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- A. **CALL TO ORDER/ROLL CALL**
__Brislin __Cokeley __Nisly __Scofield __Griffin __Wylie
- B. **PLEDGE OF ALLEGIANCE**
- C. **APPROVAL OF AGENDA (ADDITIONS/DELETIONS)**
- D. **CITIZEN COMMENTS**
- E. **CONSENT AGENDA**
1. Approval of Minutes – Regular Council Meeting, February 10, 2025
 2. Approval of Invoices
 3. Approval to add President of Council Kyle Cokeley as authorized signers on City Bank accounts at Farmers Bank & Trust, First National Bank, and all certificates of deposit.
 4. Rescind signing authority of councilmember Paul Scofield from all bank accounts at Farmers Bank & Trust, First National Bank, and all certificates of deposit.
- Motion _____ Second _____ Vote _____
- F. **ACTION ITEMS**
1. Approve donation of property at 310 E 3rd Avenue to the City’s Land Bank
- Motion _____ Second _____ Vote _____
- G. **DISCUSSION ITEMS**
1. Property on West Blanchard
 2. Food Truck Policy
- H. **CITY ADMINISTRATOR’S REPORT**
- I. **GOVERNING BODY COMMENTS**
- J. **ADJOURNMENT**

SUBMITTED BY: Jeff Schenk, City Administrator

MEETING DATE: February 24, 2025

AGENDA ITEM: Consent Agenda

BACKGROUND:

Consent agendas are designed to take routine business items, non-controversial items, and other matters where a consensus has been reached and combine them into one single motion and vote.

DESCRIPTION:

Items on the consent agenda should not be discussed or debated by the governing body. Any member of the governing body may elect to pull an item from the consent agenda for a separate vote.

PROPOSED ITEMS:

- Approval of Minutes from the following meetings:
 - February 10, 2025, Regular Council Meeting
- Approval of Invoices

RECOMMENDATION:

Motion to approve the consent agenda as presented.

ATTACHMENTS:

Exhibit A - Minutes from February 10, 2025, Regular Council Meeting

Exhibit B - AP Invoices

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- A. **CALL TO ORDER/ROLL CALL 6:00 pm**
_X_Scofield _X_Cokeley _X_Nisly _X_Brislin _A_Wylie _X_Griffin
- B. **PLEDGE OF ALLEGIANCE**
- C. **APPROVAL OF AGENDA (ADDITIONS/DELETIONS) N/A**
- D. **CITIZEN COMMENTS -**
Jamie Scott w/ Trinity Catholic Schools - Head Baseball Coach inquiring to see what the city planned to do with the Lionette Ball Fields. Nisly asks what the schedule is. Jamie states KSHAA schedule is February - May. Could partner with the city, he would do the work to maintain it and then they could use the fields. Summer ball goes from May - October and they could possibly utilize it for Tournaments / Fundraisers. Council was in favor of seeing it be used.
- E. **HEARINGS, PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS**
1. JEO to present the Wastewater Preliminary Engineering Report
- F. **CONSENT AGENDA**
1. Approval of Minutes - Regular Council Meeting, January 27, 2025
2. Approval of Invoices
3. Approval of Commercial Tree Service License (Affordable Tree Service)
4. Approve transfer of transient guest tax in the amount of \$4,377.86 to market south hutch.
- Motion NISLY Second COKELEY Vote 4-0
- G. **DISCUSSION ITEMS**
1. Vision and Mission Statement
Jeff Schenk discusses what is being worked on for the Mission / Vision statements. Asking which route the council would like to go. The council then inquired about the status of the rebranding.
- H. **CITY ADMINISTRATOR'S REPORT**
Spent time in Topeka last week.
Legislative updates:
- The legislature has brought the cap of tax increase to a 3% maximum back to the floor for debate.
 - Direct competition between businesses and taxing entities.
 - Legislature proposes getting rid of all housing tax credits.
- Jeff will be watching all of these bills to see how they progress.

I. **GOVERNING BODY COMMENTS**

Nisly – Business using a residence to conduct business. Jeff states they will be receiving an abatement notice.

Is there anything that can be done about council members who do not show up to meetings? Jeff stated he would read the current policies to see if it can be addressed, or if we need to introduce something new.

Cokeley – Asked if we are ready for the upcoming storm? Matt Mock states that yes and we have enough materials for this storm. Cokeley asked if we want to try something different such as something with Calcium Chloride in it so that it doesn't freeze.

Brislin – How did the hole get filled at 603 N Poplar. Jeff stated it was \$3500 and was completed by Powered by Me. Katie stated that Ronnie informed her that Mike with Powered by Me was getting free dirt so that is why the quotes were so different.

J. **ADJOURNMENT**

Nisly made a motion to adjourn the meeting at 7:28 p.m.

Motion NISLY

Second COKELEY

Vote 4-0

INVOICE APPROVAL LIST

2/24/2025

Gen Gov	Description	Vendor	Inv. Amt
101-101-6000	Cable TV	Cox Communications	\$16.78
101-101-6000	Gas Service	Kansas Gas Service	\$270.84
101-101-6004	Postage Meter Lease	Pitney Bowes Inc	\$59.37
101-101-6002	Pest Services	The Bug Guys	\$135.00
101-101-7001	Conf Reg (x2), Food, Chamber Breakfast	UMB Card Services	\$665.40
101-101-7004	TV, Mount, Storage Bin	UMB Card Services	\$393.96
101-101-6002	Tax Filings	UMB Card Services	\$71.94
101-101-7000	Binder, Calculator Paper, Postage	UMB Card Services	\$54.08
101-101-7000	Extension Cord	Westlake Ace Hardware	\$8.99
			\$1,676.36

Police	Description	Vendor	Inv. Amt
101-102-6000	Cable TV	Cox Communications	\$50.36
101-102-6007	Oil Change, Air Filter, Inspection, Oil Cooler	Daniel Soto	\$400.00
101-102-6002	Toilet Replacement	Gibbys Sewer & Drain	\$1,011.87
101-102-6004	Fix Damaged 2022 Durango	HotRod Resurrections	\$1,731.14
101-102-6002	Postage	Joy's Packing & Shipping	\$26.29
101-102-6000	Gas Service	Kansas Gas Service	\$1,012.95
101-102-6002	Cleaning Service	Mary Schenk	\$150.00
101-102-6002	Pest Services	The Bug Guys	\$150.00
101-102-6007	Tires	Tom & Dan's Tire Service	\$427.24
101-102-6002	Prime Membership, Postage	UMB Card Services	\$34.04
101-102-7001	Hotel, Food	UMB Card Services	\$201.15
101-102-7004	Tactical Pouch	UMB Card Services	\$11.98
101-102-7009	Boots	UMB Card Services	\$261.21
			\$5,468.23

Street	Description	Vendor	Inv. Amt
101-103-7002	Ball Valve for Vactor	Key Equipment & Supply	\$206.60
101-103-6000	Gas Service	Kansas Gas Service	\$800.93
101-103-6004	Postage Meter Lease	Pitney Bowes Inc	\$59.37
101-103-7002	Toilet Cleaner	UMB Card Services	\$22.73
101-103-7002	Wire	Westlake Ace Hardware	\$17.18
			\$1,106.81

Fire	Description	Vendor	Inv. Amt
101-104-6000	Gas Service	Kansas Gas Service	\$524.43
101-104-6002	Pest Services	The Bug Guys	\$150.00
101-104-6004	Scheduling Software	UMB Card Services	\$398.28
101-104-6011	KSAFC Membership Renewal	UMB Card Services	\$80.00
101-104-7000	Calendars, Appt Books	UMB Card Services	\$51.46
101-104-7002	Trufuel, Seafoam	Westlake Ace Hardware	\$117.93
			\$1,322.10

Court	Description	Vendor	Inv. Amt
101-106-6004	JCS Install	Advantage Computers	\$175.00
101-106-6004	Inmate Prescription	Diamond Drugs	\$16.78
101-106-6004	Inmate Medical - Chavira, Dunn	Hutchinson Regional Medical Center	\$289.46
101-106-6004	Teams Licensing	Leading Edge Technology Partners	\$96.00

101-106-6004	Postage Meter Lease	Pitney Bowes Inc	\$59.37
101-106-6017	Inmate Billing	Reno County Sheriff's Dept	\$320.00
101-106-6004	Inmate Medical	Wellpatch LLC	\$18.00
			\$974.61

Non-Departmental	Description	Vendor	Inv. Amt
101-109-8002	SH On Call Land Use Permit	Professional Engineering Consultants	\$921.25
101-109-7004	US Flags - Main Street	UMB Card Services	\$253.35
			\$1,174.60
		GENERAL TOTAL	\$11,722.71

Water	Description	Vendor	Inv. Amt
201-000-6003	Postage	Joy's Packing & Shipping	\$21.18
201-000-7002	Boot Reimbursement	Matt Mock	\$159.98
201-000-6004	Postage Meter Lease	Pitney Bowes Inc	\$59.37
201-000-7002	Pressure Switch Well 3	Rensenhouse	\$485.75
201-000-6002	Postage	UMB Card Services	\$20.00
201-000-7000	Post Card Stamps	UMB Card Services	\$280.00
			\$1,026.28

Water Emergency Replacer	Description	Vendor	Inv. Amt
204-000-6002	Pump Repair	Sargent Drilling	\$48,847.55
			\$48,847.55

Sewer	Description	Vendor	Inv. Amt
301-000-7002	Bolts for Lift Station	Fastenal Company	\$56.38
301-000-6004	Postage Meter Lease	Pitney Bowes Inc	\$59.37
301-000-6002	Wastewater Grit	Reno County Solid Waste	\$84.00
301-000-7000	Post Card Stamps	UMB Card Services	\$280.00
301-000-7002	SOS Pads	Westlake Ace Hardware	\$17.97
			\$497.72

Flood Control	Description	Vendor	Inv. Amt
402-000-6004	Flood Control	City of Hutchinson	\$19,320.00
			\$19,320.00

Street / Sales	Description	Vendor	Inv. Amt
403-000-6002	Economic Development Allocation	Growth Inc	\$5,000.00
403-000-6002	Economic Development Allocation	Greater Hutch	\$10,000.00
			\$15,000.00

Employee Benefits	Description	Vendor	Inv. Amt
501-000-5007	Insurance Premiums	Dearborn Life Insurance Company	\$638.70
			\$638.70

Bond & Interest	Description	Vendor	Inv. Amt
601-000-8004	Go Bond 2018 Interest	Kansas State Treasurer	\$25,400.00
601-000-8004	Go Bond 2017 Interest	Kansas State Treasurer	\$7,362.50
			\$32,762.50

ARPA	Description	Vendor	Inv. Amt
808-000-7004	PD Body / Car Cameras	Axon Enterprise Inc	\$9,084.60

808-000-7004	Chip Seal Planning	JEO Consulting Group	\$2,511.00
			\$11,595.60
Community Center	Description	Vendor	Inv. Amt
811-000-6000	Gas Service	Kansas Gas Service	\$240.88
811-000-8000	TV	UMB Card Services	\$264.00
			\$504.88
		GRAND TOTAL	\$141,915.94



Southern Hospitality ~ Kansas Style

Land Bank Property Donation Form

A property owner who desires to donate property to the Land Bank should complete this form and submit it to the Property Donation Form to the City Administrator by email at jeffs@southhutch.com, or by mail or in person at 2 S Main St, South Hutchinson, KS 67505.

The City of South Hutchinson will review the information and may contact the property owner to gather additional details, if necessary. The City Administrator will bring the information before the Land Bank's Board of Trustees. The Board of Trustees will determine whether the acceptance of the property will further the goals of the Land Bank.

Owner's Information

Owner's Name: Shannon Powell
Owner's Address: 336 S Ohio St Apt 1a Salina KS 67401
Owner's Phone Number: 7853760238
Owner's Email Address: wolfladysv@hotmail.com

Property Information

Property Address: 310 E 3rd Avenue south Hutchinson ks 67501
Structures on Property: Yes No