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- A. **CALL TO ORDER/ROLL CALL**  
\_\_ Scofield \_\_ Cokeley \_\_ Nisly \_\_ Brislin \_\_ Wylie \_\_ Griffin
- B. **PLEDGE OF ALLEGIANCE**
- C. **APPROVAL OF AGENDA (ADDITIONS/DELETIONS)**
- D. **CITIZEN COMMENTS**
- E. **HEARINGS, PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS**  
1. KU to present proposal for strategic plan  
2. JEO to present Water PER
- F. **CONSENT AGENDA**  
1. Approval of Minutes - Regular Council Meeting, November 25, 2024  
2. Approval of Invoices  
3. Approval of Commercial Trash Hauler's License (Nisly's)
- Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- G. **ACTION ITEMS**  
1. Approve Strategic Plan with KU
- Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
2. Approve Luke Morrell lot split
- Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
3. Approve replat of Frontier Commerce Park II
- Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
4. Approve Resolution moving City Police Department from KPERS to KP&F
- Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
5. Approve Resolution allocating ARPA funds
- Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- H. **DISCUSSION ITEMS**
- I. **CITY ADMINISTRATOR'S REPORT**
- J. **GOVERNING BODY COMMENTS**
- K. **ADJOURNMENT**

**SUBMITTED BY:** Jeff Schenk, City Administrator

**MEETING DATE:** December 9, 2024

**AGENDA ITEM:** Consent Agenda

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**BACKGROUND:**

Consent agendas are designed to take routine business items, non-controversial items, and other matters where a consensus has been reached and combine them into one single motion and vote.

**DESCRIPTION:**

Items on the consent agenda should not be discussed or debated by the governing body. Any member of the governing body may elect to pull an item from the consent agenda for a separate vote.

**PROPOSED ITEMS:**

- Approval of Minutes from the following meetings:
  - November 25, 2024, Regular Council Meeting
- Approval of Invoices
- Approval of Commercial Trash Hauler's License (Nisly's)

**RECOMMENDATION:**

Motion to approve the consent agenda as presented.

**ATTACHMENTS:**

**Exhibit A** – Minutes from November 25, 2024, Regular Council Meeting

**Exhibit B** – AP Invoices

A. **CALL TO ORDER/ROLL CALL 6:00 p.m.**  
\_X\_Scofield \_X\_Cokeley \_X\_Nisly \_X\_Brislin \_X\_Wylie \_Griffin

B. **PLEDGE OF ALLEGIANCE**

C. **APPROVAL OF AGENDA (ADDITIONS/DELETIONS) None**

D. **CITIZEN COMMENTS None**

E. **CONSENT AGENDA**

1. Approval of Minutes – Regular Council Meeting, November 25, 2024
2. Approval of Invoices
3. Approval of Commercial Trash Hauler’s License (Stutzman’s)
4. Approval of Mobile Home Park License (326 S Elm)
5. Approval of Cereal Malt Beverage License (Kwik Shop North Main)
6. Approval of Cereal Malt Beverage License (Kwik Shop South Main)

Motion NISLY Second BRISLIN Vote 4-0

F. **ACTION ITEMS**

1. Approve moving all full-time police officers from KPERS to KP&F

Motion COKELEY Second WYLIE Vote 3-0

**\*\*Brislin abstains for financial conflict of interest**

2. Approve repair of Well #4 by Sargent Drilling for an amount not to exceed \$52000  
Received quote to repair well. City staff recommend following the engineer  
recommendations to replace bottom bowl fixture that is lined, replace motor with VFD,  
replace pipe, epoxy coat replaced parts.

Motion BRISLIN Second COKELEY Vote 4-0

G. **DISCUSSION ITEMS**

1. FEMA disaster relief for windstorm  
Claim has been filed with FEMA for 05/19/2024 windstorm. The city’s claim has  
already been approved. City staff will provide updates as we go through the process of  
reimbursement with final numbers.

2. ARPA Allocations  
Jeff provided 3 different options for ARPA allocations for the council to review. This will  
be moved to an action item at the council meeting on 12/09/2024 for further discussion  
and approval of a resolution so that we can report all our ARPA allocations before  
12/31/2024. If we do not allocate the money prior to that date, we will have to return  
what was not allocated properly.

H. **CITY ADMINISTRATOR’S REPORT**

Asbestos abatement report on 603 North Poplar has been received. We will move forward  
with getting quotes to abate the asbestos. There is approximately 5600 square feet to be  
removed.

Structural engineer will be brought in after the asbestos abatement is completed.

I. **GOVERNING BODY COMMENTS**

None

J. **ADJOURNMENT**

Nisly motioned to adjourn the meeting at 6:22 p.m.

Motion **NISLY**

Second **COKELEY**

Vote **4-0**

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MAYOR

ATTEST:

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CITY CLERK

**INVOICE APPROVAL LIST**

**12/9/2024**

<b>Gen Gov</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-101-5000	Vision Insurance Premium	Vision Care Direct	\$1.84
101-101-6000	Phone Service	IdeaTek	\$242.60
101-101-6002	Fuel Service Fee	Bridgman Oil	\$9.66
101-101-6002	Cleaning	FreshCo	\$225.00
101-101-6002	IT Services	Leading Edge Technology Partners	\$331.46
101-101-6002	City Attorney Service	Cody Smith	\$2,000.00
101-101-6003	Door Push Plate	Dynamic Electronics	\$68.74
101-101-6004	Mats	UniFirst	\$9.09
101-101-6011	Club Dues	Hutchinson Rotary Club	\$118.00
101-101-7005	Reimbursement	Jeff Schenk	\$225.00
101-101-7005	Reimbursement	Katie Marcum	\$75.00
			<b>\$3,306.39</b>
<b>Police</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-102-5000	Vision Insurance Premium	Vision Care Direct	\$110.90
101-102-6000	Phone Service	IdeaTek	\$308.20
101-102-6002	Copier Service	Better Image	\$90.00
101-102-6002	IT Services	Leading Edge Technology Partners	\$386.71
101-102-6007	Evaporative Detector, Vapor Canister	Allen Samuels	\$72.59
101-102-7002	Water	Culligan	\$44.00
101-102-7003	Fuel	Bridgman Oil	\$2,120.57
101-102-7004	Guns	Keisler's Police Supply	\$197.84
101-102-7009	Ball Caps	Fincher's Findings	\$556.87
101-102-7009	Tactical Pants	Godfrey's	\$364.94
			<b>\$4,252.62</b>
<b>Street</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-103-5000	Vision Insurance Premium	Vision Care Direct	\$59.40
101-103-6002	Locates	Kansas One Call	\$8.00
101-103-6002	Uniforms	UniFirst	\$26.47
101-103-7002	Sockets (Applied account credit)	Carquest	\$1.43
101-103-7002	IT Services	Leading Edge Technoloty Partners	\$306.46
101-103-7002	Paint, Silicone	Lowes	\$58.00
101-103-7002	Vehicle Decal	Sign Source	\$36.00
101-103-7002	Doorknob	Westlake	\$14.99
101-103-7003	Fuel	Bridgman Oil	\$474.03
			<b>\$984.78</b>
<b>Fire</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-104-6000	Phone Service	IdeaTek	\$25.99
101-104-6002	IT Services	Leading Edge Technology Partners	\$306.46
101-104-6003	Repair Water Intake / Pressure Governor Q-87	Daniel Soto	\$4,044.00
101-104-6004	Drug Screen	Hutch Clinic	\$50.00
101-104-7002	Water	Culligan	\$22.40
101-104-7003	Fuel	Bridgman Oil	\$73.79
101-104-7003	Fuel	Wex Bank	\$57.32
101-104-7004	Bowl Cleaner, Gloves, Disinfectant (Applied account credit)	Janitorial Supply	\$286.65
101-104-8000	Intake Valve, Kevlar Lining Harness	Municipal Emergency Services	\$2,248.00
101-104-8000	Tires - Brush Truck 91	Tom & Dan's Tire Service	\$1,397.04
			<b>\$8,511.65</b>
<b>Court</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-106-5000	Vision Insurance Premium	Vision Care Direct	\$12.94
101-106-6016	Judge Service	Ethan Kaplan	\$1,100.00
101-106-6016	City Prosecutor Service	Cody Smith	\$1,100.00

101-106-6017	Inmate Billing	Reno County Sheriff's Dept	\$200.00
101-106-6018	Court Appointed Attorney Service	StrongPoint Law	\$900.00
			<b>\$3,312.94</b>

<b>Non-Departmental</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
101-109-6026	Trash Service	Nisly Brothers Trash Service	\$9,892.59
101-109-7004	Legal Service - End of Year Filings	Gilmore & Bell	\$1,500.00
101-109-8001	Air Filters	Decker & Mattison	\$141.41
			<b>\$11,534.00</b>
		<b>GENERAL TOTAL</b>	<b>\$31,902.38</b>

<b>Water</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
201-000-5000	Vision Insurance Premium	Vision Care Direct	\$6.36
201-000-6002	Locates	Kansas One Call	\$8.00
201-000-6002	IT Services	Leading Edge Technology Partners	\$306.46
201-000-6002	Uniforms	UniFirst	\$26.48
201-000-6003	Hose Reel	Key Equipment	\$608.57
201-000-7002	Ravo Oil	Bridgman Oil	\$193.30
201-000-7002	Oil Press Switch, Battery, Spark Plugs	Carquest	\$387.61
201-000-7002	Chlorine Powder Pillows	Core & Main	\$40.90
201-000-7002	Batteries	Dynamic Electronics	\$62.28
201-000-7002	Tire Repair	Tom & Dan's Tire Service	\$20.75
201-000-7002	PVC Meter Pit	Wichita Winwater Works	\$574.70
201-000-7003	Fuel	Bridgman Oil	\$154.94
			<b>\$2,390.35</b>

<b>Sewer</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
301-000-5000	Vision Insurance Premium	Vision Care Direct	\$19.04
301-000-6000	Phone Service	IdeaTek	\$32.62
301-000-6002	Locates	Kansas One Call	\$8.00
301-000-6002	IT Services	Leading Edge Technology Partners	\$306.46
301-000-6002	Uniforms	UniFirst	\$26.48
301-000-6003	Hose Reel	Key Equipment	\$608.58
301-000-7002	Fuel	Bridgman Oil	\$286.48
301-000-7002	Clarifloc	Polydyne Inc	\$2,295.00
301-000-7002	Mixer VFD	Rensenhouse	\$2,100.82
301-000-7002	Concrete Mix	Westlake	\$16.77
			<b>\$5,700.25</b>

<b>Employee Benefits</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
501-000-5006	Work Comp Insurance Premium	Kansas Municipal Insurance Trust	\$43,461.00
			<b>\$43,461.00</b>

<b>ASAP</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
801-000-6004	Bond Refund	Calvin Pontious	\$1,000.00
			<b>\$1,000.00</b>

<b>Community Center</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
811-000-6004	Cleaning	FreshCo	\$650.00
811-000-6004	Clothesline, Duct Tape, Bolt Snap	Westlake	\$40.94
			<b>\$690.94</b>

<b>Building Equip (reserve)</b>	<b>Description</b>	<b>Vendor</b>	<b>Inv. Amt</b>
902-000-8028	SH Wastewater System PER	JEO Consulting Group	\$8,500.00
902-000-8029	Asbestos Inspection	American Metropolitan Environment	\$1,472.50
			<b>\$9,972.50</b>
		<b>GRAND TOTAL</b>	<b>\$95,117.42</b>