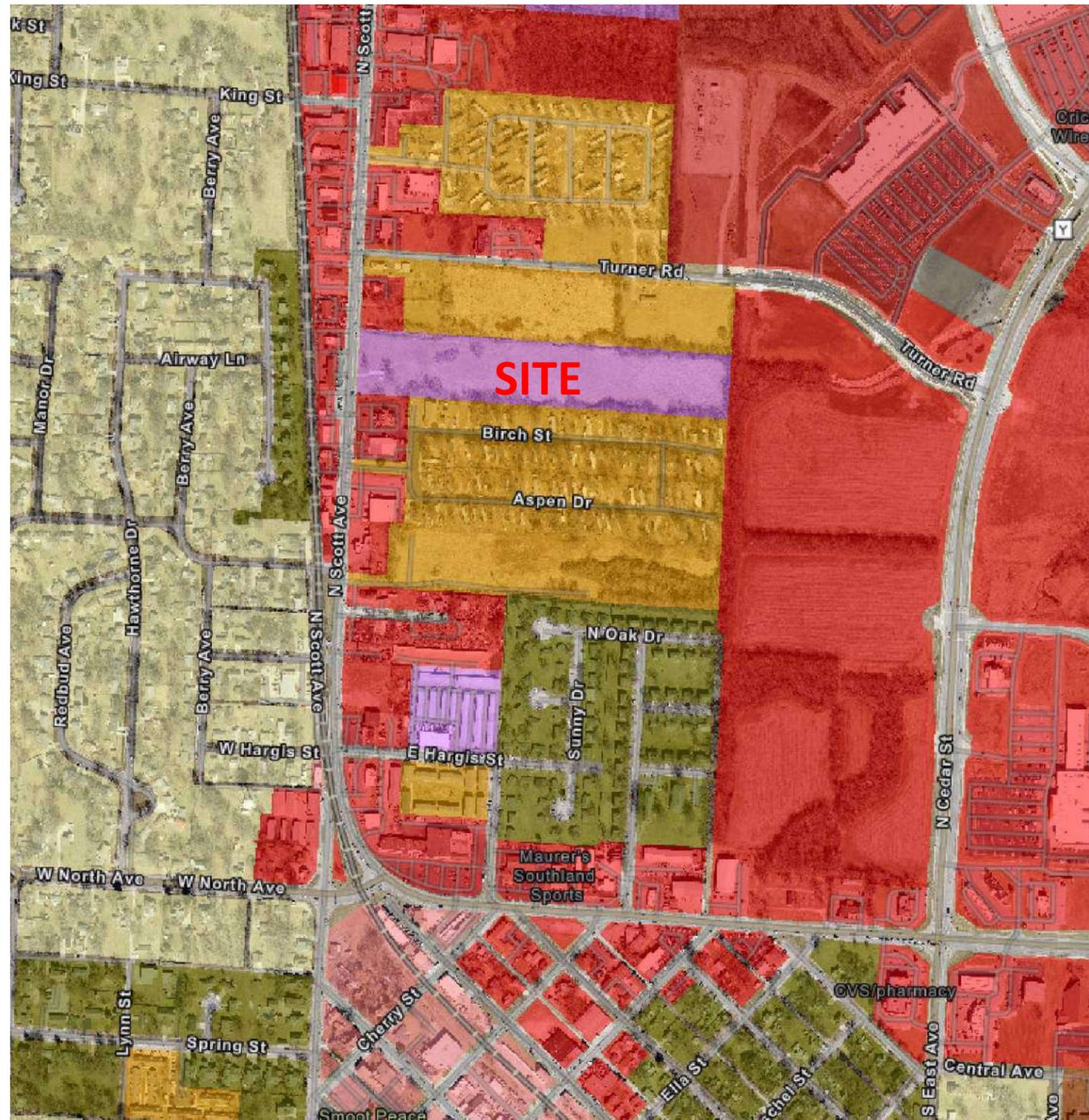
# Future Land Use



**SITE LOCATION**  
**Future Land Use:**  
**Multiple/Tri/Quad Plex**

- Roads
- Markey Parkway
- Railroad
- Cleveland Lake
- Current Belton Boundary
- Loch Lloyd
- Future Development Areas
- Single-Family
- Large Lot Single-Family
- Two-Family
- **Multiple/Tri/Quad Plex**
- Mobile Home Park
- Mixed Use
- Business Park, Office, Hotel
- Commercial
- Industrial
- Church, School, Institutional
- Parkland, Open Space, Cemetary

# + Zoning



- ◀ ADDRESS: 401 N SCOTT AVE, BELTON, MISSOURI
- ◀ AREA: ~ 9.947 Acres (433.325 SQ.FT.)
- ◀ CURRENT ZONE: **M-1** (Light Industrial)

## -> REZONE TO R-3A (APARTMENT COMMUNITY RESIDENTIAL DISTRICT)

- ◀ TYPE OF RESIDENCE ALLOWED: MULTIPLE/TRI/QUAD PLEX
- ◀ MINIMUM AREA PER LOT: 12,000 SQ.FT.
- ◀ MINIMUM LOT WITH: 90 FT.
- ◀ MINIMUM LOT DEPTH: 120 FT.
- ◀ SETBACK(MINIMUM):
  - FROM STREET: 30 FT
  - REAR: 30 FT
  - SIDE: 5 FT
- ◀ MAXIMUM HEIGHT: 35 FT
- ◀ MAXIMUM BUILDING COVER: 25% OR **108,331 SQ.FT.**

**PROPOSED BUILDING COVER: 92,550 SQ.FT (21.4%)**

# + Proposed Site Plan



- 1 TYPICAL QUADPLEX BUILDING (25 BUILDINGS TOTAL, 99 DWELLING UNITS)
- 2 LEASING OFFICE
- 3 PUBLIC AMENITIES: PICKLE BALL COURT & PLAYGROUND
- 4 232 PARKING SPACES ( 2.34 SPACES/ UNIT)



# Proposed Site Plan – Part 1



- 1 TYPICAL QUADPLEX BUILDING (25 BUILDINGS TOTAL, 99 DWELLING UNITS)
- 2 LEASING OFFICE
- 3 PUBLIC AMENITIES: PICKLE BALL COURT & PLAYGROUND
- 4 232 PARKING SPACES ( 2.34 SPACES/ UNIT)



# Proposed Site Plan – Part 2



- 1 TYPICAL QUADPLEX BUILDING (25 BUILDINGS TOTAL, 99 DWELLING UNITS)
- 2 TRASH ENCLOSURE (3 LOCATIONS)
- 3 PUBLIC AMENITIES: PLAYGROUND
- 4 232 PARKING SPACES ( 2.34 SPACES/ UNIT)



# Project Information

## DWELLING UNITS BREAK-DOWN

UNIT TYPE	SQ.FT.	NO. UNITS/BLDG.#1	NO. UNITS/BLDG #2-25	TOTAL NO. OF UNITS	TOTAL LEASABLE SQ.FT.
UNIT TYPE A (1 BED-1 BATH)	798	1	2	49	39,102
UNIT TYPE B (2 BED-2 BATH)	1,053	2	2	50	52,650
<b>TOTAL</b>		<b>3</b>	<b>4</b>	<b>99</b>	<b>91,752</b>

## TOWNHOMES DEVELOPMENT SUMMARY

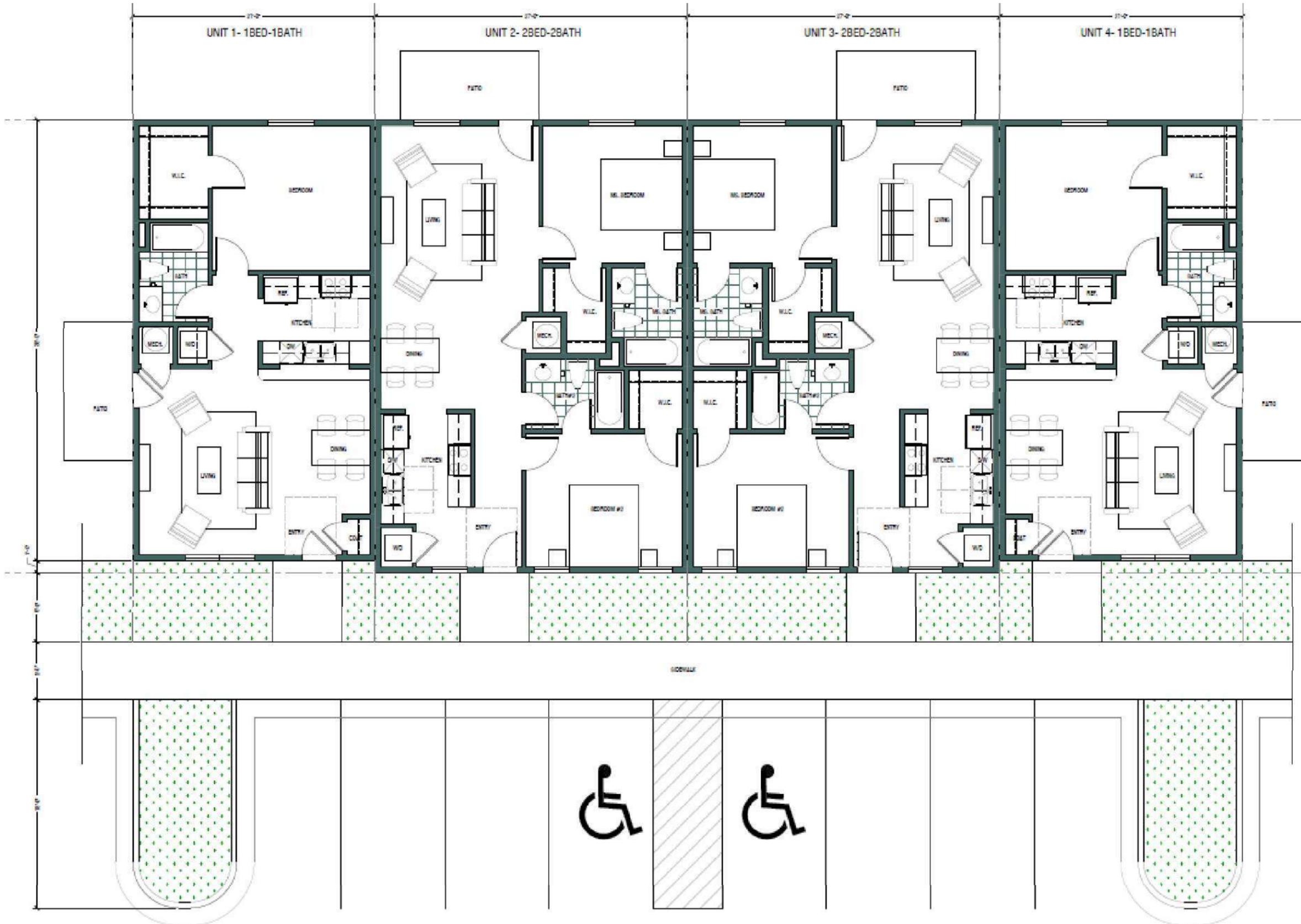
NUMBER OF BUILDINGS	25	UNITS
TOTAL NUMBER OF UNITS ( IN 25 BUILDINGS)	99	UNITS
LEASABLE AREA	<b>91,752</b>	SQ.FT.
LEASING OFFICE	<b>798</b>	SQ.FT.
TOTAL BUILDING SQ.FT.	<b>92,550</b>	SQ.FT.
NUMBER OF PARKING SPACES	<b>232</b>	SPACES
ADA PARKING REQUIRED (1/25)	9	SPACES
COVERED PARKING SPACES	32	SPACES
PARKING RATIO	<b>2.34</b>	PER UNIT

## LANDUSE

NO	LAND	AREA (SQ.FT.)	PERCENTAGE
2	BUILDINGS (TOWNHOMES & OFFICE)	92,550.00	21.4%
4	ROAD & PARKING SURFACES	104,625.00	24.1%
5	SIDEWALK & OUTDOOR AMENITIES	38,687.00	8.9%
	LANDSCAPE & OTHERS	197,463.00	45.6%
	<b>TOTAL</b>	<b>433,325.00</b>	<b>100.0%</b>
		( 9.947 ACRES)	

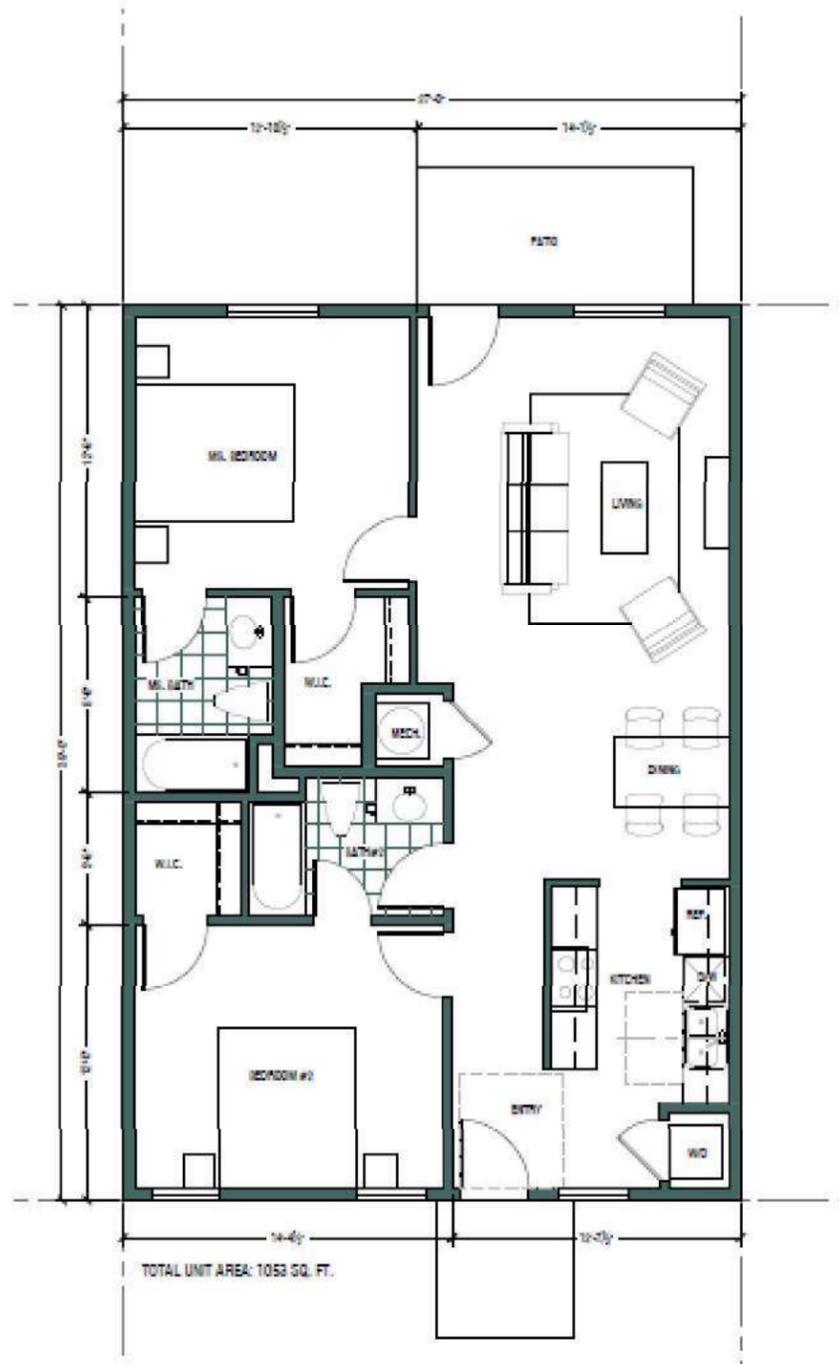


# Typical Quadplex – Floor Plan

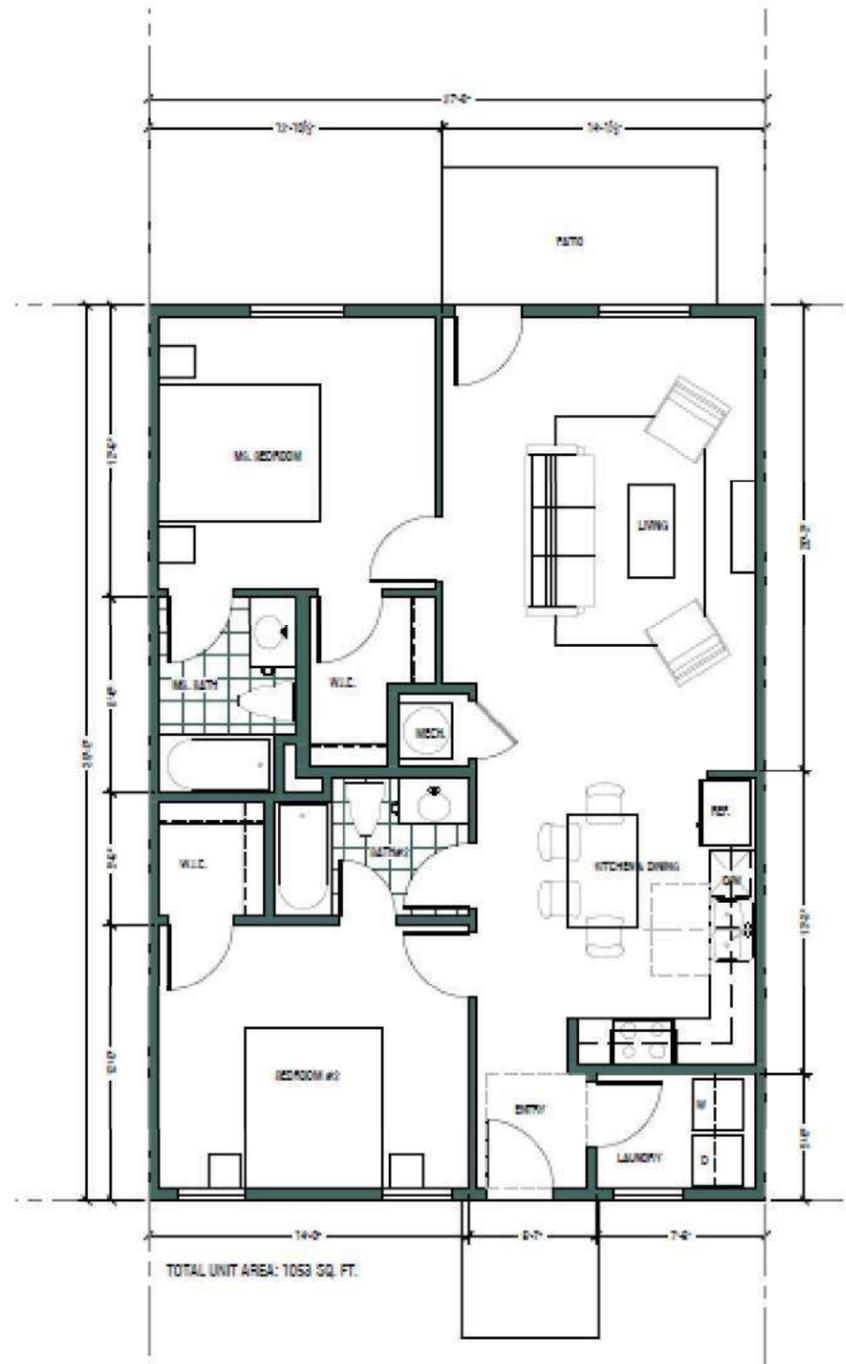




# Typical 2-Bedroom Unit - Floor Plans



1 2BED-2BATH UNIT PLAN (OPTION 1)  
SCALE: 1/4" = 1'-0"



2 2BED-2BATH UNIT PLAN (OPTION 2)  
SCALE: 1/4" = 1'-0"

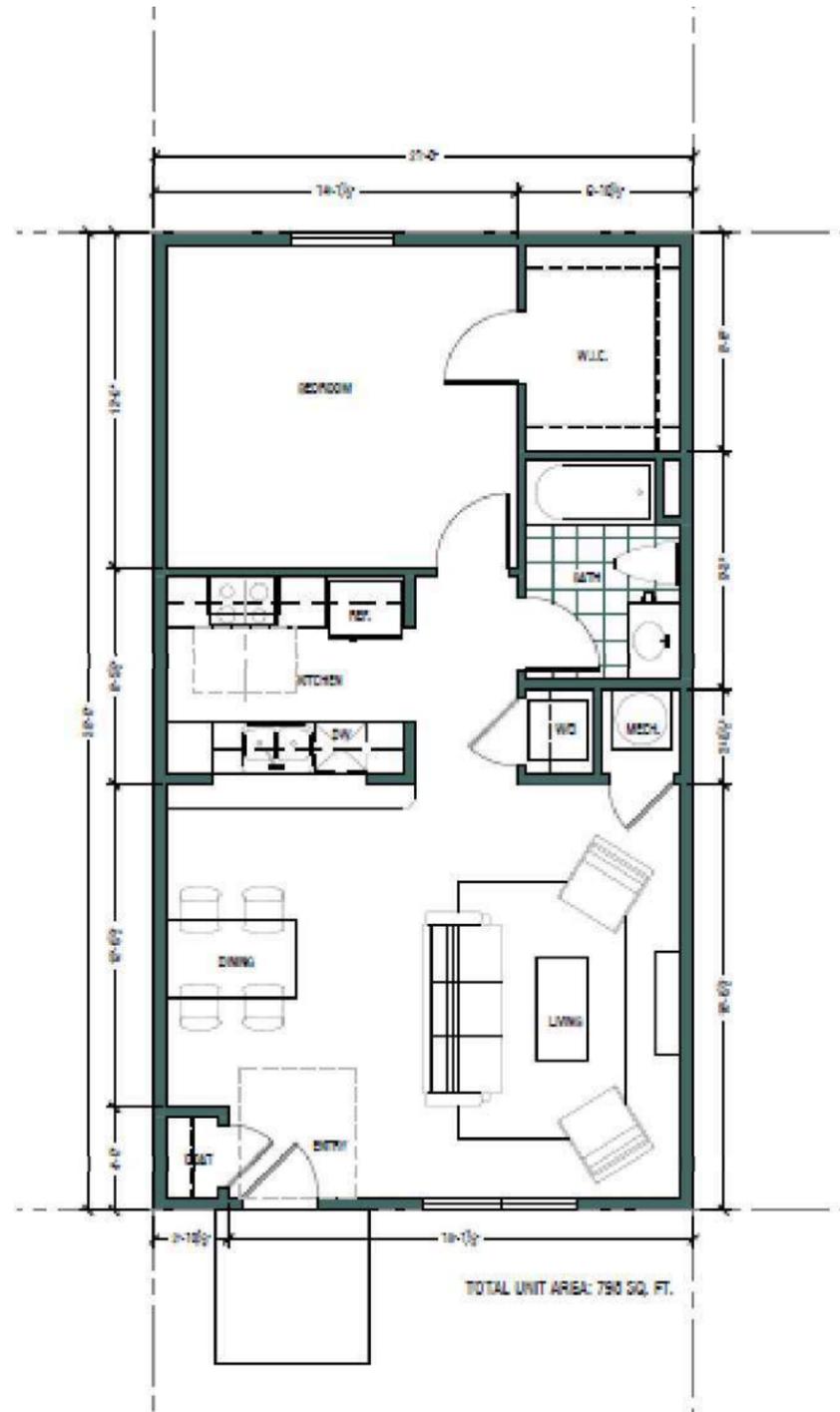


3 2BED-2BATH UNIT PLAN (OPTION 3)  
SCALE: 1/4" = 1'-0"

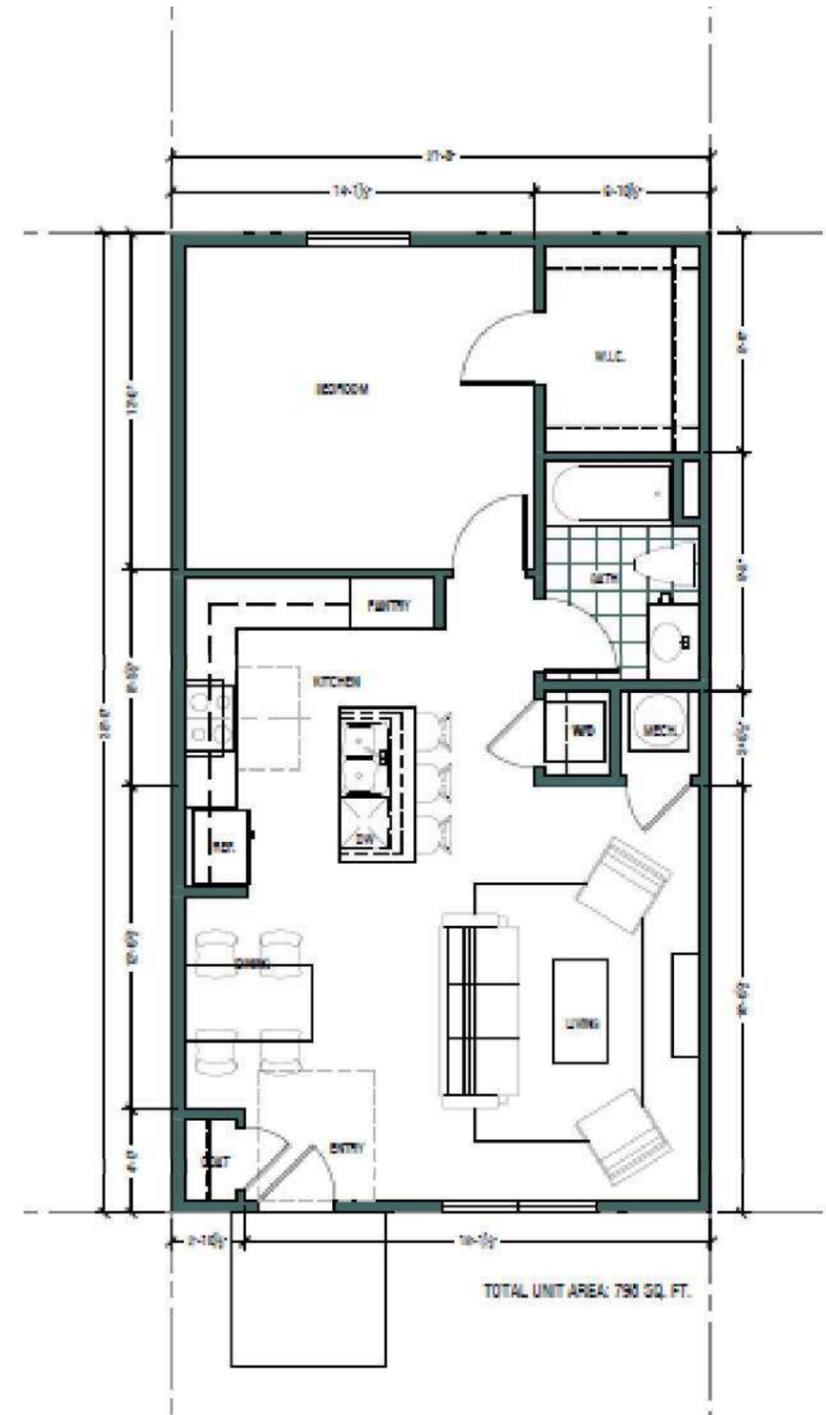




# Typical 1-Bedroom Unit - Floor Plans



1 1BED-1BATH UNIT PLAN (OPTION 1)  
SCALE 1/4" = 1'-0"



2 1BED-1BATH UNIT PLAN (OPTION 2)  
SCALE 1/4" = 1'-0"



# Typical Townhomes- Front Façade –Option 1





# Typical Townhomes- Side Façade–Option 1

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# Typical Townhomes- Aerial View –Option 1





# Typical Townhomes- Aerial View –Option 1





# Typical Townhomes- Front Facade –Option 2





# Typical Townhomes- Side Facade –Option 2





# Typical Townhomes- Aerial View –Option 2





# Typical Townhomes- Front Facade –Option 2





# Typical Townhomes- Front Facade –Option 3





# Typical Townhomes- Side Facade –Option 3





# Typical Townhomes- Side Facade –Option 3



# + Site Rendering

b+a architecture



# Site Rendering

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# + Site Rendering

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# + Site Rendering





# + Contact

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**Meeting Date:** April 18, 2022  
**Department:** Administration  
**Prepared By:** Joseph Turner, City Administrator  
**Agenda Title:** 2022 Q1 Budget Update & Review

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**Background/Analysis** – We will take a look at 2022 Q1 financials including revenues and expenses, fund balances, and reserve balances.

**Exhibit F** – 2022 Q1 Budget and Financials Handouts

## SUMMARY OF FUNDS

Fund		Beginning Cash Balance (Jan 1, 2022)	Revenue Budget	Revenue YTD	% Rec	Expenditure Budget	Expense YTD	% Exp	Rev. less Expd.	Current Cash Balance
101	General Fund	1,512,878.99	2,172,974	824,457.24	37.94%	2,254,794	439,980.16	19.51%	384,477.08	1,897,356.07
201	Water Utility	67,866.20	700,000	164,168.31	23.45%	668,950	125,874.50	18.82%	38,293.81	106,160.01
204	Water Reserve	850,920.24	100,000	24,999.00	25.00%	-	-	--	24,999.00	875,919.24
301	Sewer Utility	64,097.03	1,255,000	296,099.64	23.59%	1,186,925	137,844.14	11.61%	158,255.50	222,352.53
303	Sewer Reserve	1,163,261.60	100,000	24,999.00	25.00%	-	-	--	24,999.00	1,188,260.60
401	Special Highway	96,870.64	72,950	19,436.75	26.64%	72,950	-	0.00%	19,436.75	116,307.39
402	Flood Control	19,932.96	30,777	14,958.66	48.60%	26,315	25,110.00	95.42%	(10,151.34)	9,781.62
403	Street/Economic Dev Sale	318,252.51	130,000	40,000.46	30.77%	169,959	-	0.00%	40,000.46	358,252.97
501	Employee Benefits	32,402.89	38,565	25,685.36	66.60%	53,684	34,140.48	63.60%	(8,455.12)	23,947.77
502	Employee Health	193,597.94	60,000	12,836.39	21.39%	-	7,332.48	--	5,503.91	199,101.85
601	Bond and Interest	88,781.09	1,059,789	327,559.11	30.91%	1,096,563	120,706.25	11.01%	206,852.86	295,633.95
701	Convention and Tourism	-	70,000	1,843.84	2.63%	70,000	1,843.84	2.63%	-	-
702	Donations	5,706.24		7.00	--	-	-	--	7.00	5,713.24
703	Special Park	3,757.94	-	-	--	-	-	--	-	3,757.94
705	CID Loves	5,988.94		6,952.28	--	-	5,988.94	--	963.34	6,952.28
801	ASAP	29,040.27		4,167.50	--	-	3,152.50	--	1,015.00	30,055.27
802	Diversion	9,899.49	20,000	1,000.00	5.00%	20,000	-	0.00%	1,000.00	10,899.49
805	Special Events	837.48		-	--	-	-	--	-	837.48
806	Special Law Fund	1,453.12		-	--	-	-	--	-	1,453.12
808	ARPA Funds	189,845.79		-	--	-	-	--	-	189,845.79
811	Community Center	14,581.11		7,320.00	--	-	1,965.91	--	5,354.09	19,935.20
812	Technology	4,267.44		1,235.00	--	-	675.00	--	560.00	4,827.44
901	Capital Equipment Reserve	530,457.53	175,000	134,678.56	76.96%	-	2,338.76	--	132,339.80	662,797.33
902	Capital Improvement Reserve Fund	1,534,094.32	26,000	17,296.04	66.52%	-	25,006.00	--	(7,709.96)	1,526,384.36
913	Insurance Proceeds Fund	4,514.00		-	--		-		-	4,514.00
		6,743,305.76	6,011,055	2,249,700.14	37.43%	5,620,140	1,231,958.96	21.92%	1,017,741.18	7,761,046.94

## 2022 Q1 REVENUES (MAJOR FUNDS)

2022 REVENUES	JAN	FEB	MAR	2022 ACTUALS	2021 ACTUALS (Jan thru Mar)	2022 PROPOSED BUDGET ESTIMATES	% COLLECTED
<b>101-GENERAL FUND</b>							
AD VALOREM TAXES	\$ 391,277.52	\$ -	\$ 9,964.12	\$ 401,241.64	\$ 367,844.63	\$ 672,797.00	59.64%
COUNTY SALES TAX	\$ 34,232.35	\$ 43,521.35	\$ 34,545.33	\$ 112,299.03	\$ 94,010.06	\$ 380,000.00	29.55%
LOCAL SALES TAX	\$ 25,618.40	\$ 24,785.31	\$ 29,597.25	\$ 80,000.96	\$ 86,214.45	\$ 260,000.00	30.77%
MOTOR VEHICLE TAXES	\$ 869.74	\$ -	\$ 6,122.80	\$ 6,992.54	\$ 11,356.80	\$ 62,408.00	11.20%
LOCAL ALCOHOL LIQUOR TAX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00	0.00%
DELINQUENT TAXES	\$ 1,017.28	\$ -	\$ 2,173.04	\$ 3,190.32	\$ 15,970.05	\$ 15,000.00	21.27%
FINES & PENALTIES	\$ 5,558.00	\$ 11,198.38	\$ 11,849.50	\$ 28,605.88	\$ 16,482.81	\$ 60,000.00	47.68%
PERMITS & LICENSES	\$ 2,179.00	\$ 5,252.00	\$ 887.00	\$ 8,318.00	\$ 4,913.00	\$ 27,000.00	30.81%
FRANCHISE FEES	\$ 46,936.35	\$ 57,107.28	\$ 53,325.83	\$ 157,369.46	\$ 136,550.30	\$ 560,000.00	28.10%
REFUSE	\$ 9,573.15	\$ 9,597.08	\$ 9,916.69	\$ 29,086.92	\$ 29,083.98	\$ 100,000.00	29.09%
REIMBURSED EXPENSES	\$ 632.88	\$ 465.00	\$ -	\$ 1,097.88	\$ 27,423.86	\$ 5,000.00	21.96%
MISCELLANEOUS REVENUE	\$ 3,498.00	\$ 449.00	\$ 1,624.00	\$ 5,571.00	\$ 1,593.30	\$ 40,000.00	13.93%
INTEREST INCOME	\$ 164.70	\$ 291.92	\$ 313.75	\$ 770.37	\$ 2,599.40	\$ 7,000.00	11.01%
CID ADMIN FEE	\$ 110.67	\$ 135.99	\$ 119.23	\$ 365.89	\$ 345.51	\$ -	#DIV/0!
NEIGHBORHOOD REVITALIZATION	\$ (14,050.81)	\$ -	\$ -	\$ (14,050.81)	\$ (12,537.81)	\$ (23,626.00)	59.47%
RECREATIONAL VEHICLE	\$ -	\$ -	\$ 188.33	\$ 188.33	\$ -	\$ 1,001.00	18.81%
16 M TRUCK TAXES	\$ 336.65	\$ -	\$ 86.29	\$ 422.94	\$ -	\$ 538.00	78.61%
COMMERCIAL VEHICLE TAXES	\$ 347.81	\$ -	\$ 2,639.08	\$ 2,986.89	\$ -	\$ 5,706.00	52.35%
<b>101-GENERAL FUND</b>	<b>\$ 508,301.69</b>	<b>\$ 152,803.31</b>	<b>\$ 163,352.24</b>	<b>\$ 824,457.24</b>	<b>\$ 781,850.34</b>	<b>\$ 2,172,974.00</b>	<b>37.94%</b>

2022 REVENUES	JAN	FEB	MAR	2022 ACTUALS	2021 ACTUALS (Jan thru Mar)	2022 PROPOSED BUDGET ESTIMATES	
<b>201-WATER UTILITY</b>							
REIMBURSED EXPENSES	\$ 53.20	\$ 15.02	\$ 53.09	\$ 121.31	\$ 175.09	\$ 25,000.00	0.49%
INTEREST INCOME	\$ -	\$ 40.33	\$ 54.25	\$ 94.58	\$ 228.36	\$ 8,000.00	1.18%
SALES/CHARGES	\$ 51,391.02	\$ 57,509.56	\$ 53,671.84	\$ 162,572.42	\$ 168,004.02	\$ 662,000.00	24.56%
PERMITS/CONNECTION FEES	\$ 570.00	\$ 420.00	\$ 390.00	\$ 1,380.00	\$ 7,811.60	\$ 5,000.00	27.60%
<b>201-WATER UTILITY</b>	<b>\$ 52,014.22</b>	<b>\$ 57,984.91</b>	<b>\$ 54,169.18</b>	<b>\$ 164,168.31</b>	<b>\$ 176,219.07</b>	<b>\$ 700,000.00</b>	<b>23.45%</b>

2022 REVENUES	JAN	FEB	MAR	2022 ACTUALS	2021 ACTUALS (Jan thru Mar)	2022 PROPOSED BUDGET ESTIMATES	
<b>301-SEWER UTILITY</b>							
REIMBURSED EXPENSES	\$ 44.35	\$ 11.60	\$ 7.39	\$ 63.34	\$ 148.00	\$ 5,000.00	1.27%
SALES/CHARGES	\$ 94,315.81	\$ 106,280.91	\$ 95,439.58	\$ 296,036.30	\$ 304,665.82	\$ 1,250,000.00	23.68%
<b>301-SEWER UTILITY</b>	<b>\$ 94,360.16</b>	<b>\$ 106,292.51</b>	<b>\$ 95,446.97</b>	<b>\$ 296,099.64</b>	<b>\$ 304,813.82</b>	<b>\$ 1,255,000.00</b>	<b>23.59%</b>

Budget Report

<b>GENERAL GOVERNMENT</b>			<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>		
Personnel		<b>Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Remaining</b>	<b>% Remaining</b>
101-101-5000	Salaries	\$67,000	\$4,473	\$4,473	\$6,472				\$15,417	\$51,583	77%
101-101-5001	Group Health Insurance	\$7,000	\$224	\$216	\$224				\$664	\$6,336	91%
101-101-5002	FICA -Employer Share	\$5,300	\$336	\$336	\$490				\$1,162	\$4,138	78%
101-101-5003	KPERS- Employer Share	\$6,700	\$358	\$358	\$537				\$1,253	\$5,447	81%
101-101-5004	Employer Unemployment	\$1,000	\$34	\$0	\$0				\$34	\$966	97%
	<b>TOTAL</b>	<b>\$87,000</b>	<b>\$5,425</b>	<b>\$5,383</b>	<b>\$7,723</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,530</b>	<b>\$68,470</b>	<b>79%</b>
Contractual											
101-101-6000	Utilities	\$7,500	\$119	\$749	\$790				\$1,657	\$5,843	78%
101-101-6001	Liability Insurance	\$2,000	\$0	\$0	\$0				\$0	\$2,000	100%
101-101-6002	Professional Services	\$74,500	\$2,734	\$11,163	\$6,413				\$20,310	\$54,190	73%
101-101-6003	Maintenance Services	\$500	\$0	\$225	\$150				\$375	\$125	25%
101-101-6004	Misc. Contractual Services	\$4,000	\$0	\$0	\$60				\$60	\$3,940	98%
101-101-6011	Professional Memberships	\$1,000	\$1,752	\$85	\$650				\$2,487	-\$1,487	-149%
	<b>TOTAL</b>	<b>\$89,500</b>	<b>\$4,605</b>	<b>\$12,222</b>	<b>\$8,063</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,890</b>	<b>\$64,610</b>	<b>72%</b>
Commodities											
101-101-7000	Offices Supplies	\$4,000	\$0	\$624	\$195				\$819	\$3,181	80%
101-101-7001	Training & Travel	\$1,000	\$0	\$68	\$70				\$138	\$862	86%
101-101-7002	Maintenance Supplies	\$2,000	\$0	\$120	\$519				\$639	\$1,361	68%
101-101-7004	Misc. Commodities	\$1,000	\$0	\$0	\$0				\$0	\$1,000	100%
101-101-7005	Reimbursement		\$350	\$350	\$350				\$1,050	-\$1,050	#DIV/0!
	<b>TOTAL</b>	<b>\$8,000</b>	<b>\$350</b>	<b>\$1,162</b>	<b>\$1,135</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,647</b>	<b>\$5,353</b>	<b>67%</b>
Capital Outlays											
101-101-8000	Equipment	\$0	\$0	\$0					\$0	\$0	
101-000-8020	Transfer Clearing								\$0	\$0	
101-101-8010	Transfer to Cap. Equip.	\$6,000	\$500	\$500	\$500				\$1,500	\$4,500	
101-101-8011	Transfer to Cap. Improv.	\$6,000	\$500	\$500	\$500				\$1,500	\$4,500	75%
	<b>TOTAL</b>	<b>\$12,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,000</b>	<b>\$9,000</b>	<b>75%</b>
	<b>DEPARTMENT TOTAL</b>	<b>\$196,500</b>	<b>\$11,380</b>	<b>\$19,766</b>	<b>\$17,921</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$49,067</b>	<b>\$147,433</b>	<b>75%</b>

Budget Report

<b>POLICE</b>			<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>		
Personnel		<b>Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Remaining</b>	<b>% Remaining</b>
101-102-5000	Salaries	\$317,000	\$28,349	\$29,411	\$42,926				\$100,685	\$216,315	68%
101-102-5001	Group Health Insurance	\$107,000	\$4,703	\$7,560	\$5,217				\$17,480	\$89,520	84%
101-102-5002	FICA -Employer Share	\$25,000	\$2,054	\$2,130	\$3,163				\$7,346	\$17,654	71%
101-102-5003	KPERS- Employer Share	\$26,000	\$2,468	\$2,588	\$3,735				\$8,792	\$17,208	66%
101-102-5004	Employer Unemployment	\$2,000	\$78	\$0	\$0				\$78	\$1,922	96%
	<b>TOTAL</b>	<b>\$477,000</b>	<b>\$37,651</b>	<b>\$41,688</b>	<b>\$55,042</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$134,381</b>	<b>\$342,619</b>	<b>72%</b>
Contractual											
101-102-6000	Utilities	\$20,000	\$328	\$1,767	\$1,607				\$3,702	\$16,298	81%
101-102-6001	Liability Insurance	\$26,000	\$0	\$0	\$0				\$0	\$26,000	100%
101-102-6002	Professional Services	\$19,000	\$606	\$1,190	\$1,036				\$2,831	\$16,169	85%
101-102-6003	Maintenance Services	\$3,000	\$0	\$0	\$0				\$0	\$3,000	100%
101-102-6004	Misc. Contractual Services	\$8,000	\$150	\$554	\$493				\$1,196	\$6,804	85%
101-102-6005	Mobile Phones	\$5,000	\$0	\$285	\$244				\$529	\$4,471	89%
101-102-6006	Dispatch Services	\$18,089	\$18,297	\$0	\$0				\$18,297	-\$208	-1%
101-102-6007	Vehicle Maintenance	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
101-102-6011	Professional Membership	\$500	\$0	\$0	\$0				\$0	\$500	100%
101-102-6012	Police Training	\$6,000	\$0	\$1,248	\$0				\$1,248	\$4,752	79%
101-102-6027	Radio Lease Payment	\$1,738	\$0	\$0	\$0				\$0	\$1,738	100%
	<b>TOTAL</b>	<b>\$107,327</b>	<b>\$19,381</b>	<b>\$5,044</b>	<b>\$3,379</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,803</b>	<b>\$79,524</b>	<b>74%</b>
Commodities											
101-102-7000	Offices Supplies	\$3,000	\$89	\$380	\$0				\$469	\$2,531	84%
101-102-7001	Training & Travel	\$3,000	\$0	\$809	\$0				\$809	\$2,191	73%
101-102-7002	Maintenance Supplies	\$3,000	\$0	\$102	\$100				\$201	\$2,799	93%
101-102-7003	Fuel	\$15,000	\$575	\$1,456	\$1,812				\$3,843	\$11,157	74%
101-102-7004	Misc. Commodities	\$13,000	\$0	\$0	\$0				\$0	\$13,000	100%
101-102-7006	Vehicle Supplies	\$5,000	\$0	\$764	\$68				\$832	\$4,168	83%
101-102-7009	Uniforms/Wearing Materials	\$4,000	\$0	\$162	\$536				\$698	\$3,302	83%
101-102-7015	Computer equipment	\$5,000	\$0	\$0	\$0				\$0	\$5,000	100%
	<b>TOTAL</b>	<b>\$51,000</b>	<b>\$664</b>	<b>\$3,672</b>	<b>\$2,516</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,852</b>	<b>\$44,148</b>	<b>87%</b>
Capital Outlays											
101-102-8000	Equipment		\$0	\$0					\$0	\$0	
101-102-8002	Vehicles	\$13,000	\$0	\$0					\$0	\$13,000	
101-102-8010	Transfer to Cap. Equip.	\$28,000	\$2,333	\$2,333	\$2,333				\$6,999	\$21,001	75%
101-102-8011	Transfer to Cap. Improv.	\$0	\$0	\$0					\$0	\$0	#DIV/0!
	<b>TOTAL</b>	<b>\$41,000</b>	<b>\$2,333</b>	<b>\$2,333</b>	<b>\$2,333</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,999</b>	<b>\$34,001</b>	<b>83%</b>
	<b>DEPARTMENT TOTAL</b>	<b>\$676,327</b>	<b>\$60,028</b>	<b>\$52,737</b>	<b>\$63,269</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$176,035</b>	<b>\$500,292</b>	<b>74%</b>

Budget Report

<b>STREETS</b>			<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>		
Personnel		<b>Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Remaining</b>	<b>% Remaining</b>
101-103-5000	Salaries	\$136,625	\$12,090	\$6,056	\$6,313				\$24,459	\$112,166	82%
101-103-5001	Group Health Insurance	\$41,000	\$20	\$445	\$204				\$669	\$40,331	98%
101-103-5002	FICA -Employer Share	\$12,000	\$899	\$436	\$476				\$1,811	\$10,189	85%
101-103-5003	KPERS- Employer Share	\$14,000	\$738	\$539	\$562				\$1,839	\$12,161	87%
101-103-5004	Employer Unemployment	\$1,500	\$27	\$0	\$0				\$27	\$1,473	98%
	<b>TOTAL</b>	<b>\$205,125</b>	<b>\$13,772</b>	<b>\$7,476</b>	<b>\$7,555</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,803</b>	<b>\$176,322</b>	<b>86%</b>
Contractual											
101-103-6000	Utilities	\$12,000	\$85	\$1,572	\$1,429				\$3,086	\$8,914	74%
101-103-6001	Liability Insurance	\$20,000	\$0	\$0	\$0				\$0	\$20,000	100%
101-103-6002	Professional Services	\$65,000	\$1,500	\$7,407	\$97				\$9,003	\$55,997	86%
101-103-6003	Maintenance Services	\$3,000	\$0	\$57	\$94				\$150	\$2,850	95%
101-103-6004	Misc. Contractual Services	\$31,000	\$624	\$0	\$59				\$683	\$30,317	98%
101-103-6005	Mobile Phones	\$1,000	\$0	\$52	\$108				\$160	\$840	84%
	<b>TOTAL</b>	<b>\$132,000</b>	<b>\$2,209</b>	<b>\$9,087</b>	<b>\$1,787</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,083</b>	<b>\$118,917</b>	<b>90%</b>
Commodities											
101-103-7000	Offices Supplies	\$1,000	\$0	\$200	\$0				\$200	\$800	80%
101-103-7001	Training & Travel	\$100	\$0	\$0	\$0				\$0	\$100	100%
101-103-7002	Maintenance Supplies		\$2,715	\$563	\$5,367				\$8,646	-\$8,646	#DIV/0!
101-103-7003	Fuel	\$14,000	\$123	\$267	\$963				\$1,353	\$12,647	90%
101-103-7004	Misc. Commodities		\$0	\$0	\$0				\$0	\$0	#DIV/0!
101-103-7015	Computer Equipment	\$2,000		\$0	\$0				\$0	\$2,000	100%
	<b>TOTAL</b>	<b>\$17,100</b>	<b>\$2,839</b>	<b>\$1,030</b>	<b>\$6,330</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,199</b>	<b>\$6,901</b>	<b>40%</b>
Capital Outlays											
101-103-8000	Equipment								\$0	\$0	
101-103-8010	Transfer to Cap. Equip.	\$50,000	\$4,167	\$4,167	\$4,167				\$12,500	\$37,500	75%
101-103-8011	Transfer to Cap. Improv.	\$0							\$0	\$0	
	<b>TOTAL</b>	<b>\$50,000</b>	<b>\$4,167</b>	<b>\$4,167</b>	<b>\$4,167</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,500</b>	<b>\$37,500</b>	<b>75%</b>
	<b>DEPARTMENT TOTAL</b>	<b>\$404,225</b>	<b>\$22,987</b>	<b>\$21,760</b>	<b>\$19,838</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$64,585</b>	<b>\$339,640</b>	<b>84%</b>

## Budget Report

Exhibit F

<b>FIRE</b>			<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>		
Personnel		<b>Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Remaining</b>	<b>% Remaining</b>
101-104-5000	Salaries	\$160,000	\$9,586	\$9,706	\$14,987				\$34,279	\$125,721	79%
101-104-5002	FICA -Employer Share	\$13,000	\$733	\$743	\$1,146				\$2,622	\$10,378	80%
101-104-5004	Employer Unemployment	\$1,500	\$44	\$0	\$0				\$44	\$1,456	97%
	<b>TOTAL</b>	<b>\$174,500</b>	<b>\$10,363</b>	<b>\$10,449</b>	<b>\$16,133</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$36,945</b>	<b>\$137,555</b>	<b>79%</b>
Contractual											
101-104-6000	Utilities	\$9,800	\$78	\$914	\$807				\$1,799	\$8,001	82%
101-104-6001	Liability Insurance	\$12,000	\$0	\$0	\$0				\$0	\$12,000	100%
101-104-6002	Professional Services	\$1,000	\$0	\$106	\$156				\$262	\$738	74%
101-104-6003	Maintenance Services	\$3,000	\$13	\$0	\$542				\$555	\$2,445	81%
101-104-6004	Misc. Contractual Services	\$14,150	\$0	\$529	\$624				\$1,153	\$12,997	92%
101-104-6005	Mobile Phones	\$2,100	\$0	\$145	\$145				\$289	\$1,811	86%
101-104-6006	Dispatch Services	\$18,089	\$18,297	\$0	\$0				\$18,297	-\$208	-1%
101-104-6011	Professional Memberships	\$265	\$15	\$80	\$0				\$95	\$170	64%
101-104-6014	Fire Training	\$4,000	\$2,043	\$0	\$0				\$2,043	\$1,957	49%
101-104-6027	Radio Leasing Payment	\$2,200	\$0	\$0	\$0				\$0	\$2,200	100%
	<b>TOTAL</b>	<b>\$66,604</b>	<b>\$20,446</b>	<b>\$1,773</b>	<b>\$2,274</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,493</b>	<b>\$42,111</b>	<b>63%</b>
Commodities											
101-104-7000	Offices Supplies	\$1,000	\$0	\$100	\$0				\$100	\$900	90%
101-104-7001	Training & Travel	\$1,500	\$0	\$36	\$30				\$66	\$1,434	96%
101-104-7002	Maintenance Supplies	\$7,400	\$0	\$408	\$490				\$899	\$6,501	88%
101-104-7003	Fuel	\$5,000	\$0	\$63	\$294				\$357	\$4,643	93%
101-104-7004	Misc. Commodities	\$2,300	\$0	\$0	\$63				\$63	\$2,237	97%
101-104-7009	Uniform/Wearing Materials	\$3,500	\$0	\$159	\$340				\$499	\$3,001	86%
101-104-7011	Chemicals	\$500	\$0	\$0	\$0				\$0	\$500	100%
101-104-7015	Computer equipment	\$4,100	\$0	\$0	\$0				\$0	\$4,100	100%
	<b>TOTAL</b>	<b>\$25,300</b>	<b>\$0</b>	<b>\$767</b>	<b>\$1,217</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,984</b>	<b>\$23,317</b>	<b>92%</b>
Capital Outlays											
101-104-8000	Equipment	\$15,000	\$0	\$0					\$0	\$15,000	100%
101-104-8001	Building Outlays								\$0	\$0	
101-104-8002	Vehicles	\$0	\$0						\$0	\$0	#DIV/0!
101-104-8010	Transfer to Cap. Equip.	\$66,000	\$5,500	\$5,500	\$5,500				\$16,500	\$49,500	75%
101-104-8011	Transfer to Cap. Improv.	\$10,000	\$833	\$833	\$833				\$2,500	\$7,500	75%
	<b>TOTAL</b>	<b>\$91,000</b>	<b>\$6,333</b>	<b>\$6,333</b>	<b>\$6,333</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,000</b>	<b>\$72,000</b>	<b>79%</b>
	<b>DEPARTMENT TOTAL</b>	<b>\$357,404</b>	<b>\$37,142</b>	<b>\$19,322</b>	<b>\$25,958</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$82,422</b>	<b>\$274,982</b>	<b>77%</b>

Budget Report

<b>PARK</b>			<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>		
Personnel		<b>Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Remaining</b>	<b>% Remaining</b>
101-105-5006	Contracted Labor	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
	<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>#DIV/0!</b>
<b>Contractual</b>											
101-105-6000	Utilities	\$5,000	\$0	\$101	\$85				\$186	\$4,814	96%
101-105-6001	Liability Insurance	\$5,000	\$0	\$0	\$0				\$0	\$5,000	100%
101-105-6003	Professional Services	\$1,000	\$0	\$0	\$0				\$0	\$1,000	100%
101-105-6004	Misc. Contractual Services	\$0	\$0	\$0	\$190				\$190	-\$190	#DIV/0!
	<b>TOTAL</b>	<b>\$11,000</b>	<b>\$0</b>	<b>\$101</b>	<b>\$275</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$376</b>	<b>\$10,624</b>	<b>97%</b>
<b>Commodities</b>											
101-105-7002	Maintenance Supplies	\$1,000	\$0	\$5	\$0				\$5	\$995	99%
101-105-7003	Fuel	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
101-105-7004	Misc. Commodities	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
	<b>TOTAL</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$5</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5</b>	<b>\$995</b>	<b>99%</b>
<b>Capital Outlays</b>											
101-105-8000	Equipment	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
101-105-8010	Transfer to Cap. Equip.	\$10,000	\$2,083	\$2,083	\$2,083				\$6,250	\$3,750	38%
101-105-8011	Transfer to Cap. Improv.	\$25,000	\$833	\$833	\$833				\$2,500	\$22,500	90%
	<b>TOTAL</b>	<b>\$35,000</b>	<b>\$2,917</b>	<b>\$2,916</b>	<b>\$2,916</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,749</b>	<b>\$26,251</b>	<b>75%</b>
	<b>DEPARTMENTAL TOTAL</b>	<b>\$47,000</b>	<b>\$2,917</b>	<b>\$3,023</b>	<b>\$3,191</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,130</b>	<b>\$37,870</b>	<b>81%</b>

Budget Report

COURT			January	February	March	April	May	June	YTD		
Personnel		Budget	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Remaining	% Remaining
101-106-5000	Salaries	\$52,025	\$3,798	\$3,798	\$5,698				\$13,294	\$38,731	74%
101-106-5001	Group Health Insurance	\$5,000	\$0	\$0	\$0				\$0	\$5,000	100%
101-106-5002	FICA -Employer Share	\$4,000	\$290	\$290	\$435				\$1,015	\$2,985	75%
101-106-5003	KPERS- Employer Share	\$5,500	\$338	\$338	\$507				\$1,183	\$4,317	78%
101-106-5004	Employer Unemployment	\$550	\$10	\$0	\$0				\$10	\$540	98%
	<b>TOTAL</b>	<b>\$67,075</b>	<b>\$4,437</b>	<b>\$4,426</b>	<b>\$6,640</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,503</b>	<b>\$51,572</b>	<b>77%</b>
Contractual											
101-106-6004	Misc. Contractual Services	\$9,000	\$223	\$153	\$169				\$545	\$8,455	94%
101-106-6015	Court Fees to State	\$15,000	\$0	\$613	\$1,407				\$2,020	\$12,980	87%
101-106-6016	Judge / Prosecutor	\$26,400	\$2,200	\$2,200	\$2,200				\$6,600	\$19,800	75%
101-106-6017	Jail Fees	\$32,000	\$0	\$0	\$3,280				\$3,280	\$28,720	90%
101-106-6018	Court Appointed Atty	\$12,000	\$75	\$975	\$75				\$1,125	\$10,875	91%
	<b>TOTAL</b>	<b>\$94,400</b>	<b>\$2,498</b>	<b>\$3,941</b>	<b>\$7,131</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,570</b>	<b>\$80,830</b>	<b>86%</b>
Commodities											
101-106-7000	Office Supplies	\$1,000	\$0	\$0	\$0				\$0	\$1,000	100%
101-106-7001	Training & Travel	\$1,000	\$50	\$25	\$0				\$75	\$925	93%
101-106-7004	Misc. Commodities	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
101-106-7015	Computer Equipment	\$2,000	\$0	\$0	\$0				\$0	\$2,000	100%
	<b>TOTAL</b>	<b>\$4,000</b>	<b>\$50</b>	<b>\$25</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75</b>	<b>\$3,925</b>	<b>98%</b>
Capital Outlays											
101-106-8000	Equipment	\$0	\$0	\$0	\$0				\$0	\$0	---
101-106-8011	Transfer to Cap. Improv.	\$0	\$0	\$0	\$0				\$0	\$0	
	<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
	<b>DEPARTMENT TOTAL</b>	<b>\$165,475</b>	<b>\$6,984</b>	<b>\$8,393</b>	<b>\$13,771</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,148</b>	<b>\$136,327</b>	<b>82%</b>

Budget Report

<b>NON-DEPARTMENTAL</b>		<b>Budget</b>	<b>January Actual</b>	<b>February Actual</b>	<b>March Actual</b>	<b>April Actual</b>	<b>May Actual</b>	<b>June Actual</b>	<b>YTD Actual</b>	<b>Remaining</b>	<b>% Remaining</b>
Contractual											
101-108-6004	Misc. Contractual Services	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
101-109-6000	Utilities (Street Lights)	\$77,000		\$5,892	\$5,452				\$11,344	\$65,656	85%
101-109-6026	Refuse Payment	\$105,000		\$8,856	\$8,810				\$17,666	\$87,334	83%
<b>TOTAL</b>		<b>\$182,000</b>	<b>\$0</b>	<b>\$14,748</b>	<b>\$14,262</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,010</b>	<b>\$152,990</b>	<b>84%</b>
Commodities											
101-109-7004	Misc. Commodities	\$5,000	\$0	\$0	\$0				\$0	\$5,000	100%
101-109-7014	Wellness Activities	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
<b>TOTAL</b>		<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>	<b>100%</b>
Capital Outlays											
101-109-8000	Equipment	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
101-109-8001	Building Outlays	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
101-109-8002	Capital Improvements	\$220,863	\$0	\$0	\$0				\$0	\$220,863	100%
<b>TOTAL</b>		<b>\$220,863</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$220,863</b>	<b>100%</b>
<b>DEPARTMENT TOTAL</b>		<b>\$407,863</b>	<b>\$0</b>	<b>\$14,748</b>	<b>\$14,262</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,010</b>	<b>\$378,853</b>	<b>93%</b>

## Budget Report

Exhibit F

## Water Fund Expenditures and Revenue

<b>WATER</b>			<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>		
Personnel		<b>Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Remaining</b>	<b>% Remaining</b>
201-000-5000	Salaries	\$181,000	\$13,953	\$13,910	\$20,861				\$48,725	\$132,275	73%
201-000-5001	Group Health Insurance	\$20,300	\$1,592	\$1,571	\$1,592				\$4,755	\$15,545	77%
201-000-5002	FICA -Employer Share	\$14,000	\$1,016	\$1,013	\$1,545				\$3,574	\$10,426	74%
201-000-5003	KPERS- Employer Share	\$18,000	\$1,241	\$1,237	\$1,855				\$4,333	\$13,667	76%
201-000-5004	Employer Unemployment	\$1,500	\$26	\$0	\$0				\$26	\$1,474	98%
	<b>TOTAL</b>	<b>\$234,800</b>	<b>\$17,828</b>	<b>\$17,731</b>	<b>\$25,854</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$61,413</b>	<b>\$173,387</b>	<b>74%</b>
Contractual											
201-000-6000	Utilities	\$40,000	\$0	\$2,935	\$2,650				\$5,585	\$34,415	86%
201-000-6001	Liability Insurance	\$15,000	\$0	\$0	\$0				\$0	\$15,000	100%
201-000-6002	Professional Services	\$60,000	\$492	\$9,641	\$2,926				\$13,059	\$46,941	78%
201-000-6003	Maintenance Services	\$30,000	\$0	\$57	\$94				\$150	\$29,850	99%
201-000-6004	Misc. Contractual Services	\$1,000	\$0	\$0	\$249				\$249	\$751	75%
201-000-6005	Mobile Phones	\$1,500	\$0	\$105	\$104				\$209	\$1,291	86%
	<b>TOTAL</b>	<b>\$147,500</b>	<b>\$492</b>	<b>\$12,737</b>	<b>\$6,023</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,252</b>	<b>\$128,248</b>	<b>87%</b>
Commodities											
201-000-7000	Offices Supplies	\$2,500	\$600	\$413	\$0				\$1,013	\$1,487	59%
201-000-7001	Food, Travel & Conferences	\$500	\$0	\$0	\$0				\$0	\$500	100%
201-000-7002	Maintenance Supplies	\$40,000	\$264	\$658	\$3,214				\$4,137	\$35,863	90%
201-000-7003	Fuel	\$7,000	\$191	\$353	\$921				\$1,465	\$5,535	79%
201-000-7004	Misc. Commodities	\$500	\$0	\$0	\$0				\$0	\$500	100%
201-000-7015	Computer equipment	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
	<b>TOTAL</b>	<b>\$50,500</b>	<b>\$1,055</b>	<b>\$1,425</b>	<b>\$4,135</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,615</b>	<b>\$43,885</b>	<b>87%</b>
Capital Outlays											
201-000-8000	Equipment	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
201-000-8001	Building Outlays	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
201-000-8009	Transfer to Water Reserve	\$100,000	\$8,333	\$8,333	\$8,333				\$25,000	\$75,000	75%
201-000-8010	Transfers to Equipment Reserve	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
201-000-8011	Transfers to Building Reserve	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
201-000-8012	Transfer to Bond & Interest	\$75,150	\$0	\$0	\$0				\$0	\$75,150	100%
201-000-8013	Sales Tax	\$61,000	\$5,650	\$4,583	\$3,361				\$13,593	\$47,407	78%
	<b>TOTAL</b>	<b>\$236,150</b>	<b>\$13,984</b>	<b>\$12,916</b>	<b>\$11,694</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$38,593</b>	<b>\$197,557</b>	<b>84%</b>

Budget Report  
Sewer Fund Expenditures and Revenue

SEWER		Budget	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	YTD Actual	Remaining	% Remaining
Personnel											
301-000-5000	Salaries	\$183,025	\$12,826	\$12,781	\$19,684				\$45,290	\$137,735	75%
301-000-5001	Group Health Insurance	\$25,000	\$1,613	\$1,160	\$1,168				\$3,940	\$21,060	84%
301-000-5002	FICA -Employer Share	\$15,000	\$946	\$943	\$1,471				\$3,361	\$11,639	78%
301-000-5003	KPERS- Employer Share	\$19,000	\$1,140	\$1,136	\$1,750				\$4,027	\$14,973	79%
301-000-5004	Employer Unemployment	\$2,000	\$20	\$0	\$0				\$20	\$1,980	99%
	<b>TOTAL</b>	<b>\$244,025</b>	<b>\$16,546</b>	<b>\$16,020</b>	<b>\$24,073</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$56,638</b>	<b>\$187,387</b>	<b>77%</b>
Contractual											
301-000-6000	Utilities	\$125,000	\$0	\$10,949	\$10,064				\$21,013	\$103,987	83%
301-000-6001	Liability Insurance	\$27,000	\$0	\$0	\$0				\$0	\$27,000	100%
301-000-6002	Professional Services	\$40,000	\$1,041	\$18,261	\$1,627				\$20,929	\$19,071	48%
301-000-6003	Maintenance Services	\$85,000	\$0	\$124	\$135				\$258	\$84,742	100%
301-000-6004	Misc. Contractual Services	\$10,000	\$0	\$75	\$249				\$324	\$9,676	97%
301-000-6005	Mobile Phones	\$2,000	\$0	\$112	\$106				\$218	\$1,782	89%
	<b>TOTAL</b>	<b>\$289,000</b>	<b>\$1,041</b>	<b>\$29,520</b>	<b>\$12,181</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$42,743</b>	<b>\$246,257</b>	<b>85%</b>
Commodities											
301-000-7000	Offices Supplies	\$3,500	\$600	\$518	\$212				\$1,331	\$2,169	62%
301-000-7001	Training & Travel	\$1,000	\$0	\$0	\$125				\$125	\$875	88%
301-000-7002	Maintenance Supplies	\$40,000	\$200	\$2,118	\$8,731				\$11,049	\$28,951	72%
301-000-7003	Fuel	\$5,000	\$28	\$174	\$755				\$958	\$4,042	81%
301-000-7011	Chemicals	\$2,000	\$0	\$0	\$0				\$0	\$2,000	100%
301-000-7015	Computer equipment	\$1,500	\$0	\$0	\$0				\$0	\$1,500	100%
	<b>TOTAL</b>	<b>\$53,000</b>	<b>\$828</b>	<b>\$2,810</b>	<b>\$9,824</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,463</b>	<b>\$39,537</b>	<b>75%</b>
Capital Outlays											
301-000-8000	Equipment	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
301-000-8001	Building Outlays	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
301-000-8009	Transfer to Sewer Reserve	\$100,000	\$8,333	\$8,333	\$8,333				\$25,000	\$75,000	75%
301-000-8010	Transfer to Equipment Reserve	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
301-000-8011	Transfer to Building Reserve	\$0	\$0	\$0	\$0				\$0	\$0	#DIV/0!
301-000-8012	Transfer to Bond & Interest	\$375,900	\$0	\$0	\$0				\$0	\$375,900	100%
	<b>TOTAL</b>	<b>\$475,900</b>	<b>\$8,333</b>	<b>\$8,333</b>	<b>\$8,333</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$450,900</b>	<b>95%</b>

## Report on Reserve Balances

<b>Capital Equipment Reserve Fund</b>		<b>Capital Improvement Reserve Fund</b>	
thru March 2022		thru March 2022	
<b>Gen Govt</b>	<b>\$ 16,196.65</b>	<b>Gen Govt</b>	<b>\$ 38,760.26</b>
<b>Police</b>	<b>\$ 47,203.60</b>	<b>Police</b>	<b>\$ 103,864.52</b>
<b>Street</b>	<b>\$ 135,533.22</b>	<b>Street</b>	<b>\$ 9,832.23</b>
<b>Fire</b>	<b>\$ 50,346.96</b>	<b>Fire</b>	<b>\$ 23,957.71</b>
<b>Park</b>	<b>\$ (1,438.91)</b>	<b>Park</b>	<b>\$ 166,207.89</b>
<b>Special Park</b>	<b>\$ 662.62</b>		
		<b>Court</b>	<b>\$ 5,100.00</b>
		<b>Non-departmental</b>	<b>\$ 857,000.00</b>
<b>Water</b>	<b>\$ 122,214.46</b>	<b>Water</b>	<b>\$ 83,834.43</b>
<b>Sewer</b>	<b>\$ 54,061.65</b>	<b>Sewer</b>	<b>\$ 329,094.41</b>
	<b>\$ 424,780.25</b>		<b>\$ 1,617,651.45</b>
<b>Adjustments</b>	<b>\$ 214,689.08</b>	<b>Adjustments</b>	<b>\$ (95,247.09)</b>
<b>Actual Totals</b>	<b>\$ 639,469.33</b>	<b>Actual Totals</b>	<b>\$ 1,522,404.36</b>
<b>Utility Reserve Funds</b>			
thru March 2022			
<b>Water</b>	<b>\$ 875,919.24</b>		
<b>Sewer</b>	<b>\$ 1,188,260.60</b>		

**2022 Monthly Water and Sewer Accounts**

<b>Month</b>	<b>Res Acct.</b>	<b>Com Act</b>	<b>Total</b>	<b>New</b>	<b>Disconnect</b>	<b>Late</b>
January	851	213	1064	9	9	112 Res 11 Comm
February	848	211	1059	8	10	115 Res 12 Comm
March	849	212	1061	9	13	114 Res 11 Comm
April						
May						
June						
July						
Aug						
September						
October						
November						
December						

## Activity Report April 18<sup>th</sup>, 2022

- Working with District 9 to set up live fire training, weather dependent.
- Currently we have 4 Firework stand Applications turned in, we are in the process of reviewing them.
- Putting together our Regional Fire School in May, we are expecting firefighters from several other departments to attend.
- Forestry Grant application has been turned in.
- Scheduling a walk through with Hutchinson Correctional Facility in May
- Coordinating with Our Lady of Guadalupe for their fireworks during the festival.
- Met with Senator Moran on April 11<sup>th</sup> at the CTC.
- Firefighter/EMT Van Allen and Firefighter/EMT Pauley have enrolled in an AEMT course at HCC.

### Calls from 03/16/22 – 04/12/22

Accident	1
Canceled En Route	2
EMS Incident	30
False Fire Alarm	1
Medical Assist	2
Mobile Vehicle Fire	1
Natural vegetation Fire	3
Public Assist	4
Service Call Other	1
Special Incident	1
Gas Mistaken for smoke	1
Unintentional System Op.	1

**48 Calls total**

**Total for 2022: 204**





## PUBLIC WORKS REPORT

To: Honorable Mayor and City Council

From Ronnie Pederson, Public Works Superintendent

Re: Public Works Superintendent report for April 18<sup>th</sup> City Council Meeting

Date: April 14<sup>th</sup>, 2022

### Streets

- Cut eyebrows off the edges of ditches on Blanchard Street so water will not stand in the roadways. (Qty 25 dump truck loads of dirt removed from Blanchard) This process will be continued onto 6<sup>th</sup> street and Scott Blvd.
- Installed new driveway culvert at 13 Truman.
- Completed cleanup of the scrap iron piles in the city yard. (33,800 lbs. / \$4,230.00)
- Stop sign replacement at State & Poplar
- Mowed irrigated city grass.
- Trash pickup in town from high winds.
- Replaced primer on concrete chop saw.
- Serviced street and sewer service trucks.
- Removed sand and salt spreaders/plows from dump trucks. (Cleaned and treated)
- Yearly Calibration and certification of the city's mosquito sprayer. (4-6-2022)
- Ordered 20 gallons of chemical for Mosquito sprayer.
- We are waiting for the door to be delivered for Sturdi-bilt to replace the damaged door at the equipment shop from the wind storm.
- Powered by me is expecting to start crack sealing our streets in the city within a couple of weeks weather permitting.

### Water

- Complete replacement of water meter pit and setter at 100 E 2<sup>nd</sup>.
- Checked water meters for no reads and replaced wires or flushed out. (Reading issues or leaks)
- Hydro excavated 2 water mains in preparation for service line bores and new water installation for new homes.
- Took chlorine cylinders to water wells.
- Started removing paint and prepping water well buildings for exterior painting.
- Nitrate water samples collected for KDHE.
- Monthly KDHE coliform water samples collected.
- Cut in repair to water meter setter at 202 Forest.
- Flushed dead end lines. (Monthly maintenance)

## PUBLIC WORKS REPORT

### WATER (cont.)

- Changed valve and repaired valves at Voss water park. (Control room for splash pad)
- Flushed water tower transducers.
- Repaired broken irrigation line at city hall.

### Wastewater

- Daily and weekly checks, inspections, and in-house lab testing at the wastewater facility.
- Monthly maintenance completed at plant and lift stations.
  
- Ty Dunn and Hunter Dixon have both passed the Class I wastewater exam and are now certified wastewater treatment facility operators. Our plant requires Class II certification.
  
- Reinstalled internal recirculation pump in empty aeration basin.
- Wasted sludge at treatment plant.
- Monthly KDHE state wastewater samples collected.
- One call utility locates.

### Parks

- Zenor electric has started repairs on existing light poles at the ball field and will be installing new LED lights on the new pole to be installed that was damaged in the windstorms.
  
- EZ lift door systems Inc. has begun repairing the fence damage at the ball fields.

### Code Enforcement

- 1 Zoning letter
- 5 Inspections
- 2 Building permits.

## **CITY ADMINISTRATOR'S REPORT**

**To:** Honorable Mayor and City Council

**From:** Joseph Turner, City Administrator

**Re:** City Administrator Report for April 18<sup>th</sup> Regular City Council Meeting

**Date:** April 15, 2022

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### **Cell Tower Application**

The planning commission met on April 11<sup>th</sup> to discuss a cell tower application down at Crupper's Corner. Representatives for the applicant were on hand to state their case for approval, while a representative for the existing tower expressed opposition. A member of the commission made a motion to recommend that the Council reject the application. This motion garnered two votes and failed.

A subsequent motion to recommend approval of the application was passed. The application will now come before the Council for approval on May 2<sup>nd</sup>.

### **Transient Guest Tax/Market South Hutchinson Research**

I have been researching and studying the history of the transient guest tax (TGT) in South Hutchinson and how these funds have historically been administered by organizations we have entered into agreements with, including Market South Hutchinson and Hutchinson/Reno County Chamber/Visit Hutch.

I met with LeAnn Cox of Visit Hutch to get more background on the history of our relationship with the Chamber regarding the TGT and how it has evolved over time. I have also visited with the Director of Kansas Tourism. My plan is to provide an in-depth report at one of the May council meetings.

### **Broadband**

Broadband is an issue I have been working on since my arrival in June. I have previously visited with Stanley Adams, who is the Director of the Office for Broadband Development, and numerous other individuals. I am still exploring options to bring high-quality fiber/broadband to South Hutchinson and have had several meetings recently with representatives of Ideatek.

### **Railroad Issues**

I contacted representatives of K&O railroad to explore establishing a quiet zone at the Avenue F crossing. I also asked them to look at classifying the public works yard crossing as a quiet zone outside of normal business hours now that we have the facility closed to public access outside of normal business hours. These conversations are preliminary.