

A. **CALL TO ORDER/ROLL CALL**

__ Scofield __ Cokeley __ Nisly __ Brislin __ Wylie __ Griffin

B. **PLEDGE OF ALLEGIANCE**

C. **APPROVAL OF AGENDA (ADDITIONS/DELETIONS)**

D. **CITIZEN COMMENTS**

E. **CONSENT AGENDA**

1. Approval of Minutes – Regular Council Meeting, October 28, 2024
2. Approval of Invoices
3. Appoint Chad Duvall (2100 West Blanchard) to the Planning Commission.

Motion _____ Second _____ Vote _____

F. **ACTION ITEMS**

1. Approve moving all full-time police officers from KPERS to KP&F beginning January 1, 2025.

Motion _____ Second _____ Vote _____

2. Approve cancellation of agreement No. 142-98 with KDOT

Motion _____ Second _____ Vote _____

3. Approve water well inspection testing

Motion _____ Second _____ Vote _____

4. Approve contract with PEC to begin design of the digester rehabilitation project

Motion _____ Second _____ Vote _____

G. **DISCUSSION ITEMS**

1. Talk about property drainage retention requirements.

H. **CITY ADMINISTRATOR'S REPORT**

I. **GOVERNING BODY COMMENTS**

J. **ADJOURNMENT**

SUBMITTED BY: Jeff Schenk, City Administrator

MEETING DATE: November 12, 2024

AGENDA ITEM: Consent Agenda

BACKGROUND:

Consent agendas are designed to take routine business items, non-controversial items, and other matters where a consensus has been reached and combine them into one single motion and vote.

DESCRIPTION:

Items on the consent agenda should not be discussed or debated by the governing body. Any member of the governing body may elect to pull an item from the consent agenda for a separate vote.

PROPOSED ITEMS:

- Approval of Minutes from the following meetings:
 - October 28, 2024, Regular Council Meeting
- Approval of Invoices
- Appoint Chad Duvall (2100 West Blanchard) to the Planning Commission

RECOMMENDATION:

Motion to approve the consent agenda as presented.

ATTACHMENTS:

Exhibit A - Minutes from October 28, 2024, Regular Council Meeting

Exhibit B - AP Invoices

A. **CALL TO ORDER/ROLL CALL**

X Scofield X Cokeley X Nisly X Brislin X Wylie X Griffin

B. **PLEDGE OF ALLEGIANCE**

C. **APPROVAL OF AGENDA (ADDITIONS/DELETIONS)**

D. **CITIZEN COMMENTS**

Scott Potucek (Cameron Potucek's father), Hutchinson, KS

Scott requested that the City of South Hutchinson rescind the Ordinance to demolish the structure at 603 N. Poplar in South Hutchinson stating that to do so would save the taxpayers money.

Cameron Potucek, 603 N. Poplar, South Hutchinson, KS

Cameron asked the City of South Hutchinson to repeal the Ordinance to demolish the structure at 603 N. Poplar in South Hutchinson. According to Schenk, City Administrator, the timeline involves acquiring an asbestos inspection for the structure, and then acquiring an engineer, after putting it out to bid, to carry out the demolition. An auction will then need to take place to auction the equipment that was housed inside the structure to cover part of the cost of the demolition.

E. **CONSENT AGENDA**

1. Approval of Minutes - Regular Council Meeting, October 14, 2024
2. Approval of Invoices

Motion NISLY

Second BRISLIN

Vote 5-0

F. **DISCUSSION ITEMS**

1. Officer recruitment and retention

Police Chief, Darrin Pickering, stated that the application process to fill a recent vacancy has been narrowed down to seven applicants with four confirmed interviews. He stated that retirement and pay are issues for acquiring applicants for the position. A new position may be added, at a later time, due to the construction of a new power plant, in 2025, south of the City. Administrator Schenk stated that more officers will be needed with the emergence of a trailer city during the construction of the plant. He stated that the USDA may have grants available to cover the costs of adding new officers. Schenk informed the Council that, on November 10, 2024, the block of Bluestem from Blanchard to Hemlock Drive in South Hutchinson will be blocked off for a neighborhood tailgate party.

2. City Zoning Code updates.

City Administrator, Schenk, discussed City Zoning Code updates with agreement and no action taken by the Council.

G. **CITY ADMINISTRATOR'S REPORT**

None

H. **GOVERNING BODY COMMENTS**

Councilmember Cokeley inquired as to why Public Works employees were not present at the Trunk-or-Treat event held on October 26th. Public Works Director, Ronnie Pederson, responded that those employees are not usually present for this annual event. Cokeley also stated that there is a resident in South Hutchinson who would like to build a shop at the city limits. Pederson responded that he already has the resident's building plans for the shop, and that the next step would be the issuance of a special exception permit.

I. **EXECUTIVE SESSION**

None

J. **ADJOURNMENT**

Matt Nisly motioned for adjournment at 7:27 p.m.

Motion NISLY

Second BRISLIN

Vote 5-0

INVOICE APPROVAL LIST

11/12/2024

Gen Gov	Description	Vendor	Inv. Amt
101-101-7004	Water	Culligan	\$26.00
101-101-6000	Electric	Evergy	\$279.01
101-101-6002	Cleaning	FreshCo	\$150.00
101-101-6000	Phone Service	IdeaTek	\$242.60
101-101-7005	Reimbursement	Jeff Schenk	\$225.00
101-101-6002	IT Services	Leading Edge Technology Services	\$331.46
101-101-7005	Mileage, Meal, Reimbursement	Katie Marcum	\$237.61
101-101-7000	Paper	Office Plus	\$43.99
101-101-6002	O&E Report	Security 1st Title	\$195.00
101-101-6002	City Attorney Services	Cody Smith	\$2,000.00
101-101-6004	Mats	UniFirst	\$18.18
101-100-5000	Insurance Premium	Vision Care Direct	\$1.84
			\$3,750.69
Police	Description	Vendor	Inv. Amt
101-102-5001	Engine Oil Pump	Allen Samuels	\$331.20
101-102-6007	Washer Fluid, Oil Filter	Carquest	\$8.01
101-102-6007	Rack & Pinion Repair	Daniel Soto	\$985.00
101-102-6007	Idler Pully, Alternator Pully, Clutch & Serpentine belt	Daniel Soto	\$314.00
101-102-6000	Electric	Evergy	\$447.23
101-102-7009	Badger Crewneck Shirts	Fincher's Findings	\$477.20
101-102-7009	Pants, Name Plate, Serving Since	Galls	\$194.83
101-102-7009	Mace Holder	Godfrey's	\$72.60
101-102-6002	Drug Screen	Hutch Clinic	\$50.00
101-102-6000	Phone Service	IdeaTek	\$308.20
101-102-6002	IT Services	Leading Edge Technology Services	\$386.71
101-102-7000	Citizen Info Form	Mike Johnson Sales	\$109.44
101-102-6005	JetPacks	Verizon	\$240.06
101-102-6000	Cell Service	Verizon	\$164.54
101-102-5000	Insurance Premium	Vision Care Direct	\$110.90
			\$4,199.92
Street	Description	Vendor	Inv. Amt
101-103-7004	Ice Melt	Colladay Harware Co	\$455.21
101-103-6002	Water	Culligan	\$16.66
101-103-6000	Electric	Evergy	\$480.52
101-103-6003	Bucket Truck Driveshaft Repair	Farmers Custom Driveline	\$771.39
101-103-6002	IT Services	Leading Edge Technology Services	\$306.46
101-103-6002	Uniforms	UniFirst	\$52.94
101-103-5000	Insurance Premium	Vision Care Direct	\$59.40
			\$2,142.58
Fire	Description	Vendor	Inv. Amt
101-104-6000	Electric	Evergy	\$374.08
101-104-6000	Phone Service	IdeaTek	\$25.99
101-104-6002	IT Services	Leading Edge Technology Services	\$306.46
101-104-7001	Sensor	Mid-Continent Safety LLC	\$245.00
101-104-6004	SCBA Hydro	Pye Barker Fire & Safety	\$1,145.50
101-104-6000	Cell Service	Verizon	\$144.37
			\$2,241.40
Park	Description	Vendor	Inv. Amt
101-105-6000	Electric	Evergy	\$141.33
			\$141.33

Court	Description	Vendor	Inv. Amt
101-106-6016	Judge Service	Ethan Kaplan	\$1,100.00
101-106-6004	STO / UPOC Books	League of KS Municipalities	\$66.13
101-106-7000	Paper, Legal Pads, Folders	Office Plus	\$93.97
101-106-6015	Court Fees	Office of the State Treasurer	\$993.50
101-106-6016	City Prosecutor Services	Cody Smith	\$1,100.00
101-106-5000	Insurance Premium	Vision Care Direct	\$12.94
101-106-6004	Inmate Medical	Wellpath LLC	\$18.00

\$3,384.54

Non-Departmental	Description	Vendor	Inv. Amt
101-109-6000	Electric	Evergy	\$6,045.81
101-109-7004	Legal Publications	Prairie Publications	\$49.95

\$6,095.76

GENERAL TOTAL \$21,956.22

Water	Description	Vendor	Inv. Amt
201-000-6002	Chlorine	Brenntag Southwest	\$1,759.50
201-000-7002	Oil, Fuse	Carquest	\$57.71
201-000-6002	Water	Culligan	\$16.67
201-000-6000	Electric	Evergy	\$4,809.45
201-000-6002	IT Services	Leading Edge Technology Services	\$306.46
201-000-7002	Shims, Switch, Lumber	Lowe's	\$139.60
201-000-6002	Uniforms	UniFirst	\$52.96
201-000-6005	Cell Service	Verizon	\$105.86
201-000-5000	Insurance Premium	Vision Care Direct	\$6.36

\$7,254.57

Sewer	Description	Vendor	Inv. Amt
301-000-7002	Heater Hose, Wiper Blades	Carquest	\$59.88
301-000-6003	Generator Repair	Central Power Systems & Service	\$1,567.30
301-000-6002	Water	Culligan	\$16.67
301-000-7002	Boots, Sweatshirt reimbursement	Ty Dunn	\$200.00
301-000-6000	Electric	Evergy	\$10,064.28
301-000-7002	Lift Station Bolts	Fastenal	\$44.40
301-000-6000	Phone Service	IdeaTek	\$32.62
301-000-7002	Air Compressor Pump	Industrial Compressor Service	\$1,543.74
301-000-6002	Wastewater Permit Fee	KDHE	\$370.00
301-000-6002	IT Services	Leading Edge Technology Services	\$306.46
301-000-7002	Paint, Wire Brush, Tree Clippers, Lumber, Mouse Bait	Lowe's	\$309.59
301-000-7002	Coolant Hose	Prairieland Partners	\$30.60
301-000-7002	Lift Station Parts	Ray Lindsey Company	\$644.79
301-000-7002	Fuses, Wire	Sunflower Electric Supply	\$568.07
301-000-6002	Uniforms	UniFirst	\$52.96
301-000-6005	Cell Service / Lift Station Service	Verizon	\$365.37
301-000-5000	Insurance Premium	Vision Care Direct	\$19.04

\$16,195.77

Market South Hutch	Description	Vendor	Inv. Amt
701-000-6004	Transient Guest Tax	Market South Hutch	\$8,619.77

\$8,619.77

Loves CID	Description	Vendor	Inv. Amt
705-000-6004	Qtr 3 CID Payment	Love's Travel Stops	\$13,306.32

\$13,306.32

ASAP	Description	Vendor	Inv. Amt
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801-000-6004	Restitution	Joshua Anderson	\$1,004.40
801-000-6004	Bond Reimbursement	Curtis Hendrickson	\$165.00
801-000-6004	Bond Forfeiture - Hendrickson	South Hutchinson Municipal Court	\$835.00
			\$2,004.40

Community Center	Description	Vendor	Inv. Amt
811-000-6000	Electric	Everyy	\$302.93
811-000-6004	Cleaning	FreshCo	\$450.00
811-000-7002	Trash Can Liners	Office Plus	\$65.98
			\$818.91

Capital Equip (reserve)	Description	Vendor	Inv. Amt
901-000-8020	Architecture Facility Assessment	JEO Consulting	\$3,500.00
901-000-8021	501 Vehicle Outfitting	What the Flash	\$5,818.00
			\$9,318.00

Building Equip (reserve)	Description	Vendor	Inv. Amt
902-000-8027	SH Water System PER	JEO Consulting	\$4,500.00
902-000-8028	SH Wastewater System PER	JEO COnsulting	\$8,500.00
			\$13,000.00

GRAND TOTAL	\$92,473.96
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CANCELLATION OF AGREEMENT

WHEREAS, the **Secretary of Transportation** (the “Secretary”), Kansas Department of Transportation (KDOT) and the **City of South Hutchinson, Kansas** (the “City”) entered into Agreement No. 142-98 dated February 15, 1999, for the installation and maintenance of interchange lighting at the interchange at K-96 and 6th Avenue (now known as the K-96/K-14 interchange) and the payment of associated electrical costs (the “Original Agreement”).

WHEREAS, Pursuant to the Original Agreement, the City was responsible for the maintenance of and all associated electrical costs for the interchange lighting.

WHEREAS, the Secretary subsequently assumed the responsibility for the maintenance of and all associated electrical costs for the interchange lighting.

NOW, THEREFORE, the Parties mutually agree as follows:

1. The Parties mutually desire to cancel the Original Agreement No. 142-98 for the maintenance of and all associated electrical costs for the interchange lighting.
2. The Parties mutually agree the Original Agreement No. 142-98 is cancelled as of the date this Cancellation of Agreement is signed by the Secretary or the Secretary’s designee (the “Effective Date”).

IN WITNESS WHEREOF, the Parties have caused this Cancellation of Agreement to be signed by their duly authorized officers.

The City of South Hutchinson, Kansas

Kansas Department of Transportation
Secretary of Transportation+6

Mayor (Date)

By: _____ (Date)
Greg M. Schieber, P.E.
Deputy Secretary and
State Transportation Engineer

ATTEST:

City Clerk (Date)

(SEAL)