

-
- A. **CALL TO ORDER/ROLL CALL**
__Nisly __Schmidt __Weber __Garretson __Fairbanks __Scofield

 - B. **PLEDGE OF ALLEGIANCE**
 - C. **APPROVAL OF AGENDA (ADDITIONS/DELETIONS)**
 - D. **CITIZEN COMMENTS**
 - E. **HEARINGS, PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS**
 - 1. Introduction of Jeanelle Simpson | City Clerk Denise McCue’s Replacement

 - F. **CONSENT AGENDA**
 - 1. Approval of Minutes – Regular Meeting, July 18, 2022
 - 2. Approval of InvoicesMotion _____ Second_____ Vote_____

 - G. **ACTION ITEMS**
 - 1. Request to move August 15th meeting date to August 22nd
Motion _____ Second_____ Vote_____

 - 2. Right-of-Way Easement Agreement
Motion _____ Second_____ Vote_____

 - 3. Cost Recovery for Staff Time
Motion _____ Second_____ Vote_____

 - H. **DISCUSSION ITEMS**
 - 1. Housing Authority Check-in
 - 2. Municipal Court Operations
 - 3. City Hall Hours & Reorganization

 - I. **CITY ADMINISTRATOR’S REPORT**
 - J. **GOVERNING BODY COMMENTS**
 - K. **EXECUTIVE SESSION**
 - L. **ADJOURNMENT**

*****Immediately following the council meeting we will adjourn into a budget workshop session.**

Meeting Date: August 1, 2022
Department: Administration
Prepared By: Joseph Turner, City Administrator
Agenda Title: Jeanelle Simpson Introduction

Background/Analysis – Jeanelle Simpson has been selected to replace City Clerk Denise McCue who is retiring on October 7, 2022.

Ms. Simpson previously served as the city clerk for the City of Lyons. Prior to her arrival in Lyons, she had more than thirteen years of municipal experience working for the City of Decatur, Arkansas in various administrative capacities.

She came to us highly recommended by Lyons Mayor Dustin Schultz and we were impressed with her passion for public service. Simpson's first day will be Monday, August 1st and she will be trained and on-boarded by McCue until she officially departs.

We are excited to have her join the City of South Hutchinson and invite you to welcome her to the organization.

Meeting Date: August 1, 2022
Department: Administration
Prepared By: Joseph Turner, City Administrator
Agenda Title: Consent Agenda

Background/Analysis – Consent agendas are designed to take routine business items, non-controversial items, and other matters where a consensus has been reached and combine them into one single motion and vote. Items on the consent agenda should not be discussed or debated by the governing body. Any member of the governing body may elect to pull an item from the consent agenda for a separate vote.

Notable Items:

- Approval of Minutes from July 18, 2022 regular meeting
- Approval of Invoices

Recommendation – Motion to approve the consent agenda as presented.

Exhibit A – Minutes from July 18, 2022 Regular Meeting

Exhibit B – AP Invoices

- A. **CALL TO ORDER/ROLL CALL**
X Nisly __ Schmidt X Weber X Garretson __ Fairbanks X Scofield
- B. **PLEDGE OF ALLEGIANCE**
- C. **APPROVAL OF AGENDA (ADDITIONS/DELETIONS)**
- D. **CITIZEN COMMENTS**
- E. **HEARINGS, PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS**
1. Presentation by Interfaith Housing & Community Services, Inc on housing project for veterans called Patriot Place.
- F. **CONSENT AGENDA**
1. Approval of Minutes – Regular Meeting, July 5, 2022
 2. Approval of Invoices
 3. Approve Resolution No. 22-591 Intent to Exceed Revenue Neutral Rate
- Motion:* Garretson *Second:* Weber *Vote:* 3-0
- G. **ACTION ITEMS**
1. Hearing on Creation of City of South Hutchinson Fiber Optic Project Community Improvement District.
Mitch with Gilmore & Bell, Ethan Kaplan representing IdeaTek and Megan with Cox Communications were present to discuss the Creation of the CID. Austin Parker was also available on the phone.
- Motion to close hearing:
- Motion:* Weber *Second:* Garretson *Vote:* 3-0
2. Ordinance No. 22-03 – Creating a Community Improvement District
- ACTION:** Motion to approve Ordinance No. 22-03 Creating a Community Improvement District.
- Motion:* Weber *Second:* Garretson
X Weber X Garretson X Scofield
3. Preliminary Engagement Letter with Stifel, Nicolaus & Company, Inc.
- ACTION:** Motion to authorize the Mayor to sign the preliminary engagement letter with Stifle.
- Motion:* Scofield *Second:* Weber *Vote:* 3-0
4. Adams Street Road Repairs
- ACTION:** Motion to authorize the City Administrator to spend up to \$30,000 on concrete and materials to complete Adams Street road repairs.
- Motion:* Garretson *Second:* Scofield *Vote:* 3-0

- H. **DISCUSSION ITEMS**
 - 1. Water Rights Perfection Update
 - 2. Fireworks Stand Permits
 - 3. Market South Hutch Update
- I. **CITY ADMINISTRATOR'S REPORT**
- J. **GOVERNING BODY COMMENTS**
- K. **EXECUTIVE SESSION**
- L. **ADJOURNMENT**

Motion: Scotfield *Second:* Garretson *Vote:* 3-0

**Invoice Approval List
August 1, 2022**

Gen Gov	Description	Vendor	Inv. Amt
101-101-6000	Phone System	Vaspian	\$118.50
101-101-6002	Computer Support & Webcams	Leading Edge Technology	\$350.55
101-101-6002	Attorney service	Mark Tremaine	\$2,000.00
101-101-6002	Survey Detention Pond	Garber Surveying	\$4,385.00
101-101-6002	Ordinance 22-03 publication	Prairie Publications-Ninnescah	\$133.20
101-101-6002	Coffee meeting with Hutch	First Bank Card	\$8.44
101-101-6002	Insurance fee	Freedom Claims	\$3,903.80
101-101-6002	Tint City office windows	Innovative Tint	\$138.00
101-101-7005	Reimbursement	Joseph Turner	\$350.00
			\$11,387.49
Police	Description	Vendor	Inv. Amt
101-102-6000	Phone System	Vaspian	\$288.00
101-102-6001	2015 Ford Explorer insurance	Provalue Insurance	\$728.00
101-102-6002	Computer Support & Webcams	Leading Edge Technology	\$1,042.97
101-102-6002	Evidence env, ink, subscription	First Bank Card	\$102.44
101-102-6002	Licenses for body cam & car cam	Digital Ally	\$3,900.00
101-102-6004	Cake, plates, pop, water, pizza	First Bank Card	\$422.84
101-102-7002	Faucet-wash bay	Westlake	\$24.48
101-102-7003	Fuel	Bridgman	\$919.42
101-102-7004	Key Fob's	Optiv	\$152.52
101-102-7009	Shirts	Finchers	\$907.80
			\$8,488.47
Street	Description	Vendor	Inv. Amt
101-103-6000	Phone System	Vaspian	\$85.00
101-103-6002	Computer Support	Leading Edge Technology	\$123.13
101-103-6003	Uniform cleaning	Unifirst	\$81.98
101-103-6003	Repair 03 Silverado	Sutton Kaufman	\$1,190.91
101-103-7002	Idler, orange line for weed eater	Fairview	\$80.52
101-103-7002	Amine, Ranger Pro	Van Diest	\$757.00
101-103-7002	Fastners, weed eater parts	Westlake	\$21.33
101-103-7003	Fuel	Bridgman	\$202.47
			\$2,542.34
Fire	Description	Vendor	Inv. Amt
101-104-6000	Phone System	Vaspian	\$67.50
101-104-6002	Computer Support & Webcams	Leading Edge Technology	\$204.69
101-104-6003	Power inverter, fuel tank	First Bank Card	\$174.45
101-104-7001	Pizza	First Bank Card	\$105.00
101-104-7002	Gas cans, batteries	Westlake	\$85.94
101-104-7003	Fuel	Bridgman	\$142.70
101-104-7003	Fuel	Wex	\$248.56
			\$1,028.84
Park	Description	Vendor	Inv. Amt
101-105-7002	Door handle	Sturdi-Bilt	\$22.00
101-105-7002	Volley ball nets and balls	First Bank Card	\$186.28
			\$208.28
Court	Description	Vendor	Inv. Amt
101-106-6004	Inmate Care	Hutchinson Regional	\$473.47
101-106-6004	Inmate Care	Radiology Professionals	\$57.29
101-106-6004	Inmate Care	Wellpath	\$72.00
101-106-6016	Judge Service	Larry Bolton	\$1,100.00

**Invoice Approval List
August 1, 2022**

101-106-6016	Attorney service	Rick Roberts	\$1,100.00
101-106-6018	Court Apt Atty	Regina Goff	\$600.00
101-106-6018	Court Apt Atty	Shawnah Bennett	\$450.00
			\$3,852.76
Non Dept	Description	Vendor	Inv. Amt
101-109-8002	Delinquent taxes	Reno County Treasurer	\$12,795.10
			\$12,795.10
		GENERAL TOTAL	\$40,303.28
Water	Description	Vendor	Inv. Amt
201-000-6002	Computer Support	Leading Edge Technology	\$164.68
201-000-6003	Uniform cleaning	Unifirst	\$81.97
201-000-7002	Cement	Mid America Redi Mix	\$354.90
201-000-7002	Postage for water samples	First Bank Card	\$8.50
201-000-7003	Fuel	Bridgman	\$274.09
			\$884.14
Sewer	Description	Vendor	Inv. Amt
301-000-6002	Computer Support & Webcams	Leading Edge Technology	\$236.68
301-000-6003	Repair VFD pump & sludge belt	Zenor Electric	\$3,282.72
301-000-6003	Uniform cleaning	Unifirst	\$81.97
301-000-6003	Grit removal	Reno County Solid Waste	\$41.00
301-000-7002	Polymer	Polydyne	\$2,295.00
301-000-7002	Ball bearings	Fairview	\$19.80
301-000-7003	Fuel	Bridgman	\$69.64
			\$6,026.81
Bond & Int	Description	Vendor	Inv. Amt
601-000-8003	GO Bond 2012-Principal	Office of the State Treasurer	\$405,000.00
601-000-8003	GO Bond 2019-Principal	Office of the State Treasurer	\$85,000.00
601-000-8004	GO Bond 2012-Interest	Office of the State Treasurer	\$16,150.00
601-000-8004	GO Bond 2019-Interest	Office of the State Treasurer	\$30,525.00
			\$536,675.00
ASAP	Description	Vendor	Inv. Amt
801-000-6004	Restitution	South Hutch Municipal	\$485.00
801-000-6004	Restitution	Matthew Whalen	\$265.00
			\$750.00
Com Ctr	Description	Vendor	Inv. Amt
811-000-7002	Cleaners	Westlake	\$19.96
			\$19.96
Equip Res	Description	Vendor	Inv. Amt
901-000-8021	Install cage, MDT mount-15 Explor	Superior Emergency	\$5,257.99
901-000-8023	Coats and pants	Municipal Emergency	\$4,124.96
			\$9,382.95
Cap Imp Res	Description	Vendor	Inv. Amt
902-000-8024	Replace overhead door-storm	Sturdi-Bilt	\$4,980.00
			\$4,980.00
		GRAND TOTAL	\$599,022.14

Invoice Approval List
August 1, 2022

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Meeting Date: August 1, 2022
Department: Administration
Prepared By: Joseph Turner, City Administrator
Agenda Title: Council Meeting Date Change

Background/Analysis – The city administrator would like to move the regularly council meeting scheduled for August 15th to the following Monday, August 22nd. This is due to vacation conflicts and the city administrator’s desire to discuss the budget in more detail at that meeting.

Financial Impact – None.

Recommendation – Staff recommends the council vote to move the August 15th meeting date to August 22nd.

Meeting Date: August 1, 2022
Department: Administration
Prepared By: Joseph Turner, City Administrator
Agenda Title: Right-of-Way Easement Agreement

Background/Analysis – The attached “Right-of-Way Easement Agreement” secures the City of South Hutchinson’s ability to access the piece of land we are in the process of selling to IdeaTek to create the community improvement district (CID).

The parcel in question contains some city assets, including a generator.

Financial Impact – None.

Recommendation – Staff recommends the council approve the agreement and authorize the mayor to sign the required documents.

Exhibit C – Right-of-Way Easement Agreement

RIGHT-OF-WAY AND EASEMENT AGREEMENT

The undersigned, IdeaTek Telcom, LLC, owner of the real property described below, for and in consideration of ten dollars (\$10.00), the receipt of which is hereby acknowledged, and other valuable consideration, does hereby grant and convey to the City of South Hutchinson, Kansas, a municipal corporation located within the County of Reno of the State of Kansas, a perpetual right-of-way and easement for construction, maintenance and operation of public utilities and amenities over, along and under the described real estate as follows, to-wit:

The South 35.00 feet of Lot 14, West Avenue "C", Original Town of South Hutchinson, Reno County, Kansas TOGETHER WITH the North 15.00 feet of West Avenue "C" and the West 10.00 feet of South Washington Street, both reverting thereto by reason of vacation.

City is hereby granted the right to enter upon said perpetual right-of-way and easement at any time for the purpose of constructing, operating, maintaining, and repairing such public utilities and amenities.

Notwithstanding the foregoing, City and IdeaTek Telcom, LLC both acknowledge and agree that neither party shall physically disturb or otherwise interfere with the physical infrastructure installed within said right-of-way and easement without first (a) coordinating such disturbance and interference with the other party and (b) receiving written approval from the other party to disturb and/or otherwise interfere with such physical infrastructure.

This grant of a perpetual right-of-way and easement is binding upon and inures to the benefit of the parties hereto and their successors, heirs and assigns.

[Remainder of Page Intentionally Left Blank. Signature Page to Follow.]

Executed this ____ day of _____, 2022.

THOMAS GARRETT
CEO, IDEATEK TELCOM, LLC

Accepted by vote of the City Council of the City of South Hutchinson, Kansas on the
____ day of _____, 2022 and executed on this ____ day of _____, 2022.

MAYOR, MATT NISLY

ATTEST:

CITY CLERK, DENISE MCCUE

[Remainder of Page Intentionally Left Blank. Acknowledgements Page to Follow.]

ACKNOWLEDGEMENTS

STATE OF KANSAS)
) ss:
COUNTY OF RENO)

BE IT KNOWN BY ALL PERSONS that on this _____ day of _____, 2022, before me, a Notary Public, came Thomas Garrett, in his capacity as CEO of Ideatek Telcom, LLC, who is personally known to me to be the same person who executed, in such a capacity and with all necessary executory authority, the foregoing Right-of-Way and Easement.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

NOTARY PUBLIC

My Appointment Expires: _____

STATE OF KANSAS)
) ss:
COUNTY OF RENO)

BE IT KNOWN BY ALL PERSONS that on this _____ day of _____, 2022, before me, a Notary Public, came Matt Nisly, who is known to me to be the Mayor of the City of South Hutchinson, Kansas and who personally acknowledged execution of the foregoing Right-of-Way and Easement, and Denise McCue, who is known to me to be the City Clerk of the City of South Hutchinson, Kansas and who personally acknowledged attesting the signature of said Matt Nisly.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

NOTARY PUBLIC

My Appointment Expires: _____

CERTIFICATE OF RECORDING

STATE OF KANSAS)
) ss:
COUNTY OF RENO)

BE IT KNOWN BY ALL PERSONS that the foregoing Right-of-Way and Easement has been filed of record in the Office of Register of Deeds of Reno County, Kansas, and recorded on Film _____ at Page _____.

WITNESS my hand and official seal on this _____ day of _____, 2022.

(SEAL)

REGISTER OF DEEDS,
RENO COUNTY, KANSAS

Meeting Date: August 1, 2022
Department: Administration
Prepared By: Joseph Turner, City Administrator
Agenda Title: Cost Recovery for Staff Time

Background/Analysis – From time to time we have instances where city staff, primarily public works, need to respond to various types of calls for service. For example, responding to emergency situations, repairing damage from accidents, or making an emergency water line repair on behalf of a vendor, etc.

We do not have any established fee structures for recouping these expenses from vendors and insurance companies.

Staff recommends that we charge \$100 per hour of labor, excluding the fulfillment of public information requests.

Financial Impact – Minor revenue enhancement from periodic cost recovery

Recommendation – Staff recommends the council set the cost recovery fee structure for man hours at \$100 per hour, excluding the fulfillment of public information requests, and further give city administrator discretion to reduce or eliminate this charge at his or her discretion.

Meeting Date: August 1, 2022
Department: Administration
Prepared By: Joseph Turner, City Administrator
Agenda Title: Housing Authority Check-in

Background/Analysis – Annette Boyer, Executive Director of the South Hutchinson Public Housing Authority, asked me to sign a letter on their behalf as part of their grant application submission to the Department of Housing and Urban Development.

The letter has been attached and City Attorney Mark Tremaine did not express any concerns or issues with it. It is my intention to sign it barring any negative feedback at the council meeting.

Since arriving in South Hutchinson, I have had very little interaction with the housing authority and the same goes for the city council. I wanted to check in with the governing body to see if there were any questions you might have about the agency or any issues you would like addressed.

Exhibit D – Public Housing Authority Letter & Materials



Public Housing Agency of South Hutchinson

441 North Washington St. South Hutchinson, KS 67505 Telephone 620.665.6473 Fax 620.665.6619

July 20, 2022

To Whom It May Concern

The City of South Hutchinson has assumed the role of responsible entity under 24 CFR 58, and has followed the environmental review process set forth in that regulation, relative to a project undertaken by the Public Housing Agency of the City of South Hutchinson. The project consists of the activities listed in the CFP Annual Statement (form HUD-50075.1) for KS016, and the CFP 5-Year Action Plan (form HUD-50075.2) for years 2020-2025. The activities consist of replacing washer/dryers, replacing door locks, and office front door, replacing storm doors as needed, updating security cameras, replacing heat pump as needed, landscaping and general administration.

The project was initially classified as categorically excluded and subject to review under the federal laws and authorities listed in 24 CFR 58.5. 3. Upon review, it was determined that the project was in compliance with those requirements, and therefore reverted to "exempt" status per 24 CFR 58.34(a)(12). In addition, it was found that the PHA was in compliance with the requirements of 24 CFR 58.6.

Sincerely,

Joseph Turner
Administrator City of South Hutchinson, KS
2 S. Main
South Hutchinson, KS 67505



Public Housing Agency of South Hutchinson

441 North Washington St. South Hutchinson, KS 67505 Telephone 620.665.6473 Fax 620.665.6619

March 12, 2021

Matt Nisly
Mayor City of South Hutchinson, KS
2 S. Main
South Hutchinson, KS 67505

Matt,

Enclosed is information for South Hutchinson Public Housing which HUD is requesting regarding the environmental review.

If you would review this information and sign the letter and return to me as soon as possible, I will send to HUD.

If you have any questions, please let me know. Thank you for your help.

Sincerely,

Annette Boyer
Executive Director

Meeting Date: August 1, 2022
Department: Administration
Prepared By: Joseph Turner, City Administrator
Agenda Title: Municipal Court Operations

Background/Analysis – For some time I have had reservations about our municipal court operations and believe that changes need to occur to increase efficiency and effectiveness. Some of the performance metrics I look at to compare our court versus others suggest deeper analysis is required. And the last time our municipal court generated revenues in excess of our departmental expenses was 2008. This is something that I believe needs to be rectified.

This sentiment was communicated a couple of times and most notably earlier this year when the governing body established its goals and objectives for city staff. At that time, the governing body did not prioritize this objective and directed staff to focus energies elsewhere.

However, code enforcement and the removal of dilapidated buildings and blight was identified as the second highest priority under the “Quality of Life” focus area behind the directive to organize a fireworks show and community events. With the success of that event and objective for this year accomplished, I would like to redirect my focus to this second priority. My efforts in this area are being stymied by our municipal court.

During my previous stint as city administrator in the City of Sedgwick, I took a proactive role in overseeing the municipal court. This led to personnel changes, significant increases in net revenues, reduced expenses, and utilizing the powers of the court to assist in code enforcement and blight removal.

In South Hutchinson, this powerful tool has been neutered and code enforcement cases seem to languish with little to no progress and stretch out over exhaustive periods of time. Defendants are given excessive amounts of time to comply and are often levied minimal fines after city staff have expended significant time and energy to abate these nuisances.

Our code enforcement officer has relayed to me that he often feels like the court spends more time interrogating him than the defendant in cases.

The 100 S. Main Street building is one example. The governing body is keenly aware of my frustration with this particular matter. I will remind the council that this case has been in the court for many months and that my efforts to move this case towards conclusion were sharply criticized at a public council meeting in mid-May when the prosecutor assigned to the case lambasted me during public comments.

Two and a half months later and we are seemingly no closer to conclusion as there as been zero progress made on this front. I am not surprised because I predicted that this would be the end result and have stated time and time again that proactive and effective code enforcement requires individuals with tenacity – something I do not lack.

Our current judge was appointed to the bench in 2003 and previously served as our prosecutor from 1994-2003. Our current prosecutor was appointed in 2003. There seems to be a philosophical viewpoint in Kansas that the municipal court operates independent of the municipality and essentially free of any oversight or accountability save for the annual re-appointment powers of the mayor.

I categorically reject this notion and believe that municipalities establish municipal courts to serve the purpose and interests of the city. Municipal court operations, especially the actions of contracted legal staff, must be aligned with the municipality and I believe that is lacking in South Hutchinson.

Moreover, I believe the city administrator is best positioned to provide leadership and oversight to the municipal court to ensure alignment exists and is maintained. While my contractual authority gives me unilateral power to handle personnel issues, this power does not extend to the appointed positions of city attorney, city prosecutor, or municipal judge.

I am requesting that the governing body give me explicit authority to oversee and manage court operations.

Meeting Date: August 1, 2022
Department: Administration
Prepared By: Joseph Turner, City Administrator
Agenda Title: City Hall Hours of Operation & Restructuring

Background/Analysis – During the process of establishing the governing body’s goals and objectives for city staff, employee morale and satisfaction was identified as one of the core focus areas. Within that focus area, alternative work schedules were identified as a possible recruitment and retention tool.

There will always be limits to how flexible public agencies can be with respect to work schedules, working remotely, and other rapidly changing dynamics in the modern workplace. I subscribe to the idea that a 4/10 work schedule where employees work four 10-hour days Monday thru Friday would improve customer service because we would expand hours of operation outside of normal business hours and give residents more opportunities to conduct business before or after work. Additionally, I believe this would increase worker happiness and satisfaction and motivate employees to increase their performance.

City Hall is in the midst of going through a major transformation with the impending retirement of City Clerk Denise McCue. This is an excellent opportunity to re-evaluate our systems, processes, and operations. At City Hall, we currently have the city administrator and public works superintendent who are in and out of the office on a daily basis. That leaves our city clerk and utility clerk to handle customer calls and visits.

Due to vacation and sick leave, this sometimes results in the front office area being closed to the public during a lunch break or other times for various reasons whenever our police/court clerk is unable to leave the public safety building and fill in at City Hall.

Additionally, there is very little overlap when it comes to the cross training of these three positions. For the most part, our court clerk, utility clerk, and city clerk are siloed off into their respective areas and other members of the team have limited ability to assist in the event of any illness or extended absence. This is not an ideal situation for continuity of operations.

When more than one employee is capable of performing the same tasks, it opens up avenues for improvements and efficiencies because people often bring different perspectives and skill sets to problem solving. Varied and diverse viewpoints lead to looking at a specific task or operation in a multitude of ways that can create organizational benefits.

I also have some concerns about the distribution of workloads across these positions and believe some restructuring may create more fairness internally.

Concerns have been raised about our police/court clerk’s workload and in the process of researching that a little bit, other jurisdictions informed me about changes they have made to separate those duties out to two different people. I am sympathetic to these arguments presented to me, but small towns must operate in an environment where city staff are more

generalists than specialists. We do not have the financial and operational luxuries afforded larger cities.

Administrative operations deserve a good, hard look, to ascertain whether any efficiencies or operational benefits can be secured. I believe we can make changes in this area that will improve customer service, employee morale, and strengthen operational continuity.

It should be noted that I have engaged Chief Darrin Pickering about this subject, and we have had preliminary discussions. While he understands the arguments made above and has expressed his support for a temporary restructuring to improve cross-training, he does have some reservations about long-term impacts such a reorganization would have on his department.

We have not fully fleshed out these concerns at this time.

CITY SALES TAX													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2017	16,145.57	16,987.60	18,262.12	16,873.87	18,279.71	22,832.76	16,972.56	20,072.61	17,717.09	18,810.89	22,009.36	15,479.48	220,443.62
2018	17,126.80	16,721.92	16,974.30	15,360.20	17,809.87	16,801.84	19,119.45	19,954.16	19,321.10	21,131.72	17,555.00	13,065.07	210,941.43
2019	21,386.54	18,030.74	16,969.14	16,162.34	20,093.09	17,501.23	17,980.89	16,207.60	22,634.98	17,593.51	21,227.64	20,458.10	226,245.80
2020	20,099.08	20,513.44	19,147.44	17,604.04	24,066.23	24,650.88	21,161.63	26,713.04	21,828.47	24,534.88	22,107.44	22,486.04	264,912.61
2021	23,018.32	27,016.24	24,670.73	21,656.91	27,005.88	29,136.54	26,206.27	22,316.73	26,762.28	24,516.00	22,633.47	30,038.70	304,978.07
2022	25,618.40	24,785.31	29,597.25	28,029.09	25,160.36	27,735.27	22,787.06						183,712.74
	2,600.08	(2,230.93)	4,926.52	6,372.18	(1,845.52)	(1,401.27)	(3,419.21)						5,001.85
	11.30%	-8.26%	19.97%	29.42%	-6.83%	-4.81%	-13.05%						2.80%

CITY SPECIAL SALES TAX (403 - Street/Economic Development)

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2017	8,072.79	8,493.80	9,131.07	8,436.94	9,139.85	11,416.39	8,486.29	10,036.31	8,858.55	9,405.45	11,004.68	7,739.74	110,221.86
2018	8,563.40	8,360.97	8,487.15	7,680.11	8,904.94	8,400.93	9,559.72	9,977.08	9,660.55	10,565.86	8,777.50	6,532.54	105,470.75
2019	10,693.28	9,015.38	8,484.58	8,081.18	10,046.55	8,750.62	8,990.45	8,103.81	11,317.50	8,796.76	10,613.83	10,229.05	113,122.99
2020	10,049.54	10,256.73	9,573.73	8,802.03	12,033.12	12,325.44	10,580.82	13,356.53	10,914.24	12,267.45	11,053.71	11,243.02	132,456.36
2021	11,509.16	13,508.11	12,335.36	10,828.45	13,502.93	14,568.26	13,103.13	11,158.36	13,381.14	12,258.00	11,316.73	15,019.35	152,488.98
2022	12,809.19	12,392.65	14,798.62	14,014.54	12,580.17	13,867.63	11,393.53						91,856.33
	1,300.03	(1,115.46)	2,463.26	3,186.09	(922.76)	(700.63)	(1,709.60)						2,500.93
	11.30%	-8.26%	19.97%	29.42%	-6.83%	-4.81%	-13.05%						2.80%

COUNTY SALES TAX DISTRIBUTION

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2017	27,826.66	35,438.33	25,572.53	26,750.30	28,508.61	28,550.72	27,437.31	28,229.90	29,227.90	28,710.07	31,450.98	26,223.75	343,927.06
2018	28,708.06	41,252.15	26,387.02	26,158.62	28,746.57	27,718.43	28,795.37	30,087.86	27,281.56	31,095.74	28,498.35	26,831.95	351,561.68
2019	29,534.85	38,522.06	27,784.09	27,223.71	31,118.52	27,698.38	29,978.89	33,158.36	40,299.91	29,498.39	31,053.37	30,754.93	376,625.46
2020	30,432.40	33,277.99	27,831.42	26,346.71	30,732.33	31,743.47	33,427.72	37,020.00	33,479.89	34,573.33	35,964.01	32,318.84	387,148.11
2021	29,830.79	40,186.30	33,936.56	29,213.34	35,930.04	33,850.09	35,244.36	32,554.82	35,284.22	37,791.15	33,388.73	38,244.69	415,455.09
2022	34,232.35	43,521.35	34,545.33	33,693.72	33,042.50	40,360.43	33,503.19						252,898.87
	4,401.56	3,335.05	608.77	4,480.38	(2,887.54)	6,510.34	(1,741.17)						14,707.39
	14.76%	8.30%	1.79%	15.34%	-8.04%	19.23%	-4.94%						6.17%

COMMUNITY IMPROVEMENT DISTRICT (CID)*

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2017									2,826.84	2,194.44	4,742.34	1,590.62	11,354.24
2018	2,089.48	1,260.25	2,730.48	1,241.73	1,765.64	2,231.87	3,615.45	1,402.77	1,404.89	2,896.25	196.71	1,520.29	22,355.81
2019	2,931.09	1,595.72	1,505.30	827.68	1,048.35	160.73	1,691.17	3,011.36	1,897.28	168.33	1,688.29	1,848.29	18,373.59
2020	3,502.56	465.60	3,616.63	1,801.85	2,577.93	1,919.06	1,863.86	1,994.48	1,916.23	2,041.99	1,939.40	1,893.60	25,533.19
2021	1,855.25	1,937.58	2,772.04	981.78	2,007.38	1,954.12	1,865.66	2,095.23	2,163.56	2,183.60	1,450.71	2,354.63	23,621.54
2022	2,102.88	2,583.97	2,265.43	2,154.18	2,436.66	2,392.96	2,132.92						16,069.00
	247.63	646.39	(506.61)	1,172.40	429.28	438.84	267.26						2,695.19
	13.35%	33.36%	-18.28%	119.42%	21.39%	22.46%	14.33%						20.15%

* City retains 5% of the amounts collected above



PUBLIC WORKS REPORT

To: Honorable Mayor and City Council

From Ronnie Pederson, Public Works Superintendent

Re: Public Works Superintendent report for August 1st City Council Meeting

Date: July 28, 2022

Streets

- Mowed irrigated city property.
- Mowed rough cut city property.
- Tractor mowing.
- Greased and sharpened mower blades.
- Repaired tractor suction tubing and metal collar. Replaced headlight in tractor.
- City crew removed and replaced 15 feet of curb and gutter on south Main due to heat buckling concrete.
- Ordered radiator and water pump for 2003 chevy service truck and replaced. (Tank cracked)
- Alley work north of grade school.
- Alley work by Kwik shop lift station.
- Driveway rock at Trails West lift station in drive.
- Weed eater repairs.
- Picked up wire sheets for concrete projects.
- Repaired cabinet at community building.

Water

- Weekly checks and inspections completed.
- Changed chlorine cylinders at wells.
- Cleaning out water meter pits and inspection for lead and copper revisions.
- One call utility locates.
- Changed out water meter setter at 206 E 1st.
- Ordered water meter pits.
- Repaired splash park.
- Removed meter from 211 E 2nd.
- Door tags and letters were hung and sent to the water customers that will be affected for the water main valve replacement that will take place August 1st at Ave B and Poplar intersection.
- Cut concrete and jack hammering area at Ave B and Poplar St for excavation to replace water main valve.
- Training on water distribution with staff.

PUBLIC WORKS REPORT (Cont.)

Wastewater

- Daily and weekly checks and inspections completed.
- Priority pollutant scan test samples pulled and taken to pace analytical for analysis.
- Contacted PEC engineering on digester diffuser replacement to look over old plans and create a plan for options and replacement of equipment. (August 12th meeting)
- Ordered a remanufactured Penn valley sewage pump for a spare for the wastewater facility waste sludge pump and press sludge pump.
- One call utility locates.
- Cleaned UV bulbs and clarifier channels.
- 2 weeks out for materials to start the sewer manhole rehabilitation project. (Utility Maintenance Contractors)
- Working on quotes for window replacement on blower room at wastewater shop facility.
- SSI will be removing the failed barrel diffuser in digester #2.
- Training at wastewater facility with staff.

Zoning questions.

Inspections.

Mowing letters.

Bulk water requests.

Building permit questions / flood plain questions

Building permits.

CITY ADMINISTRATOR'S REPORT

To: Honorable Mayor and City Council

From: Joseph Turner, City Administrator

Re: City Administrator Report for August 1st Regular City Council Meeting

Date: July 29, 2022

Voting Locations – August 2nd

Below are the voting locations for City of South Hutchinson residents:

- South Hutch #1 votes @ Sunrise Acres, 441 N. Washington
- South Hutch #2 votes @ South Hutch United Methodist, 206 E Ave E
- South Hutch #3 votes @ Mennonite Friendship Manor, 600 W. Blanchard

Fire Hydrant Flow Testing

The South Hutchinson Fire Department will be conducting their annual fire hydrant inspections and flow testing. Most residents should not be impacted by this. However, it is possible that this important work may cause some temporary discoloration and add some turbidity to the water.

Please check the schedule below. Residents are advised to let their water run for a little bit to clear their line, especially before any usage of your washing machine to prevent potential damage to clothing. The schedule is attached to the end of this report.

KWBW Radio Interview

Nick Gosnell invited me to appear on KWBW radio for an interview where we discussed various topics that included the Scott Blvd bridge project, the budget and the revenue neutral rate, and economic development. The interview is available online.

Scott Blvd Bridge

Construction on this project has commenced. Though we have had some initial weather issues, it is not believed that the project will be delayed by this weather.

Reno County/Hutchinson 150th Sesquicentennial Celebration

The mile long block party to celebrate the 150th birthdays of Reno County and Hutchinson will take place on August 18th. Representatives from our police and fire departments will be on hand and Market South Hutch covered the cost of three bounce houses.

Public Safety Kudos

The South Hutchinson Police Department and Chief Darrin Pickering have worked some fairly high-profile cases of late. Chief Pickering is not one to seek out the limelight or attention even though he does fine work for the people of this community. Under his leadership, I rest easy at night knowing that he and his team of professionals are standing watch.

Additionally, the South Hutchinson Fire Department responded to a fire in the Dollar General strip mall. That fire could have done some major damage and seriously impacted our residents had it spread. I want to acknowledge our department and the Hutchinson Fire Department which also responded and assisted.

2022 Hydrant Flow Testing and Inspection Schedule

South Hutchinson Hydrant Schedule

Date		Areas Affected
Aug. 1st - Aug. 5 th	R	West side of Blanchard, from outer City limits to Ensign Drive.
Aug. 8th - Aug. 12 th	P	Main street West to Ensign, including Friendship communities, Savannah, Bluestem Dr. and Tyson's.
Aug. 15 th – Aug. 19 th	B	North end south to 4 th street, North of Blanchard stopping at Main, including Morton Salt, Apollo's, Sunrise Acres, and Riverside Apt.
Aug. 22 nd – Aug. 26 th	O	3 rd east to west and south stopping at Ave. C, including areas of Dollar General, Bogey's Jr, Simply Overstocked
Aug. 29 th – Sept. 2 nd	B	Ave. D east to west and south to Ave F, including all hydrants on Scott Blvd, and Wilbeck Drive
Sept. 5 th to Sept. 16 th	G	Everything South of Forest Ave., including Love's, Agri Center, Plaza Go